



MINUTES
TOWN BOARD
TOWN OF OSSINING
SEPTEMBER 22, 2020
REGULAR MEETING
7:30 P.M.

THIS MEETING WAS HELD VIA VIDEO CONFERENCING ONLY
Pursuant to Governor's Executive Order 202.1 dated March 12, 2020

SUPERVISOR
Dana A. Levenberg

COUNCILMEMBERS
Elizabeth R. Feldman Gregory G. Meyer
Jackie G. Shaw Northern Wilcher, Jr.

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Regular Meeting of the Town Board of the Town of Ossining was held on September 22, 2020 via video conference, pursuant to Governor's Executive Order 202.1 dated March 12, 2020. The meeting was called to order at 7:30 p.m. by Supervisor Dana A. Levenberg. Members of the Board present were: Councilmembers Jackie G. Shaw, Elizabeth R. Feldman, Northern Wilcher, Jr., and Gregory G. Meyer (entered Zoom meeting at 7:53 PM). Also present were Town Counsel Christie Tomm-Addona, Budget Officer Victoria Cafarelli, and Deputy Town Clerk Martha C. Quituisaca.

II. SPECIAL RECOGNITION – NICK TUKURU

Supervisor Levenberg said the following: Our Town of Ossining Environmental Advisory Committee (or EAC) is here with us tonight, and no, not just so we can talk about bees! One of their student members was notified of something pretty fantastic. Nick Tukuru was recently named a semi-finalist in the competitive 2021 National Merit Scholarship Program, just one of only 16,000 students from over 1.5 million applicants nationwide. Wow – Nick, you are truly one in a million (plus!)! In addition to this remarkable academic achievement, Nick has served as a member of our EAC as a student volunteer, and his passion for the environment and dedication to community outreach efforts have been invaluable. I have a certificate here for you Nick from the Town Board, which I would be proud to read in full! And surprise, it's not just a virtual certificate. It's real and you can have it right now! Congratulations on this achievement, Nick and thank you for all your hard work on behalf of our community! We are proud to call you part of "Team Town!"

Mitzi Elkes, head of the EAC spoke about Nick being part of the EAC since the 7th grade and how they are proud of his achievements.

Nick thanked the EAC and the Ossining community for all their help.

III. PUBLIC HEARING

At 7:39 p.m., the Public Hearing opened.

- Local Law to Amend Chapter 200 of the Town Code, Zoning, to Create Beekeeping Regulations in the Town of Ossining

Town Counsel Tomm-Addona summarized the local law and spoke about awaiting feedback from Westchester County. The Town is looking to create safe beekeeping regulations.

Supervisor Levenberg spoke about making sure invasive bees do not hurt native bees.

Donna Sharrett spoke about the legislation working to try to diminish the impact of introducing non-native bees to the area. She additionally talked about the best maximum number of beehives to have is two not four. Mrs. Sharrett also expressed concern over unlimited number of beekeeping permits being issued.

Assessor Fernando talked about keeping bees for 6 years in the Catskills. He spoke about beekeeping being a good idea and about bees not being as aggressive as people think.

At 7:58 p.m., Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the Public Hearing be adjourned to October 13, 2020.

IV. ANNOUNCEMENTS

Supervisor Levenberg made the following announcements:

We are just whipping through September and as we get closer to the end than the beginning, you can imagine that there are lots of important events taking place—most of them virtually, of course. Yesterday was the first day of the hybrid in school/virtual classes in the Ossining School District which means SLOW DOWN OSSINING and BRIARCLIFF. This week, the Ossining School District is hosting virtual Back to School Nights for parents. We all know this year looks very different for parents, kids, and teachers in our school districts, so Back to School Nights are a great way to get a sense of what the school year is shaping up to look like, and to get a snapshot of how your children and your teachers are doing as well as what the school plans are for the near and longer term future. Parents should check the school websites for Zoom details and other information.

