

**TOWN BOARD
TOWN OF OSSINING
BIRDSALL-FAGAN POLICE/COURT FACILITY
86-88 SPRING STREET – OSSINING, NEW YORK**

**JANUARY 8, 2008 – REORGANIZATIONAL MEETING
7:30 PM**

SUPERVISOR

John Chervokas

COUNCILMEMBERS

Geoffrey Harter	Northern Wilcher
David Krieger	Martha Dodge

I. CALL TO ORDER

The Reorganizational Meeting of the Town Board of the Town of Ossining was held on January 8, 2008 in the Police/Court Facility, 86-88 Spring Street in Ossining. The Meeting was called to order at 7:32 p.m. by Supervisor John Chervokas. Other members of the Board present were: Geoffrey Harter, Northern Wilcher, David Krieger and Martha Dodge. Also present were Thomas Beirne, Town Attorney and Constance Alfini, Deputy Town Clerk.

**II. PUBLIC HEARING – In the matter of the Petition for an Extension
of the Crotonville Sewer District – Joseph Viggiano**

Supervisor Chervokas opened the Public Hearing at 7:34 p.m. Attorney Beirne gave a brief overview of this sewer proposal and indicated that the entire expense of this project was to be borne solely by the Petitioner.

There was no one present who wished to be heard.

At 7:35 p.m., Councilmember Harter moved and it was seconded by Councilmember Krieger that the public hearing be closed.

Motion Carried: Unanimously

III. ANNOUNCEMENTS

1. Deputy Supervisor

Supervisor Chervokas reappoints Geoffrey Harter, Deputy Supervisor for the Town of Ossining effective January 1, 2008.

2. Deputy Receiver of Taxes

In accordance with the appropriate provisions of law, Mrs. Nelga Farrelly and Mrs. Regina Manwaring will continue in the office of the Receiver of Taxes of the Town of Ossining for 2008, bearing the title and full responsibilities of Deputy Receiver of Taxes and serving at the pleasure of the Receiver of Taxes.

IV. LIAISON APPOINTMENTS

- 1. Geoffrey Harter – Recreation Advisory Board, Town Police Department**
- 2. Northern Wilcher – Alliance for Downtown Ossining, OVAC, Ossining Boat and Canoe Club**
- 3. David Krieger – Greater Ossining Chamber of Commerce, GOTV, OVAC, Ossining and Briarcliff Manor Fire Departments**
- 4. Martha Dodge – Ossining and Briarcliff Manor School Districts, IMA Committee, IFCA**
- 5. John Chervokas – Historic Sing Sing Museum**

V. APPOINTMENTS

1. Town Attorney

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby reappoints Thomas Beirne Town Attorney for the Town of Ossining effective January 1, 2008 through December 31, 2008.

Motion Carried: Unanimously

2. Deputy Town Attorney

Councilmember Krieger moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby reappoints Wayne Spector Deputy Town Attorney for the Town of Ossining effective January 1, 2008 through December 31, 2008.

Motion Carried: Unanimously

3. Budget Officer/Personnel Director

Councilmember Krieger moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby reappoints Connie Cerny, Budget Officer for the Town of Ossining effective January 1, 2008 through December 31, 2008; and

Be It Further Resolved, that the duties of Personnel Director are in addition to her duties as Budget Officer.

Motion Carried: Unanimously

4. Confidential Secretary – Jane Kanning

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board hereby reappoints Jane Kanning, Confidential Secretary to the Supervisor effective January 1, 2008 through December 31, 2008.

Motion Carried: Unanimously

5. Justice Court – Town Constables

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Town Board hereby reappoints the following to the position of Town Constable, at an hourly rate of \$15.58, to serve at the pleasure of the Board during calendar year 2008:

**Carlos Castro, Ossining, NY
Carmen Carrero, Ossining, NY
Allen Gantz, Ossining, NY**

Motion Carried: Unanimously

6. Planning Board - Reappointment

Councilmember Harter moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Town Board hereby reappoints Heidi Weintraub, Ossining, to the Planning Board as Vice Chair, for a five-year term expiring December 31, 2012.

