



MINUTES
TOWN BOARD
TOWN OF OSSINING
TOWN MUNICIPAL BUILDING
1st FLOOR CONFERENCE ROOM
16 CROTON AVE – OSSINING, NEW YORK
OCTOBER 10, 2019
SPECIAL MEETING
8:10 A.M.

SUPERVISOR
Dana A. Levenberg

COUNCILMEMBERS
Elizabeth R. Feldman Gregory G. Meyer
Jackie G. Shaw Northern Wilcher, Jr.

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Special Meeting of the Town Board of the Town of Ossining was held on October 10, 2019 in the Ossining Municipal Building 1st Floor Conference Room, 16 Croton Ave in Ossining. The meeting was called to order at 8:10 A.M by Supervisor Dana A. Levenberg. Members of the Board present were: Councilmembers Gregory G. Meyer and Councilmember Northern Wilcher, Jr. Also present was Budget Officer Madeline Zachacz. Councilmembers Jackie G. Shaw, Elizabeth R. Feldman, Town Counsel Christie Tomm-Addona, and Confidential Secretary Victoria Cafarelli were absent.

II. PUBLIC COMMENT ON AGENDA ITEMS

III. BOARD RESOLUTIONS

A. Approval of Minutes—Regular Meeting – September 24, 2019

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the September 24, 2019 minutes of the Regular Meeting as presented.

Motion: Carried

B. Approval of Minutes—Special Meeting – October 1, 2019

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the October 1, 2019 minutes of the Special Meeting as presented.

Motion: Carried

C. Approval of Voucher Detail Report

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated October 10, 2019 in the amount of \$177,598.52.

Motion: Carried

D. Shared Service Inter-Municipal Agreement: New York State DEC Grant for “Recycling App”

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign a shared services inter-municipal agreement with the City of New Rochelle, Town of Greenburgh, Town of Harrison, Town of Ossining, Village of Bronxville, Village of Hastings on Hudson, Village of Irvington, Village of Mamaroneck, Village of Pelham, Village of Tarrytown, and Village of Tuckahoe for the purposes of receiving grant funds and performing associated administration to receive said funds from the New York State Department of Environmental Conservation to procure a shared “recycling app,” intended to improve recycling efforts of all participating municipalities.

Motion: Carried

E. Contract— Flaming Barrel of Monkeys Entertainment

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with Sean R. McGoey dba Flaming Barrel of Monkeys Entertainment for performing as outlined in the agreement for the 2019 Forest O’ Fears Haunted Hayride, taking place on:

- Friday, October 18th, 2019
- Saturday, October 19th, 2019
- Friday, October 25th, 2019
- Saturday, October 26th, 2019

Motion: Carried

F. Contract— DualWave Entertainment

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with Jeff Staples dba DualWave Entertainment for performing as outlined in the agreement for the 2019 Forest O’ Fears Haunted Hayride, taking place on:

- Friday, October 18th, 2019
- Saturday, October 19th, 2019
- Friday, October 25th, 2019
- Saturday, October 26th, 2019

Motion: Carried

G. Contract— GMB Creative

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with Gina Balog dba GMB Creative for performing as outlined in the agreement for the 2019 Forest O’ Fears Haunted Hayride, taking place on:

- Friday, October 18th, 2019
- Saturday, October 19th, 2019
- Friday, October 25th, 2019
- Saturday, October 26th, 2019

Motion: Carried

H. Contract— Forest O’ Fears Executive Director/ Event Coordinator, Assisant Director and Creative Director

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with Fern Quezada for providing Executive Director and Event Coordination, Mike and Jamie Idi for providing Assistant Director services, and Mike Santiago for providing Creative Director services for 2019 Forest O’ Fears Haunted Hayride, taking place

- Friday, October 18th, 2019
- Saturday, October 19th, 2019
- Friday, October 25th, 2019
- Saturday, October 26th, 2019

Motion: Carried

I. Consultant Agreement Approval – Healthy Communities Initiative

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement with Pace University’s Land Use Law Center, White Plains, NY to provide consultant services associated with the Town of Ossining Healthy Communities Initiative, in the amount of \$69,968.40 to be fully funded by a Climate Smart Communities grant from the New York State Department of Environmental Conservation.

Motion: Carried

J. Consultant Agreement Approval – Comprehensive Plan

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement with Pace University’s Land Use Law Center, White Plains, NY to provide consultant services for community engagement associated with the development of a Comprehensive Plan with Sustainability Elements, in the amount of \$25,000 to be fully funded by a Climate Smart Communities grant from the New York State Department of Environmental Conservation.