This week in New York State is Go Car Free for Climate Week and Friday is Car Free Day for the Hudson Valley, a day to reduce your time behind the wheel. I know that because of COVID-19, many of us have already made some substantial changes to how we travel. The good news is now you can win prizes for those changes. Take the pledge to go Car Free (or Car Lite!) at 511NYRideshare.org and you can be entered to win gift cards and other goodies. Last year, 45 people in Ossining took the pledge, so you can be sure your chances of winning are pretty good. Plus, this effort is good for the environment and reminds us to be aware of our dependence on cars, and how we can avoid using them too. Please visit our website or social media pages to take the pledge, and respond to a survey from Green Ossining so we can best plan for 2021, and hopefully celebrate together as a community by then—although working remotely is certainly a great way to go car free!

Friday is also the last day to apply for our Seasonal Laborer position, to help the highway department with their annual Leaf Collection. You can find the application details on our website and on Facebook, along with a quick link to the application itself. If you would prefer a hardcopy application, stop by the Clerk's Office in the Municipal Building at 16 Croton Avenue in Ossining to pick up a copy. Please be aware that the building has limited office hours due to health guidelines, it is open from Monday through Friday from 9AM to 2:30PM. Applications can be submitted in person at the Clerk's Office or emailed to

Victoria Cafarelli at vcafarelli@TownofOssining.com. The Town of Ossining is an equal opportunity employer.

Monday is Yom Kippur, the holiest day in the Jewish religion. The holiday is considered very solemn and reflective, as Jews around the world fast and pray. I know some people who are not Jewish are unsure how to wish someone a happy holiday since the day is observed instead of celebrated. The sentiment is certainly appreciated, especially since this has been a difficult year and Rosh Hashanah started just eight days earlier. If you want, you can wish someone an easy fast or "Shana Tova," which means "Happy New Year." So I wish a Shana Tovah to all my Jewish Friends as well as an easy fast.

A next week is already the end of September, which is hard to believe, we have been receiving some questions leaf collection, since we all associate September with falling leaves. The Town Highway Department will begin leaf collection around the third week of October and will continue into December. Residents can rake their leaves to the curb, though please do not let them fall into the street. You can place them in paper bags if you would like, but not in plastic. This applies to all Unincorporated Town Residents, except those on State roads like Routes 133 and 134. Unfortunately, the State has not caught up with us yet on this front, and residents on State Roads must always bag their leaves in plastic. Leaf collection continues to be managed by our wonderful Highway Department. Stay tuned for more information as leaves start to pile up.

The 30th of September is the last day to pay the first half of your school taxes, for both Briarcliff and Ossining school districts. As yet another reminder, your 2020-2021 School Tax bills are available for payment online through a secure portal on the Town's website, you can pay by mail, or you can drop off your envelope (with a stamp!) at the dedicated Tax Office mail slot at the Ossining Post Office. You can also pay in person – with exact change only-- at the Municipal Building at 16 Croton Avenue in Ossining. The building is open to the public from 9am to 2:30pm, Monday through Friday. If you have any questions about your bill, you can speak to the Tax Office on the phone by calling (914) 762-8790 or you can send an e-mail to taxreceiver@townofossining.com. If you want to complete your transaction online, going through the Town website's Xpress-Pay is truly the best and fastest way. I know some people want to use the online bill pay option available through their bank, but I must warn you against this. Though the *bank* will debit your account immediately, the checks do not actually get through the mail system to *us* for about a week. Bank envelopes are not postmarked, so we can only mark your bill as paid once the check has been received and processed by our office.

As I near the end of my announcements—yes, I know you are all excited!-- there is another date that I know is on a lot of people's minds. Election Day is November 3rd. Make your voting plan now. You must be registered by October 9th to participate in this year's General election. If you received an application for an absentee ballot, you have to fill it out and send it in ASAP. The Westchester Board of Elections is working hard to get absentee ballots to those who request them but no need to wait until the last minute. If you want to vote in-person you have the option to do so during the Early Voting period, which starts on October 24th. As I have mentioned before, this option allows you to vote in any of *seventeen* early polling places across the County. You may vote in whichever one is most convenient for you, they can print out your local ballot at each of these sites. To find out where they all are, go to the Westchester County Board of elections website at Citizenparticipation.westchestergov.com. In Ossining, our early polling site is at the Joseph G Caputo Community Center at 95 Broadway. Hours vary, so do check the board of elections website if you plan to avail yourself of that option. Of course, if you want to vote in person on Election Day you certainly can! Keep an eye on your mailbox for a postcard with your 2020 polling site. This card may tell you there was a change to your polling place this year. The postcard not only lists your polling place but will also contain a QR code specifically for you, which can speed up the check in process

on Election Day. Make your voting plan today, including how you will get to your polling place, whether you will have time to wait on a line (if there is one), and whether you have researched all the candidates on your ballots (this isn't just a Presidential Election). LWVV.org will help you with that as well as the League of Women Voters puts together a voting guide.