Motion Carried: Unanimously

7. Zoning Board - Reappointment

Councilmember Krieger moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby reappoints Edward Miller, Ossining, to the Zoning Board of Appeals for a five-year term expiring December 31, 2012.

Motion Carried: Unanimously

8. Environmental Advisory - Reappointment

Councilmember Harter moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby reappoints Mitzi Elkes, Briarcliff Manor, to the Environmental Advisory Committee as Chairman, for a five-year term expiring December 31, 2012.

Motion Carried: Unanimously

VI. ANNUAL RESOLUTIONS

A. Official Newspaper

Councilmember Wilcher moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby designates The Journal News as the Official Newspaper of the Town of Ossining for 2008.

Motion Carried: Unanimously

B. Town Council Monthly Meeting Schedule

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby adopts the following Monthly Meeting Schedule for 2008:

Regular Town Board Meetings – 2nd & 4th Tuesday – 7:30 p.m.
Birdsall/Fagan Police/Court Facility, 86-88 Spring Street

Work Sessions – 1st & 3rd Tuesday – 7:30 p.m.
Supervisor's Conference Room – 16 Croton Avenue

Motion Carried: Unanimously

C. Setting Town Office Hours

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Office Hours of the Town Offices for 2008 will be Monday through Friday, 8:30 a.m. to 4:30 p.m.

Motion Carried: Unanimously

D. Town Historian – Roberta Arminio

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board hereby reappoints Roberta Arminio, Town Historian for 2008.

Motion Carried: Unanimously

E. Mileage Allowance

Councilmember Wilcher moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that wherever it shall be appropriate to compensate Town Officials and/or Town Employees for mileage, they shall be reimbursed at a rate of \$0.505 per mile to be paid upon claim voucher, after audit and approval.

Motion Carried: Unanimously

F. Membership in the Association of Towns

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that pursuant to Article 8 of the Town Law, the Town of Ossining Pay the Annual Membership Dues for membership in the Association of Towns of the State of New York for 2008 in the amount of \$1,449.

Motion Carried: Unanimously

G. Authorization for Attendance at Association of Towns Meetings

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby authorizes the following Town Personnel to attend the Annual Meeting of the Association of Towns to be held in New York City, February 17th – 20th, 2008 subject to approval of their Department Heads, and that they be reimbursed by the Town of Ossining for all actual and necessary expenses incurred by reason of such attendance: Town Supervisor and Members of the Town Board; Town Attorney and Deputy Town Attorney; Town Engineer; Town Assessor; Building Inspector; Town Clerk and Deputy Town Clerks; Chief of Police; Receiver of Taxes and Assistants to the Receiver of Taxes; Superintendent of Highways; Town Justices; Town Court Clerks; Chief of Police; Superintendent of Highways; Budget Officer; Confidential Secretary to the Supervisor; Highway Secretary; Assessment Personnel; Chairman and Members of the Zoning Board; Chairman and Members of the Planning Board and Chairman and Members of the Environmental Advisory Board.

Motion Carried: Unanimously

H. Delegate to the Association of Towns

Councilmember Krieger moved and it was seconded by Councilmember Harter that the following resolution be approved:

Resolved, that the Town Board hereby designates Budget Officer Connie Cerny as Delegate to the Association of Towns Annual Meeting for 2008.

Motion Carried: Unanimously

I. Approval of Compensation Plan for 2008

Councilmember Krieger moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby approves the following Compensation Plan for the year 2008:

<u>TITLE OF POSITION</u>	<u>EXEMPT</u>	<u>SALARY</u>
ASSESSOR.....		\$128,338
ATTORNEY.....		77,798
DEPUTY TOWN ATTORNEY.....		39,572
CONFIDENTIAL SECRETARY.....		57,063
BUDGET OFFICER/PERSONNEL DIRECTOR.....		85,000
COURT CLERK		55,123
COURT CLERK		48,610
DEPUTY RECEIVER OF TAXES (2).....		43,675
DEPUTY TOWN CLERK (2).....		55,840
HISTORIAN.....		700

