

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Phase II SPDES General Permit for

Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02

MUNICIPAL COMPLIANCE CERTIFICATION (MCC) FORM

Regulated MS4: Town of Ossining SPDES Permit Number: NYR20A370MCC Form for year ending: March 9, 2006 (Year 3) x 2007 (Year 4) 2008 (Year 5)**Section A. MS4 Owner/Operator and Contact Person Information** (contact persons explained in instructions)**Owner/Operator** Is information below new or changed? Yes X No

Name: John V. Chervokas		Title: Supervisor		Department: Supervisor's Office	
Mailing Address:	Street or P.O. Box: Municipal Building 16 Croton Avenue		City: Ossining		
	County: Westchester		State: New York		Zip Code: 10562
Phone: (914) 762.6000			E-mail Address: supervisor@townofossining.com		

Local Stormwater Public Contact (Required by Minimum Measure 2)Is information below: 1) new or changed? Yes X No
2) same as: X Owner/Operator

Name: John V. Chervokas		Title: Supervisor		Department: Supervisor's Office	
Mailing Address:	Street or P.O. Box: Municipal Building 16 Croton Avenue		City: Ossining		
	County: Westchester		State: New York		Zip Code: 10562
Phone: (914) 762.6000			E-mail Address: Supervisor@townofossining.com		

Stormwater Management Program (SWMP) Coordinator (Responsible for implementation/coordination of SWMP)Is information below: 1) new or changed? Yes X No
2) same as: X Owner/Operator X Local Stormwater Public Contact

Name: John V. Chervokas		Title: Supervisor		Department: Supervisor's Office	
Mailing Address:	Street or P.O. Box: Municipal Building 16 Croton Avenue		City: Ossining		
	County: Westchester		State: New York		Zip Code: 10562
Phone: (914) 762.6000			E-mail Address: supervisor@townofossining.com		

Annual Report PreparerIs information below: 1) new or changed? X Yes No
2) same as: Owner/Operator Local Stormwater Public Contact SWMP Coordinator

Name: James J. Vanoli, PE		Title: Consulting Engineer		Department: Private Company	
Mailing Address:	Street or P.O. Box: 752 Old Kensico Road		City: Thornwood		
	County: Westchester		State: New York		Zip Code: 10594
Phone: (914) 769.0902			E-mail Address: jjvanoli@gmail.com		

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IMPORTANT NOTE: Rows can be added to the tables in the following sections by going to the rightmost cell in the bottom row of the table and hitting tab. Hitting return in a given row will make the row wider, creating more room to type or write.

Section B. Local Water Quality Information

Information to help complete this section can be found in the instructions.

1. Does the MS4 discharge to 303(d) listed waters or is it in a TMDL watershed?

☐ Yes (complete the table below) ☒ No ☐ Not Yet Determined

(Put an X in the 'Classification' cell to indicate if the MS4 discharges to a waterbody on the 303(d) list and / or if it is in a TMDL watershed.)

Impaired Waters Name (from 303 (d) list and/or TMDL)	Pollutant(s) of Concern (from 303 (d) list and/or TMDL)	Classification	
		303 (d)	TMDL

2. Have you received notification from the Department that you are subject to the special conditions in Part III.B. of the permit?

☐ Yes
☒ No

3. Have all necessary changes been made to the Stormwater Management Program (SWMP) to ensure compliance with Part III.B. of the MS4 permit for discharges to 303(d) or TMDL waters?

☐ Yes
☒ No (explain below)

Explanation:

Not applicable

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Section C. Partnership Information

Information to help complete this section can be found in the instructions.

1. Does your MS4 work with partners? ☒ Yes (complete table below) ☐ No (Proceed to Section D)**List MS4 Partners with Legally Binding Agreements or Contracts in Place**

Westchester County Government. All Westchester County communities via the Westchester County Department of Planning.