And finally, I have my very last plug –unless the courts extend the date!-- for the 2020 US Census! The end of September means the 2020 Census is wrapping up – currently, September 30 is set as the final day to respond. Ossining currently has a 69% self-response rate. We have only eight days left to get those numbers up. It would be nice if the time to respond is extended, but we cannot depend on that. Ossining lost \$2500 per year since 2010 for every resident that did not complete the last Census. We do not want to leave any money on the table for the next 10 years. Help us get the word out during these last few days. Share posts about the importance of the Census, call friends, ask your extended family members. The Census is a count of all residents, regardless of immigration status, age, or race. It takes only 10 minutes to complete, so if you have not filled it out yet, please let me know. We are in the home stretch here, please do whatever you can to make sure Ossining is accurately counted this year!

V. LIAISON REPORTS

Supervisor Levenberg said the following: Starting soon, Councilwoman Shaw will have an additional committee added to her list of responsibilities, as the Town's representative to the Village of Ossining's Police Reform and Reinvention Working Committee. As you may have seen in Mayor Gearity's announcement to the community earlier this week, in furtherance of Governor Cuomo's Executive Order regarding police reform, the Village is forming a working committee to guide the reform and reinvention process of the Village of Ossining police force. The Town contracts with the Village of Ossining for police services in the Unincorporated Town, so it is essential that the Town have a seat at the table to contribute to this important conversation. Councilwoman Shaw, thank you for agreeing to represent the Town in this effort and I look forward to hearing updates from you as this process continues along, and filling in for you at meetings if you are not able to attend.

Councilmember Feldman congratulated Village Robert Fritsche on being the President of the Westchester County Volunteer Firefighter Association.

VI. DEPARTMENTAL REPORTS

Assessor Fernando Gonzalez presented on the following:

2018 Imagery



04/22/2018

	Reappraisal Year										Reappraisal								
	2012	2013	2014	2015	2016	Diff	%	2017	Difference	%	2018	Difference	%	2019	Diffe	%	2020	Diff	%
Grievances	508	450	445	364	625		72%	580	-45	-7%	449	-131	-23%	449	0		462	13	3%
Village of Ossini	231	199	235	184	265	81	44%	243	-22	-8%	219	-24	-10%	193	-26	-12%	187	-6	-3%
Village of Briarcl	159	158	115	118	226	108	92%	202	-24	-11%	134	-68	-34%	150	16	12%	171	21	14%
Town Outside	119	93	95	71	134	63	89%	135	1	1%	96	-39	-29%	106	10	10%	104	-2	-2%

NYS - Real Property System
 County of Westchester
 Town of Cashing - 6542
 Village of Briarcliff Manor
 SWIS Code - 654201

Part 1 - Assessor's Report Totals for the 2020 Assessment Roll

RP2016/04/201

I Summary of assessed values on prior roll and current roll by property class

Property Class	Description	* Prior Roll *	* Current Roll *	* Difference *
		Assessed Value	Assessed Value	Assessed Value
100	Agricultural	0	0	0
200	Residential/Non-Combo (RS 1 and 6)	1,467,298,100	1,484,656,100	17,358,000
200	Residential/Combo (RS 1 and 6)	0	0	0
200	Residential (RS 3, 5, 7 and 8)	8,383,800	7,172,800	-2,211,000
200	Residential (RS 3, 5, 7 and 8)	7,422,800	3,012,800	-4,410,000
200	Residential (RS 3, 5, 7 and 8)	312,960,100	361,630,400	48,670,300
400	Commercial	28,894,100	28,633,000	-2,061,100
500	Recreational	104,298,800	99,600,700	-7,460,200
600	Community Services	12,387,700	11,154,700	-1,233,000
700	Industrial	43,081,500	44,446,700	1,365,200
800	Park and Forest Land	14,690,800	14,629,600	-61,200
900	Public Use	0	0	0
Other	Trpds < 100 or Alpha	0	0	0
	Total	2,031,167,000	2,096,220,000	65,053,000