UNCLASSIFIED

TOWN CLERK.....		\$78,627
COUNCIL MEMBER (4)		11,403
ASSESSMENT BOARD OF REVIEW CHAIRMAN.....		700
ASSESSMENT BOARD OF REVIEW (4).....		700
RECEIVER OF TAXES.....		79,922
SUPERINTENDENT OF HIGHWAYS.....		83,960
SUPERVISOR.....		73,077
TOWN JUSTICE (2).....		34,393
PLANNING BOARD CHAIRMAN.....		2,800
DEPUTY PLANNING BOARD CHAIRMAN.....		1,400
PLANNING BOARD MEMBER (3).....		1,000
ZONING BOARD CHAIRMAN		500
ZONING BOARD MEMBER (4).....		320
ENVIRONMENTAL ADVISORY CHAIRMAN.....		400
ENVIRONMENTAL ADVISORY MEMBER (4).....		200
ENVIRONMENTAL ADVISORY LIAISON FROM PLANNING BD (2).....		100
RUOK WEEKLY RATE.....		\$12.00/hr.
RUOK WEEKEND RATE.....		18.00/hr.

NON-COMPETITIVE

<u>TITLE OF POSITION</u>	<u>SALARY</u>
MOTOR EQUIPMENT OPERATOR (3).....	\$65,158
ROAD MAINTAINER (3).....	60,057
LABORER-	48,054
AUTOMOTIVE MECHANIC.....	67,992
AUTOMOTIVE MECHANIC/HELP LABORER	48,506

COMPETITIVE

CHIEF OF POLICE	\$132,401
POLICE LIEUTENANT.....	105,057
POLICE DETECTIVE/SERGEANT (1).....	100,133
POLICE SERGEANT (3).....	93,566
DETECTIVE (2)	88,231
POLICE PATROLMAN-1ST GRADE (4).....	82,076
POLICE PATROLMAN-3rd GRADE (3).....	69,551
POLICE PATROLMAN-4TH GRADE (2)	58,385
POLICE PATROLMAN 5TH GRADE	49,381
APPRAISAL TECHNICIAN	59,246
ASSESSMENT CLERK.....	53,955
ASSISTANT ASSESSMENT CLERK.....	49,635
ASSESSMENT ASSISTANT.....	46,458
OFFICE ASSISTANT AUTOMATED (Highway).....	44,702
OFFICE ASSISTANT AUTOMATED (Building).....	44,702
NUTRITION SITE DIRECTOR.....	66,846

SENIOR SERVICES FULL TIME WORKERS-LABOR

Chauffeur.....	\$31,201
Chauffeur (3)	32,166
Community Service Aide.....	41,169
Food Service Helper.....	29,355
Community Service Aide.....	43,399

SENIOR SERVICES PART TIME WORKERS

Delbourgo, Constance	Food Service Helper	\$13.58/hr.
Llano, Leonel	Food Service Helper	12.45/hr

PART-TIME EMPLOYEES

<u>NAME OF EMPLOYEE</u>	<u>TITLE OF POSITION</u>	<u>SALARY</u>
Piqueras, Nicholas	PT, Police Dept.	32.96/hr
DiSisto, Catherine	PT, Police Dept.	17.50/hr.
Christ, Alice	PT, Cleaner, Police Dept.	17.50/hr.
Girgenti, Catherine	PT Availability, Tax Office	14.35/hr.
Jackson, Nathaniel	PT, Assessor's Office	31.18/hr.
Carnevale, Michele	PT, Assessor's Office	17.20/hr.
Ruotolo, Patricia	PT, Substitute-Clerk's Office	17.10/hr.
Gagliardi, Marie	PT Availability, Tax Office	14.35/hr.
See, Mary	PT, Clerk's Office	19.92/hr.
Nacinovich, Antoinette	PT Availability, Tax Office	14.35/hr.
Cuminsky, Mary	PT Availability, Tax Office	14.35/hr.
Sciarabba, Elisa	PT, Supervisor's Office	15.00/hr
Hamilton, John	PT, Building Inspector/ Fire Inspector	44.52/hr. plus \$3,000 stipend & 2,500 stipend
Conn, Margaret	PT, Building Dept.	16.54/hr.
Weeks, George	PT, Planning Director	30.30/hr.