List MS4 Partners with Planned Legally Binding Agreements or Contracts**List MS4 Partners with Other Agreements in Place**

The Town of Ossining mails its newsletter to all Town of Ossining residents and businesses – approximately 15,000. These include the Village of Ossining and the Village of Briarcliff Manor. The recent newsletter contained a lengthy article entitled, “Stormwater Pollution Solutions”. This distribution occurs without a written agreement to perform the particular action.

Section D. Geographic Areas Addressed by Stormwater Management Program (SWMP)

Information to help complete this section can be found in the instructions.

1. Does your SWMP cover all jurisdictional (automatic and additionally designated) areas within the MS4, as required by 40 CFR 122.32(a)? ☒ Yes ☐ No (Explain below)

Explain:

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Section E. Funding and Resource Allocation

Information to help complete this section can be found in the instructions.

1. Are adequate resources (funding mechanism, equipment, staff, etc.) planned or in place to fully implement your SWMP no later than January 8, 2008? X Yes No (explain below)

Explain:

Not applicable.

2. If the MS4 is receiving funding through the municipal budget, a grant, or other source, briefly explain below: what are the sources, estimated amounts, and frequency of funding for the MS4?

Explain:

The source of all funding is the Town's annual budget. Each activity is included in a line item. The amount budgeted for the activity varies; pending the estimated cost and the line item it falls under.

3. If the MS4 is not receiving funding, briefly explain below: plans the MS4 has for obtaining future funding?

Explain:

The Town has not received outside funding in the form of grants or low interest loans. Such opportunities would be welcomed for review, if they are realistically available. Currently, all funding is from the Town's annual budget.

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Section F. Compliance Certification

Compliance Assessment - For each of the minimum control measures, indicate below if your program has made steady progress toward full implementation *and* has achieved all measurable goals scheduled to be completed **during this reporting year**. Refer to the NOI and prior Annual Reports for information about measurable goals scheduled for this reporting year.

Permit Part	Minimum Control Measure	ANSWER BOTH COLUMNS FOR THIS REPORT YEAR ONLY			
		Steady Progress		Goals Achieved	
IV.C.1.	Public Education and Outreach on Stormwater Impacts	X	Yes	No	N/A
	Explain 'no' / 'N/A' answer:				
IV.C.2.	Public Involvement / Participation	Yes	x	No	N/A
	Explain 'no' / 'N/A' answer:				
	The local boy scout troop was scheduled to stencil and attach stickers to all of the catch basins in Town. It rained heavily on the day of the event, causing the activity to be postponed. Several attempts were made to reschedule the event. Either adult or scout prior commitments did not allow this to happen. Therefore, the Town Highway Department was obliged to perform the activity. It was decided that it was better to get the stenciling done and stickers in place as soon as possible, so the public would be informed. There are approximately 457 catch basins in the Town outside area. They were all addressed by the Town Highway Department.				
IV.C.3.	Illicit Discharge Detection and Elimination	Yes	x	No	N/A
	Explain 'no' / 'N/A' answer:				
	The Town has not yet adopted an Illicit Discharge and Detection Elimination regulation for inclusion in the Town Code. The Town will perform this task in year 5. A strong push will be made in year 5 for IDDE public participation via IDDE Survey Sheets for completion by Town Departments and private citizens. The private citizens have been made aware of the problem at the "Village Fair", where tents are set up and fliers on this topic are distributed. Further, the Town Police Department has a list of 450 +/- people who have signed up for their "mass e-mailings". Also, it will be placed on the Town's website, with an introduction to the activity and the capability to download IDDE Survey Sheets for their completion. The completed forms will be compiled, retained and acted upon by the Town Building Department.				
IV.C.4.	Construction Site Stormwater Runoff Control	X	Yes	No	N/A
	Explain 'no' / 'N/A' answer:				
IV.C.5.	Post-Construction Stormwater Management	X	Yes	No	N/A
	Explain 'no' / 'N/A' answer:				
IV.C.6.	Pollution Prevention / Good Housekeeping for Municipal Operations	X	Yes	No	N/A
	Explain 'no' / 'N/A' answer:				
	A change in highway superintendents has delayed implementation of the program. However, progress is being made in record keeping. The Town Highway garage, site of all municipal vehicle maintenance is being studied for either rehabilitation of the existing facility versus construction of a new highway garage at a different location. Implementation of measures, such as oil/water separators, separate storm collection systems, etc., for a municipal garage soon to be abandoned is wasteful of taxpayers' dollars. The Town				