II Summary of assessed values on prior roll and current roll by roll section

Roll Section	Description	* Prior Roll *	* Current Roll *	* Difference *
		Assessed Value	Assessed Value	Assessed Value
1	Taxable	1,903,895,800	1,859,246,400	-4,349,600
3	State Owned Land	0	0	0
5	Special Franchise	33,216,700	33,741,900	525,200
6	Utilities/Non-Call RR	4,089,300	4,995,700	816,400
7	Utility	0	0	0
8	Winery Estates	89,985,200	89,327,000	-658,200
9	Winery Estates	0	0	0
	Total	2,031,167,000	2,096,220,000	65,053,000

III Number of parcels in roll sections 1 and 6 on the current assessment roll - 2,413

I Summary of assessed values on prior roll and current roll by property class

Property Class	Description	* Prior Roll * Assessed Value	* Prior Roll * Parcels	* Current Roll * Assessed Value	* Current Roll * Parcels	* Difference * Assessed Value	* Difference * Parcels
100	Agricultural	0	0	0	0	0	0
200	Residential/Non-Condo (RS 1 and 6)	1,297,869,800	3,677	1,379,198,700	3,674	81,328,900	-3
200	Residential/Condo (RS 1 and 6)	0	0	0	0	0	0
200	Residential (RS 3, 5, 7 and 8)	1,117,600	4	1,658,800	5	541,200	1
300	Vacant Land	29,121,000	285	25,161,500	281	-3,959,500	-4
400	Commercial	767,190,000	1,310	801,206,700	1,309	34,016,700	-1
500	Recreational	12,477,600	18	11,842,400	18	-635,200	0
600	Community Services	329,985,800	105	326,044,300	105	-3,941,500	0
700	Industrial	10,111,400	5	10,104,700	5	-6,700	0
800	Public Service	121,767,100	31	125,735,800	30	3,968,700	-1
900	Park and Forest Land	21,995,100	34	22,012,500	35	17,400	1
other	Pp/Cls < 100 or Alpha	0	0	0	0	0	0
	Total	2,591,635,400	5,469	2,702,965,400	5,462	111,330,000	-7

II Summary of assessed values on prior roll and current roll by roll section

Roll Section	Description	* Prior Roll * Assessed Value	* Prior Roll * Parcels	* Current Roll * Assessed Value	* Current Roll * Parcels	* Difference * Assessed Value	* Difference * Parcels
1	Taxable	2,040,754,300	5,177	2,149,618,000	5,169	108,863,700	-8
3	State Owned Land	34,439,500	10	34,449,800	10	10,300	0
5	Special Franchises	78,844,500	9	79,973,700	8	1,129,200	-1
6	Utilities/Non-Ceil RFR	21,388,400	10	23,631,900	10	2,243,500	0
7	Ceiling Railroads	0	0	0	0	0	0
8	Wholly Exempt	416,208,700	263	415,292,000	265	-916,700	2
	Total	2,591,635,400	5,469	2,702,965,400	5,462	111,330,000	-7