ELECTION OFFICIALS

Coordinator/Liaison	\$2,700.00	
Party Representatives (2)	\$ 50.	Primary Elections
	50.	Special Elections
	75.	General Election
Inspector Training	20.	
Clerical Assistants	60.	

Motion Carried: Unanimously

J. Designation of Depositories

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby authorizes the following listed Banks as Official Depositories for 2008:

JP Morgan Chase	Wachovia
Citibank	Key Bank
MBIA CLASS	T.D. Bank North
Hudson Valley National Bank	HSBC
Union State Bank	Sleepy Hollow Bank
Bank of America	Emigrant Mercantile Bank

Motion Carried: Unanimously

K. Surety Bonds

Councilmember Krieger moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Whereas, certain officers and/or employees of the Town of Ossining designated by law are required by law to file an undertaking which shall remain in full force and effect until the expiration of their term of office, the termination of their employment, or the further resolution of this Town Board, and

Whereas, the Town Board of the Town of Ossining by prior resolution has determined it is more beneficial and economical to provide the undertakings by a blanketed bond;

It Is, Therefore, Resolved, that all officers and/or employees of the Town of Ossining will be bonded by a blanket bond in the amount of \$500,000 except that the following position will carry an additional surety bond in the amount of \$100,000: Receiver of Taxes.

Motion Carried: Unanimously

L. Consulting Engineer

Councilmember Harter moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

RESOLVED that James J. Vanoli, P.E. be, and he hereby is, retained as Engineering Consultant to the Town of Ossining for calendar year 2008 in accordance with the terms set forth in a letter from him to the Supervisor and Town Board dated August 25, 2007, except that the flat fee payable by the Town of Ossining for "Part 1 - Services Provided to Town Staff", consisting of "typical day-to-day Town Engineering services" shall be \$55,200. (\$4,600. per month).

Motion Carried: Unanimously

M. County Purchasing Agreement

Councilmember Harter moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Whereas, by Act No. 49-1976, the County Board of Legislators authorized the County Purchasing Agent to act as Purchasing Agent for any city, town, village, school district or other unit of local government within the County of Westchester, provided that said unit of local government by act, ordinance or resolution authorizes the County Purchasing Agent to act as its Purchasing Agent for items purchased by the County, and empowering designated officers and employees to sign requisitions, and further directing the proper official of local government to audit and pay County bills for the cost of County

services within thirty (30) days after the receipt of said bill by the local government to provide the County with such insurance coverage as may be required by the County's Director of Risk Management;

Now, Therefore, Be It Resolved, that the County Purchasing Agent is hereby authorized to act as Purchasing Agent for the Town of Ossining for the period from January 1, 2008 through December 31, 2008 and be it further

Resolved, that the Town Supervisor John Chervokas and Budget Officer Connie Cerny are hereby authorized to sign appropriate requisitions; and be it further

Resolved, that John Chervokas, Town Supervisor is hereby authorized and directed to audit and pay County bills for the cost of County services within thirty (30) days after receipt of said bill: and be it further

Resolved, that Connie Cerny, Budget Officer, is hereby authorized to secure and provide to the County of Westchester any and all insurance required by the County's Director of Risk Management, in accordance with County Act. No. 49-1976.

Motion Carried: Unanimously

N. Planning Consultants

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Firm of Frederick P. Clark Associates be appointed Planning Consultants for the Town of Ossining for calendar year 2008 in accordance with their contract letter and rate schedule of January 2, 2008.

Motion Carried: Unanimously

O. Bond Counsel

Councilmember Krieger moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Law Firm of Fulbright & Jaworski L.L.P., 666 Fifth Avenue, New York, NY 10103, is hereby retained as Bond Counsel for the Town of Ossining for the period January 1, 2008 through December 31, 2008.

