



**TOWN BOARD  
TOWN OF OSSINING  
OSSINING PUBLIC LIBRARY-BUDARZ THEATHER  
53 CROTON AVENUE – OSSINING, NEW YORK  
MARCH 5, 2019  
SPECIAL MEETING  
7:30 P.M.**

**SUPERVISOR  
Dana A. Levenberg**

**COUNCILMEMBERS  
Karen M. D’Attore   Elizabeth R. Feldman  
Jackie G. Shaw   Northern Wilcher, Jr.**

**I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**

The Special Meeting of the Town Board of the Town of Ossining was held on March 5, 2018 at the Ossining Public Library-Budarz Theater, 53 Croton Avenue in Ossining. The meeting was called to order at 7:30 p.m. by Supervisor Dana A. Levenberg. Members of the Board present were: Councilmembers Karen M. D’Attore, Northern Wilcher Jr. and Jackie G. Shaw. Councilmember Elizabeth Feldman was absent. Also present were Town Counsel Christie Tomm-Addona and Budget Officer Madeline Zachacz.

**II. ANNOUNCEMENTS**

Please be advised that we have opened three public hearings all surrounding a similar issue. Local Laws #2-4 ask the public to consider putting three individual referenda on the June 2019 ballot in the Town of Ossining to convert the elected offices of Town Highway Superintendent, Town Clerk, and Receiver of Taxes to appointed positions. We received a grant from the Department of State’s Municipal Restructuring Fund to learn about the Ossining community’s appetite for finding efficiencies through departmental consolidation, a grant that was originally submitted with the Village of Ossining. What we agreed would be a viable place to start is to learn how Ossining residents would feel about two “proposals,” one to convert the position of Elected Town Highway Superintendent to an appointed position, and the other to convert the Clerk and Receiver positions to appointed ones and potentially into one combined title and shared office. Based on the pending retirements of two of the three elected officials who currently hold these seats, we saw this time as an opportunity to reflect on our delivery of services and how, if at all, we could improve them. We embarked on an information campaign with our consultant, who distilled the ideas into a website for the public to view and take a survey on their impressions of the scenarios we provided. Every Town parcel was mailed a postcard directing them to the site and asking them to participate in the survey. We got 177 responses, many of which were supportive of the concepts in theory and asking us to expound on them. We also held two “community conversations” at the Ossining Public Library to hear our residents’ thoughts and answer questions. Assuming there is any appetite from the community to bring these referenda to a vote, the next step was to craft 3 local laws and open the public hearings to continue getting feedback. As with all public hearings, these local laws are still an open issue—we will continue to take public input for the next several weeks and no decisions have been made. There are, of course, pros and cons to both sides of the issue, and we are here to listen. We welcome you to join us at next week’s meeting, Tuesday March 12<sup>th</sup>, 7:30PM at the Courthouse, when we will re-open the public hearings. However, if you are not able to attend in person but still would like to submit comments as part of the Public Hearing record, please email the Board at [TC@townofossining.com](mailto:TC@townofossining.com).

Please be aware that Town and Village offices will be closed to the public this Thursday, March 7th for Records Retention Day. Although we will be closed to the public on that day, staff will be hard at work cleaning out files to archive records that need to be kept in perpetuity or for a few more years, and disposing of records that have met their legal retention deadline. Holding Records Retention days on a regular basis is an important aspect of maintaining a healthy records retention program in local government. Please be sure to plan ahead for this closure.

### **III. BOARD RESOLUTIONS**

#### **A. Personnel: Supervisor's Office- Status Change**

Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the following be approved:

Resolved, that the Town Board of the Town of Ossining hereby converts the part-time appointment of Victoria Cafarelli, Ossining, to a full-time appointment in the title of Confidential Secretary to the Supervisor, at an annual salary pro-rated at \$53,000 for 2019, effective March 1<sup>st</sup>, 2019.

Motion Carried: Unanimously

#### **B. Temporary Beer/Wine/Cider Permit for Sing Sing Kill Brewery, Earth Day- April 27<sup>th</sup>, 2019**

Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the following be approved:

Resolved that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign the Landlord Authorization Form for the New York State Liquor Authority for a Temporary Beer/Wine/Cider license for Mr. Eric Gearity of Sing Sing Kill Brewery, LLC, who has filed an application to sell beer at Earth Day in Engel Park in the Town of Ossining on Saturday, April 27<sup>th</sup>, 2019; and

Be it further Resolved, that the applicant will provide proof of insurance and the letter of indemnity to the Town in a form acceptable to Counsel to the Town.

Motion Carried: Unanimously

### **IV. ADJOURNMENT- TOWN HALL MEETING**

At 7:45 P.M., Councilmember Shaw moved and it was seconded by Councilmember Wilcher that the Special Meeting be adjourned to Town Hall Meeting.

Approved:

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Mary Ann Roberts Town Clerk