III Number of parcels in roll sections 1 and 6 on the current assessment roll -

5,179

I Summary of assessed values on prior roll and current roll by property class

Property Class	Description	* Prior Roll * Assessed Value	* Prior Roll * Parcels	* Current Roll * Assessed Value	* Current Roll * Parcels	* Difference * Assessed Value	* Difference * Parcels
100	Agricultural	0	0	0	0	0	0
200	Residential/Non-Condo (RS 1 and 6)	610,282,900	1,330	639,122,300	1,336	28,839,400	6
200	Residential/Condo (RS 1 and 6)	0	0	0	0	0	0
200	Residential (RS 3, 5, 7 and 8)	3,050,600	6	3,189,200	6	138,600	0
300	Vacant Land	15,335,000	126	13,467,700	119	-1,867,300	-7
400	Commercial	275,159,500	641	282,066,500	642	6,907,000	1
500	Recreational	17,013,500	4	17,011,100	4	-2,400	0
600	Community Services	115,036,900	27	116,989,000	27	1,952,100	0
700	Industrial	0	0	0	0	0	0
800	Public Service	47,897,510	31	57,384,900	34	9,487,390	3
900	Park and Forest Land	5,221,900	11	5,037,700	11	-184,200	0
other	Pp/Cls < 100 or Alpha	0	0	0	0	0	0
Total		1,088,997,810	2,176	1,134,268,400	2,179	45,270,590	3

II Summary of assessed values on prior roll and current roll by roll section

Roll Section	Description	* Prior Roll * Assessed Value	* Prior Roll * Parcels	* Current Roll * Assessed Value	* Current Roll * Parcels	* Difference * Assessed Value	* Difference * Parcels
1	Taxable	926,798,700	2,083	960,164,100	2,083	33,365,400	0
3	State Owned Land	599,000	3	599,200	3	200	0
5	Special Franchises	37,818,100	8	38,483,000	8	664,900	0
6	Utilities/Non-Ceil RR	9,953,710	20	18,784,000	23	8,830,290	3
7	Ceiling Railroads	0	0	0	0	0	0
8	Wholly Exempt	113,828,300	62	116,238,100	62	2,409,800	0
Total		1,088,997,810	2,176	1,134,268,400	2,179	45,270,590	3

III Number of parcels in roll sections 1 and 6 on the current assessment roll - 2,106

I Summary of assessed values on prior roll and current roll by property class

Property Class	Description	* Prior Roll Assessed Value	* Parcels	* Current Roll Assessed Value	* Parcels	* Difference Assessed Value	* Parcels
100	Agricultural	0	0	0	0	0	0
200	Residential/Non-Condo (RS 1 and 6)	3,375,450,800	6,796	3,502,977,100	6,798	127,526,300	2
200	Residential/Condo (RS 1 and 6)	0	0	0	0	0	0
200	Residential (RS 3, 5, 7 and 8)	10,551,400	20	12,020,900	22	1,469,500	2
300	Vacant Land	85,778,600	539	77,720,100	530	-8,058,500	-9
400	Commercial	1,355,289,600	2,468	1,444,803,600	2,469	89,514,000	1
500	Recreational	58,385,200	28	55,686,500	28	-2,698,700	0
600	Community Services	549,291,600	167	539,842,000	166	-9,449,600	-1
700	Industrial	22,499,100	7	21,259,400	7	-1,239,700	0
800	Public Service	212,746,110	91	227,867,400	93	14,821,290	2
900	Park and Forest Land	41,807,800	60	41,576,800	61	-231,000	1
other	PPCIs < 100 or Alpha	0	0	0	0	0	0
	Total	5,711,800,210	10,176	5,923,453,800	10,174	211,653,590	-2

II Summary of assessed values on prior roll and current roll by roll section

Roll Section	Description	* Prior Roll Assessed Value	* Parcels	* Current Roll Assessed Value	* Parcels	* Difference Assessed Value	* Parcels
1	Taxable	4,871,449,800	9,659	5,068,027,500	9,652	196,577,700	-7
3	State Owned Land	35,038,500	13	35,049,000	13	10,500	0
5	Special Franchise	149,878,300	29	152,198,600	28	2,320,300	-1
6	Utilities/Non-Call RFR	35,431,410	43	47,321,600	46	11,890,190	3
7	Ceiling Railroads	0	0	0	0	0	0
8	Wholly Exempt	620,002,200	432	620,857,100	435	854,900	3
	Total	5,711,800,210	10,176	5,923,453,800	10,174	211,653,590	-2

III Number of parcels in roll sections 1 and 6 on the current assessment roll -

9,698

Assessor Gonzalez spoke about properties being sold at high prices and tenants continuing to pay their rent despite the COVID-19 pandemic.