Motion Carried: Unanimously

P. 2008 Schedule of Fees

Councilmember Harter moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby approves the following Schedule of Fees for calendar year 2008:

<u>ALARMS</u> (Chapter 51)	Annual Registration - \$25
	False alarms –
	1 st & 2 nd offense: Warning
	3 rd offense: \$ 50
	4 th offense: \$100
	5 th offense: \$200
	6 th offense: \$500

<u>PARKS</u> (Chapter 138)	Rental Fees for Saturday, Sunday, Holidays:
	1-100 people \$100
	101-250 people \$150

250 or more \$200

Rental Fees for Monday through Friday:

1-100 people \$50
101-250 people \$75
250 or more \$100

Boat Ramp:

Daily - \$20 for residents, \$30 non-residents
Season - \$75 resident, \$125 non-resident

TAX FORECLOSURE LEGAL FEES \$800 per property

ACCESSORY DWELLING (Chapter 50)

Initial Application \$300
Each Renewal 50

CABARET (Chapter 68)

Annual license fee \$50
After July 1 \$25

DOG FEES (Chapter 74)

	<u>State Fee</u>	plus	<u>Local Fee</u>	
Spayed/Neutered	\$2.50		5.00	= \$ 7.50
Unspayed/Unneutered	\$7.50	+ 3.00 surcharge +	5.00	= \$15.50

Seniors over age of 60 are exempt from local fee

Redemption Fees from Impoundment of Dogs:

First \$20 first 24 hrs; \$ 5.00 each add. 24 hrs.
Second \$40 first 24 hrs; \$10.00 each add. 24 hrs.
Third \$60 first 24 hrs; \$15.00 each add. 24 hrs.

PEDDLER (Chapter 144)

Annual license fee \$100

GRAVE PRICES – DALE CEMETERY

Single Depth Grave \$1,200.00
Double Depth Grave \$1,500.00

Child's Grave (2.5' x 5') \$450.00
Baby's Grave (13" x 26") \$250.00

Single space in Columbarium \$700.00
(Inscription not included)

Interment Charges

Single depth with Vault/Liner \$900.00
Single Depth with a Casket \$950.00

Double Depth with a Vault/Liner \$1,050.00
Double Depth with a Casket \$1,100.00

Child's Grave (from 3'-5') \$475.00
Baby Grave (up to 3') \$300.00

Cremated Remains \$400.00

Disinterment Charges

Disinterment remaining at Cemetery (with Vault)

Single Depth \$2,100.00
Double Depth \$2,450.00

Disinterment remaining at Cemetery (Casket only)

Single Depth \$2,175.00
Double Depth \$2,500.00

Disinterment to another Cemetery (with vault) \$1,300.00*

Disinterment to another Cemetery (casket only) \$1,600.00*

*The above disinterment charges are for labor only. There will be additional charges if a new wood box or steel vault is necessary at the time of removal or reinterment. Concrete vault company charges are additional.

Additional Charges

There are no interments on Sunday or Holidays

Burials must arrive by 2:00p.m. Monday through Friday

Saturday burials must arrive before 12:00 noon

If arrival is after 12:00 noon there will be an additional charge of \$75.00 per 1/2 hour.

Saturday full interment fee \$250.00 additional

Saturday cremains interment fee \$100.00 additional

Dale Cemetery must be notified by 12:00 noon on Friday if a burial is scheduled for the following Monday. Otherwise there is a \$250.00 fee for weekend preparation.

There will be a \$150.00 fee in winter if ice/snow conditions exist.