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Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print Name: John V. Chervokas Title: Supervisor

Signature: _____ Date: _____

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in Part VII.2. of the permit. See instructions for more information about who can sign this form.

Send two completed **hard copies** (an original and a photocopy) of this form, the Annual Report Table and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

**Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02
STORMWATER MANAGEMENT PROGRAM ANNUAL REPORT (SWMPAR) TABLE**

Regulated MS4: Town of Ossining SPDES Permit Number: NYR20A 370

Annual Report Table for year ending: March 9, 2006 (Year 3) x 2007 (Year 4) 2008 (Year 5)

Information about how to complete the follow tables is in the instruction section. Please complete the tables electronically, if possible. Send two completed hard copies (an original and a photocopy) of this Annual Report Table, the MCC form and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

Minimum Control Measure 1. Public Education and Outreach

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.1.a, b: Plan and conduct an ongoing public education and outreach program to ensure the reduction of all pollutants of concern in stormwater discharges to the maximum extent practicable (MEP). <i>Explain the program, including activities and materials used</i> <i>Identify the personnel or outside organization conducting the activity.</i> <i>Indicate activities planned for next year.</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
1. Ossining Village Fair – The Town Parks and Recreation Department had a tent set up from where brochures were distributed. The fair is an event where the local main streets are closed for the day, allowing the people to mill about and spend time with each exhibitor. The brochures described the need to prevent pollutants from entering catch basins, streams and water bodies.	Continued presence at the Fair is programmed. Additional, newer updated information will be searched for to create a newer brochure with updated technology, should that be available. The date of the 2007 Village Fair was not yet established as of this annual report deadline.
2. Attempts to interface with the local schools on a district-wide basis did not work out due to curriculum requirements, prior approval and scheduling.	Clearly, this has reached an end, unless the school system policy is modified.
3. “Stash the Trash” – this program is with an Ossining High School Club and addresses debris in and around catch basins and streams. Twenty two (22) students participated, doing 40 hours of preparatory work and 7 hours of field work, each. Two and one-half tons of trash, debris and other deleterious matter were collected, preventing entry into the drainage system and major water ways.	Additional students will be encouraged to participate, in a sort of competition to collect more than the previous year. Awards of some type might be considered pending the turn-out and reception of the increased activity. The recreation department heads up this program. That department coordinates the school’s available time parameters with other involved groups.
4. The Town administration mailed its newsletter to 15,000 +/- residents and/or other recipients in the Fall of 2006. The newsletter contained an article entitled, “Stormwater Pollution Solutions”, covering half a page with useful information and hints for the homeowner to employ.	Continued mailings with updated information will occur. These 15,000 recipients represent all taxpayers, including the Villages of Ossining and Briarcliff Manor. The measure is the 15,000 mailings going out. This represents 100% of the audience.
5. The Town of Ossining website contains similar information as the brochures, in an effort to reach those residents who did not attend the “Village Fair.”	The Town website will be updated with IDDE information and Survey Sheets. This is described later in the report, IDDE Section. The computer has been found to be effective in relaying information