Superintendent of Recreation and Parks Bill Garrison updated the Town Board on programming that was offered during the summer and what is being offered during the fall. Due to the COVID-19 pandemic the Recreation and Parks Department was not able to run its summer camp. Instead the department offered various outdoor programs at different parks. The department is currently opening up sport programming to the public in accordance with NYS guidelines, i.e. wearing masks, social distancing, temperature checks, and 50% capacity. Reservations must be made in order to attend a program. There are currently only 15 kids in the afterschool program. Special events like the annual Halloween Event, Fall Festival, and Breakfast with Santa have been cancelled due to COVID-19. Fall programming is open. The Community Center is offering free Wi-Fi to residents Monday to Friday. Please call up to reserve your spot. Supervisor Levenberg asked if sports were allowed under NYS COVID-19 safety

guidelines. Superintendent Garrison said that NYS has divided sports into being either low, medium, or high risk of contracting COVID-19. You can have individual skilled based training for sports like soccer, basketball, and football, but no contact under NYS COVID-19 safety guidelines.

VII. PUBLIC COMMENT ON AGENDA ITEMS

VIII. BOARD RESOLUTIONS

A. Approval of Minutes—Regular Meeting – September 8, 2020

Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the September 8, 2020 minutes of the Regular Meeting as presented.

Motion: Carried

B. Approval of Voucher Detail Report

Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated September 22, 2020 in the amount of \$842,528.38.

Motion: Carried

C. Resolution – Local Law # 2 of 2020 – Residency Requirements for Town Court Attendants

Councilmember Feldman moved and it was seconded by Councilmember Shaw that the following resolution be approved.

WHEREAS, due to the stringent qualification requirements established by Westchester County for the Court Attendant position, the Town has found it difficult to find qualified individuals for this position who reside within the Town of Ossining, and

WHEREAS, the Town, at the County’s direction, desires to amend the Town Code to expand the permitted residency for the Court Attendant position beyond the Town of Ossining in order to ensure the Town can hire qualified individuals to serve in this important position to protect the Justice Court staff and members of the public visiting the Justice Court, and

WHEREAS, the Town has previously enacted such provisions for the positions of Building Inspector and Justice Court Clerks, and

WHEREAS, preference will still be given to those qualified individuals who reside within the Town of Ossining, but this local law will give the Town flexibility to look beyond those Town residents if need be, and

WHEREAS, the Town Board held a duly noticed public hearing at its regular meeting on Tuesday, September 8, 2020 via videoconferencing in accordance with the Governor’s Executive Orders 202.1 and 202.15, as subsequently extended, and members of the public having the opportunity to attend and be heard, the public hearing was closed on September 8, 2020; and

WHEREAS, a Short Environmental Assessment Form, Part 1 was prepared pursuant to the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, said local law has been on the desks of the members of the Town Board of the Town of Ossining for at least seven days, exclusive of Sunday, prior to the adoption of this resolution, and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby determines this action is not subject to SEQRA as it will not affect the environment, but to the extent it has been determined that this action may affect the environment, the Town Board adopts a Negative Declaration determining this action does not have the potential to have any significant adverse environmental impacts as this action will improve the environment by ensuring the Town can hire qualified individuals to protect the Justice Court staff and members of the public visiting the Justice Court; and

BE IT FURTHER RESOLVED, the Town Board, after due deliberation, finds that it is in the best interest of the Town to adopt said local law, and the Town Board hereby adopts Local Law # 2 of 2020 entitled Residency Requirement of Town Court Attendants to add a new Article III to Chapter 47 of the Town Code (“Residency Requirements”); and

BE IT FURTHER RESOLVED, the Town Clerk is directed to enter said local law in the minutes of this meeting into the local law book for the Town of Ossining; to publish said minutes in a newspaper published in the town, if any, or in such newspaper published in the county in which such town may be located having a circulation in such town, and affidavits of said publication shall be filed with the Town Clerk; and to file a copy of said local law with the Secretary of State of New York.