CALL-A-CAB COUPONS

Cost to Qualifying Senior Citizen \$2.75 per coupon

Redemption by Town to Participating Taxi Company \$4.75 per coupon

P.D. – TOWING AGREEMENT

<u>Fees & Services</u>	<u>Normal Bus. Hours Mon-Fri. 8am-5pm</u>	<u>Sat/Sun/Holidays & after 5pm weekdays</u>
Light Duty Straight Town (3 Tons DVW)	\$90.	\$115.
Light Duty Service Call	\$75.	\$100.
Gate/Yard	-----	\$45.
Mileage	\$4. per mile	\$4. per mile
2 nd Truck	\$90.	\$115.
Light Duty Winching	\$90.	\$115.
Storage	\$50/day	\$50/day

Police Services

Fingerprinting Fee - \$25.00

Accident Report Fee \$5.00

Vehicle Impound Release Fee \$10.00

TELECOMMUNICATIONS (Chapter 182A)

(a) New telecommunications tower \$5000

(b) Co-location of an existing telecommunications

tower or high structure where no increase in the height of the tower or structure is required \$2000

FILMING FEES \$100/day

BUILDING DEPARTMENT

Certificate of Occupancy:

Where the total value of the building is

Less than \$10,000	\$20.00
Greater than \$10,000 but less than \$20,000	\$30.00
Greater than \$20,000 but less than \$50,000	\$40.00
Greater than \$50,000 but less than \$100,000	\$50.00
Greater than \$100,000 but less than \$150,000	\$60.00
Greater than \$150,000	\$70.00

Building Permit:

(1) Where the total value of the work is :

- (a) Up to one thousand dollars (\$1,000): twenty dollars (\$20); and
- (b) For each additional one thousand dollars (\$1,000) or fraction thereof, up to and including fifteen thousand dollars (\$15,000): ten dollars (\$10); and
- (c) For each additional one thousand dollars (\$1,000) or fraction thereof, up to and including fifty thousand dollars (\$50,000): six dollars (\$6); and
- (d) For each additional one thousand (\$1,000) or fraction thereof exceeding fifty thousand dollars (\$50,000): four dollars (\$4).

(2) For renewal of a building permit: ten dollars (\$10)

Electrical Permit:

Per dwelling	\$50
Alteration to commercial building	\$75
New commercial construction	\$150

Plumbing Permit:

House sewer and tie-in	\$10
Installation 1-3 fixtures, appliances or standpipe connections	\$50
Installation of 4-9 fixtures	\$75
Installation of 10 or more	\$100
Replacement of any hot water heater, gas, electric, or oil heating unit	\$25
Gas certification	\$25

Erecting Signs: \$25

Demolition Permit:

For structure less than 1000 square feet	\$50
For structure over 1000 square feet	\$200

Title Search (office assistance)	\$10 per property
Copies of Certificates of Occupancy and Surveys	\$10 per copy

Inspection & Letter in Lieu of Certificate of Occupancy - \$50

Motion Carried: Unanimously

R. Registrar of Vital Statistics

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Whereas, Section 4121 (3) (a) of the Public Health Law provides that the Registrar of Vital Statistics shall be appointed by the Town Board; and

Whereas, the said provision of the Town Law further provides that the Town Clerk shall be eligible for appointment as Registrar of Vital Statistics;

Now, Therefore, Be It Resolved, that Mary Ann Roberts, Town Clerk of the Town of Ossining, is hereby appointed Registrar of Vital Statistics for the Town of Ossining; and

Be It Further Resolved, that the term of the Registrar of Vital Statistics shall coincide with her term of office as Town Clerk.

Motion Carried: Unanimously

S. Records Management Officer

Councilmember Wilcher moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that pursuant to Section 57.19 of the Local Government Records Law, the Town Board hereby appoints Mary Ann Roberts, Town Clerk, Records Management Officer of the Town of Ossining.

Motion Carried: Unanimously

VII. REGULAR MEETING – BOARD RESOLUTIONS

A. Approval of Minutes

1. December 11, 2007 Regular Meeting

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board hereby approves the Minutes of the December 11, 2007 Regular Meeting as presented.

Vote: 4 – 0 – 1

Voting Yes: Harter, Krieger, Dodge,
Wilcher

Abstaining: Chervokas

Supervisor Chervokas was absent from the 12/11/07 meeting.

2. December 18, 2007 Special Meeting

Councilmember Wilcher moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby approves the Minutes of the December 18, 2007 Special Meeting as presented.

Motion Carried: Unanimously

3. December 24, 2007 Regular Meeting

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Town Board hereby approves the Minutes of the December 24, 2007 Regular Meeting as presented.

