



TOWN OF OSSINING

The volunteer-spirited town

Elected/Appointed Official Pledge of Dedicated Service

I _____, upon assuming the office of _____, pledge the following:

I hereby acknowledge that while appointed officials are subject to specific work rules regarding matters such as daily working hours, sick, personal and vacation leave time, full-time elected officials are not subject to comparative work rules, and elected officials under New York State law cannot be regulated as to their work rules, and it is reasonable and understandable for the public to expect that full-time elected officials abide by certain standards as to their day to day job performance requirements; and

It is further reasonable and understandable for the public to expect me as a full-time elected/appointed public official to be present in my designated office and available to the public during standard business hours; and

I further acknowledge that public buildings are also subject to normal restrictions as to the hours of operation of those buildings and that there is a significant public interest in assuring that, for proper and safe use and maintenance of public buildings, as well as the safety of myself as a public official/employee, that, except under special circumstances or during regularly scheduled public meetings, the use of public buildings by officials and employees should be limited to their normal hours of operation; and

I further acknowledge that there is also a reasonable and understandable expectation by the public and that I, a full-time elected/appointed employee, along with other public officials, perform my work duties for a reasonable and necessary number of hours per week, and that compliance with such expectations is further in the public interest to assure proper official use of taxpayer monies and to ensure proper reporting to the state pension system; and

I acknowledge that, in the interest of promoting a high level of morale amongst the nonelected appointed and/or union employees of the Town that I, as a full-time elected/appointed official, should be subject to reasonable work standards in the same manner that all Town workers are subject to work rules.

I therefore pledge that upon taking office, and at the start of each subsequent term, I will establish normal and regular work hours, appropriate to the jobs and duties of my office, and that those hours will be during the normal business hours of the public building in which my office is located, and that I be limited to reasonable personal, sick and vacation time during each calendar year. I acknowledge that my participation in this pledge is voluntary, but that my participation is subject to public review.

Signature: _____

Date: _____