Supervisor Levenberg said the following: As the resolution states, this local law will allow us to expand the pool of applicants for Court Attendant to residents outside the Town of Ossining. We have been particularly challenged finding qualified applicants for this position, so we hope this change in our Town Code, which mirrors residency requirements for other positions like Court Clerk and Building Inspector, will help us fill this much needed role.

Ayes: Levenberg, Wilcher, Shaw, Meyer, and Feldman

D. Request for Bids: 2020 Sewer Lift Station Generator Replacement Project

Councilmember Feldman moved and it was seconded by Councilmember Shaw that the following resolution be tabled.

Resolved, that the Town Board of the Town of Ossining authorizes the Town Clerk to advertise a Request for Bids for the 2020 Sewer Lift Station Generator Replacement Project. Bids shall be submitted no later than 10:00am on Thursday, October 22 to the office of the Town Clerk.

Supervisor Levenberg said the following: The bid specifications and contract for this project are complicated, and require a more thorough review by our Counsel and consultants. As such, we are going to table this resolution for now and hopefully bring it up for a vote with a new date at our next Legislative Session.

E. Authorizing Town Justices and Town Supervisor to Submit a Grant Application to New York State Office of Court Administration

Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Town Justices and Town Supervisor to submit a 2021 Justice Court Assistance Program application to the New York State Office of Court Administration with a request not to exceed \$30,000.

Supervisor Levenberg said the following: Our Justice Court has the opportunity to apply to the New York State Office of Court Administration for financial assistance with various projects and capital purchases, including computers and other office equipment. We are happy to enable them to apply and get us some funds from the State!

Motion: Carried

F. Resignation – Part-Time Intermediate Clerk

Councilmember Shaw moved and it was seconded by Councilmember Wilcher that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining accepts the resignation of Daniela Velez, with regret, from her position as a part-time Intermediate Clerk, effective September 21, 2020.

Supervisor Levenberg said the following: We are sad to see our Clerk's office part-timer go, but like many of us these days, Daniela had to make some tough choices to balance the needs of her family and was unable to continue working with the Town. We wish her all the best and thank her for her time working for the Town.

Motion: Carried

G. Authorization for Town Supervisor to sign an agreement with Passport Labs, Inc.

Councilmember Wilcher moved and it was seconded by Councilmember Feldman that the following resolution be approved.

RESOLVED, that upon review by the Counsel to the Town, the Town Supervisor is authorized to sign an agreement with Passport Labs, Inc., 128 South Tryon Street #2200, Charlotte, North Carolina 28202 for parking ticket and enforcement hardware and associated software.

Supervisor Levenberg said the following: The Town and the Village have been working with Complus, now known as Passport Labs, for several years as they provide software for parking ticket payments, issuing parking permits, and handheld devices for issuing tickets. The expense to the Town for this software is actually a pass-through to the Village, as they pay us back for all expenses in our Court relating to parking tickets. We are looking forward to signing this new contract and receiving some much-needed software upgrades which get used in our Court to boot.

Motion: Carried

IX. CORRESPONDENCE TO BE RECEIVED AND FILED

Councilmember Feldman moved and it was seconded by Councilmember Shaw that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby accepts the following correspondence:

- **Bethany Arts ZBA Transcript 8/17/20**
- **Matthew Weiss – 6 Minkel RD ZBA Resolution and Transcript 8/17/20**

Motion: Carried

X. MONTHLY REPORTS

Councilmember Feldman moved and it was seconded by Councilmember Shaw that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby accepts the following monthly reports for the month of August 2020:

- **Town Building Department**

Motion: Carried

XI. VISITOR RECOGNITION

Visitors shall be accorded one (1) four (4) minute opportunity to speak

XII. ADJOURNMENT

At 9:09 P.M., Councilmember Wilcher motioned to adjourn to Executive Session for personnel, advice of counsel, and contracts and Councilmember Feldman seconded.

Motion Carried: Unanimously

At 9:55 P.M., Councilmember Shaw motioned to leave Executive Session and Councilmember Feldman seconded.

Motion Carried: Unanimously

At 9:56 P.M., Councilmember Shaw motioned to to adjourn the Regular Meeting and Councilmember Feldman seconded.

Motion Carried: Unanimously

Approved:



Susanne Donnelly, Town Clerk