Motion Carried: Unanimously

B. Approval of Voucher Detail Report

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board hereby approves the Voucher Detail Report dated January 8, 2008 in the amount of \$54,033.86 for 2007 and \$238,868.14 for 2008.

Motion Carried: Unanimously

C. Highway Department – Seasonal/Temporary Employees

Councilmember Harter moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town of Ossining hereby terminates the following seasonal/temporary employees from the Highway Department:

<u>Name</u>	<u>Effective Date</u>
Percival Gilcrest	12/7/07
Arthur Gerald Stokeley	12/7/07
Pasqualino Velardo	12/7/07

Motion Carried: Unanimously

Pasqualino Velardo will continue to work for the Town of Ossining Parks Department to expedite clean up.

**D. GUALTIERE HEIGHTS SUBDIVISION –
DEDICATION OF ROADS, SANITARY SEWER LINES AND WATER MAINS**

Councilmember Krieger moved and it was seconded by Councilmember Harter that the following resolution be approved:

WHEREAS, the Planning Board of the Town of Ossining approved the subdivision known as Gualtiere Heights on November 22, 2000; and

WHEREAS, the subdivision developer, Mario Velardo, Inc., opted, in lieu of filing a performance bond, to defer signing of a final Subdivision Map until such time as all road improvements, sewer lines and water mains were built so as to provide security for the satisfactory completion of such improvements; and

WHEREAS, all of the aforementioned improvements were thereafter constructed under the supervision of the Town of Ossining and completed to its satisfaction; and

WHEREAS, such improvements have now been in place and operating properly for more than five years; and

WHEREAS, Mario Velardo, Inc. has offered the said road, sewer and water improvements for dedication and has tendered deeds, bills of sale, and the other necessary documents for the purpose; and

WHEREAS, the Town's engineering consultant has recommended acceptance of the aforesaid offer of dedication and the Town Attorney, after reviewing the documents, has approved such documents as to form; now therefore be it

RESOLVED, that the offer of dedication made by Mario Velardo, Inc. as to the road, sewer and water improvements shown on a certain map entitled "Subdivision Plat known as Gualtiere Heights situate in the Town of Ossining, Westchester County, New York" made by Bunney Associates, L.S., dated August 18, 2000 and revised through January 8, 2001, and filed in the Westchester County Clerk's Office, Division of Land Records, on May 2, 2001 as Map. No. 26754, be accepted; and be it further

RESOLVED that the Supervisor and the Town Attorney, be, and they hereby are, authorized and directed to execute and deliver all instruments and other documents necessary and appropriate to accept such dedication.

Motion Carried: Unanimously

E. Calling a Public Hearing in the matter of the Application of Torchia's Restaurant for a Cabaret License

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Town Board hereby calls for a Public Hearing to be held on Tuesday, January 22, 2008 at 7:30 p.m. in the Police/Court Facility, 86-88 Spring Street in Ossining in the matter of the Application of Torchia's Restaurant, 518 North State Road, Briarcliff Manor, for a Cabaret License for 2008.

Motion Carried: Unanimously

F. Appointment of Marriage Officers

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board hereby appoints Mary Ann Roberts and Constance Alfini, Marriage Officers for the Town of Ossining for 2008.

Motion Carried: Unanimously

G. Call-a-Cab Agreements

Councilmember Dodge moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Resolved, that the Town Board hereby authorizes the Supervisor to sign agreements with the following cab companies for participation in the Call-a-Cab Program for the period ending December 31, 2008:

Ecua Taxi and Limousine, 73 Croton Avenue, Ossining
A. J. Taxi, 16 Gallows Hill Road, Cortlandt Manor
Elite Taxi & Car Service, 24 Donald Lane, Ossining

Motion Carried: Unanimously

H. Personnel – Police Chief Kenneth Donato

Councilmember Harter moved and it was seconded by Councilmember Krieger that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Town Supervisor to enter into an agreement with Police Chief Kenneth Donato setting forth his terms and conditions of employment effective January 1, 2008.