Motion: Carried

K. Memorial in Honor of Mario Conte, Court Attendant

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Whereas, on October 24, 2018, Ossining resident and active Town staff member Mario Conte passed away at the age of 56; and

Whereas, the Town Supervisor and by extension, the Town Board, were approached by several members of the Town Court staff, as well as several Village of Ossining police officers, with a request to support the production of a plaque for Mr. Conte, as well as permission to hang in the plaque in the lobby of the Court House on Spring Street, a Village of Ossining-owned property being leased by the Town of Ossining; and

Whereas, such a request is unprecedented and went to a Town Board Work Session to be discussed in detail; and

Whereas, due to the fact that Mr. Conte was actively employed by the Town at the time of his passing, the Town Board is in support of this proposal;

Now Therefore be it Resolved, that the Town Board of the Town of Ossining does agree to support this memorial under the following conditions:

- 1) The Town Board has had a chance to review this request in its entirety.
- 2) Mr. Conte was an employee of the Town Court and the Village Auxiliary Police for more than 10 combined years.
- 3) The location of the memorial has been approved and authorized by the Town Board.
- 4) The Town will contribute no more than 25% of the cost of the memorial, with the remainder to be funded by private donations.
- 5) Final installation of the memorial will be arranged through the Supervisor's Office.

Motion: Carried

L. Finance- Capital Project #2019-5223 – 2019 Town Parks Outdoor Fitness Equipment

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes opening a 2019 Capital Project #2019-5223, entitled "2019 Town Parks Outdoor Fitness Equipment" for Louis Engel Waterfront Park, Gerlach Park, and Buck Johnson Park. The total project budget of \$190,000, which includes outdoor fitness equipment for all three Town Parks and additional paving costs, will be funded by a transfer from appropriated fund balance from the General Fund.

Increase:	3707110.200.5223	\$190,000 – 2019 Town Parks Outdoor Fitness Equipment (Expense)
Increase:	370050.503100.5223	\$190,000 – I/F Transfer In-General Fund (Revenue)
Increase:	1009550.905	\$190,000 – Transfer to Capital Fund (Expense)
Increase:	100060.4795	\$190,000 – Transfer from Fund Balance (Revenue)

Motion: Carried

M. Contract- Louis Rinaldi Inc., Paving at Studio Hill Road and Haymount Terrace

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with Louis Rinaldi Inc., the Town's annual paving bidder, for milling, drainage and paving work at Studio Hill Road and Haymount Terrace as per the proposal dated September 21st, 2019 in an amount not to exceed \$170,000.

Motion: Carried

N. Contract- KOMPAN Inc., Louis Engel Park Playground & Adult Fitness Equipment

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with KOMPAN Inc., 605 W. Howard Lane Suite 101, Austin, Texas, for the provision and installation of playground and adult fitness equipment under the US Communities contract #2017001135, at a cost not to exceed \$45,227.28.

Motion: Carried

O. Contract- KOMPAN Inc., Buck Johnson Park Playground & Adult Fitness Equipment

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with KOMPAN Inc., 605 W. Howard Lane Suite 101, Austin, Texas, for the provision and installation of playground and adult fitness equipment under the US Communities contract #2017001135, at a cost not to exceed \$87,534.24.

Motion: Carried

P. Contract- KOMPAN Inc., Gerlach Park Multi Use Game Area

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby authorizes the Supervisor to sign an agreement with KOMPAN Inc., 605 W. Howard Lane Suite 101, Austin, Texas, for the provision and installation of a custom Multi Use Game Area under the US Communities contract #2017001135.

Motion: Carried

IV. CORRESPONDENCE TO BE RECEIVED AND FILED

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby accepts the following:

- Planning Board Minutes- July 17th, 2019
- Planning Board Minutes- August 21st, 2019

Motion Carried: Unanimously

V. MONTHLY REPORTS

Councilmember Wilcher moved and it was seconded by Councilmember Meyer that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby accepts the following monthly reports for the month of September 2019:

- **Town Supervisor's Office**
- **GE Helicopter Report**
- **Town Building Department**
- **Town Tax Receiver's Office**

Motion Carried: Unanimously

VI. VISITOR RECOGNITION

Visitors shall be accorded one (1) four (4) minute opportunity to speak

VII. ADJOURNMENT

At 8:30 A.M., Councilmember Wilcher motioned to adjourn the Special Session and Councilmember Meyer seconded.

Motion Carried: Unanimously