Motion Carried: Unanimously

I. Change Order Authorization – Cedar Lane Water Main Project

Councilmember Krieger moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign the following Change Order with Steve Giordano Builders, Inc. for the Cedar Lane Water Main Project:

7-20 yard containers for removal \$700 at 7 Units	\$4,900.00
25 days of Hydraulic Hammer on excavator at \$1,400.00 per day	\$35,000.00
Load, truck material, excavate material, cut reinforced labor	\$25,000.00
	<hr/>
	\$64,900.00

Motion Carried: Unanimously

J. Approval of Croton Sewer District Extension – Joseph Viggiano

Councilmember Harter moved and it was seconded by Councilmember Wilcher that the following resolution be approved:

Whereas, a Petition, together with the necessary map and plan, for the extension of the Crotonville Sewer District located at 124 Cedar Lane, dated October 22, 2007, has been presented to the Town Board by Joseph Viggiano; and

Whereas, an Order was duly adopted by the Town Board on December 11, 2007, reciting the filing of said Petition, the boundaries of the proposed extension, the improvements proposed and the cost thereof, and specifying January 8, 2008 at 7:30 p.m. in the Police/Court Facility, 86-88 Spring Street, Ossining, New York, as the date, time and place where the said Board would hold a public hearing to consider the Petition and to hear all persons interested in the subject matter thereof concerning the same; and

Whereas, such Order was duly posted and published as required by law; and

Whereas, a public hearing on the matter has been duly held by the Town Board on January 8, 2008, where discussion of the matter was had, and all persons interested were given the opportunity to be heard; and

Whereas, pursuant to Section 194(6) of the Town Law, the approval of the State Comptroller is not required since the entire burden of the financing of the proposed extension is to be borne by the Petitioner, and there is to be no financing to be borne by the Town of Ossining, the Crotonville Sewer District, or any prior extensions thereof;

Now, Therefore, Be It Resolved and Determined, that (a) the Petition is signed and acknowledged as required by law and is otherwise sufficient; (b) all property owners within the proposed extension are benefited thereby; (c) all property owners benefited thereby are included within the limits of the proposed extension; and (d) it is in the public interest to grant in whole the relief sought; and it is further

Resolved, that the extension of the Crotonville Sewer District located at 124 Cedar Lane in the Town of Ossining, Westchester County, New York, as proposed in the Petition, be and the same is hereby approved, and that the said sewer district extension include the

property bounded and described as set forth in Schedule A annexed to the Petition and made a part thereof; and it is further

Resolved, that the total cost of the improvement to be constructed within the boundaries of the said sewer district extension shall be borne by the Petitioner at no cost to the Town of Ossining, the Crotonville Sewer District or any prior extensions thereof; and it is further

Resolved, that the Town Clerk shall, within ten (10) days after adoption of this Resolution, file certified copies thereof in duplicate in the Office of the State Department of Audit and Control at Albany, New York, and record a certified copy in the Office of the Clerk of the County of Westchester.

Motion Carried: Unanimously

VIII. MONTHLY REPORTS – December, 2007

Councilmember Harter moved and it was seconded by Councilmember Dodge that the following resolution be approved:

Resolved, that the Town Board hereby accepts the Monthly Reports for December, 2007 from Town Clerk, Receiver of Taxes, and Building Department.

Motion Carried: Unanimously

IX. CORRESPONDENCE TO BE RECEIVED AND FILED

Councilmember Wilcher moved and it was seconded by Councilmember Dodge that the following correspondence be received and filed:

1. October 10, 2007 Planning Board Minutes.
2. November and December, 2007 Helicopter Log from General Electric.

Motion Carried: Unanimously

X. VISITOR RECOGNITION

Bobby Williams, Spring Street, wished seasons greetings to all, and encouraged everyone to attend meetings and air their concerns and opinions.

XI. ADJOURNMENT

At 8:28 p.m., Councilmember Harter moved and it was seconded by Councilmember Krieger that the meeting be adjourned into Executive Session for the purpose of Personnel.

Motion Carried: Unanimously

Approved:

Constance Alfini, Deputy Town Clerk