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6. The Town of Ossining is a participating member of the Hudson Estuary Program, being coordinated by the Westchester County Department of Planning, New York. The goals of this program are to: 1) Protect and restore natural resources, 2) Develop and implement stormwater management practices that will improve water quality, 3) Promote sustainable development through land use and environmental regulations, 4) Preserve and protect wildlife and significant wildlife habitats, and 5) Educate the public. Stream walks will be conducted in the Croton Gorge Basin based on a volunteer stream surveying program developed by the USEPA. The Indian Brook Reservoir Basin will be inspected for illicit discharges into the streams. Ensuring proper functioning of septic systems is another item on the agenda.	
7. The Town Building Department will include the NYS DEC "New Requirements for Small Construction Projects" information brochure with each building permit that is issued.	This will affect the current homeowner wishing to make modifications to their home, as well as the commercial home builder.
8. The Town of Ossining broadcasts information regarding Westchester County Household Clean-up Days. This provides homeowners an opportunity and a location to dispose of hazardous pollutants that might otherwise be dumped into the storm drainage system via a catch basin or ditch. This is done via the Town Newsletter, on its website and verbally at Town meetings.	
Activities planned for the next year will include a Public Participation IDDE Survey Sheet. This is described in the following Minimum Control Measure Explanation #2, Public Involvement/Participation.	
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) Pending a show of interest.
Occasionally, a student will show deep interest in the scientific aspects of stream composition. This has occurred in a neighboring Town. The Town of Ossining will inquire about such a student in its school system. If such a student exists, then a program could be conceived that involves stream sampling for some agency, such as the River Keeper.	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

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Minimum Control Measure 2. Public Involvement/Participation

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.2.c.iii.: Design and conduct a public involvement / participation program.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
- Describe activities that the MS4 has/will undertake to provide program access to interested individuals and to gather needed input. - Indicate activities planned for next year.	
1. The Town attempted to coordinate catch basin stenciling and labeling with a scout troop. Rainy weather on the scheduled date caused cancellation. The Town opined that it needed to get the information on the catch basin for the general public. Therefore, the Town Highway Department then carried out the activity. Although the activity was not performed by the scouts, they became aware of the topic and the need to keep the storm drains and streams clear, by the introduction they received.	All 457 catch basins were either stenciled or labeled. This represents 100% completion.
2. The Sing Sing Correctional Facility conducts a shoreline and stream cleanup twice annually. This is comprised of 12 inmates policing the area surrounding the prison facility and Louis Engel Park.	This is typically the number of inmates allowed to participate in the program. Any increase would be outside of the Town's ability to control.
3. The Ossining Rotary Club had a committee of 22 people for 6 weeks cleaning up the streams and shoreline of the Town of Ossining.	A measurable goal might be to get more people involved in an increasing number of occasions. No exact numbers can be established for an increase in activity. Maintenance of the program would be a positive sign.
4. The Town of Ossining has become a member of Teatown Park Lake Reservation. The Teatown Lake Reservation is a not-for-profit organization, which is a Nature Preserve and Education Center.	
Activities planned for next year include a Public Participation IDDE Survey. The Town website will be updated to include an invitation to all members of the public to participate in a neighborhood/Town wide survey of catch basins, outfalls and streams. It will contain an introduction to the program and to participate, followed by the actual Survey Sheet that they will be able to download, fill out and mail back to the Building Department.	The goal is to get the public involved at a grass roots level. Soccer Moms, parents at school bus stops with their children, the children themselves, all can observe what is occurring around them in the catch basins and streams. The parents will have the ability to notify the building department of any unusual odors or visual conditions that they may observe.
An additional activity planned for next year is distribution of crayons and coloring books to the two (2) nursery schools in Town. This will get the children thinking about the problem early on. It is hoped that this will bring about parental involvement and encouragement.	This can take place year-round, as many of these nursery schools continue through the summer months. Summer camps at these facilities can continue the activity.
A third additional opportunity for public participation might be Arbor Day. Discussion of leaf disposal, decomposition in catch basins and nutrient loading in the streams could be brought to the attendees' attention.	

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Permit Reference IV.C.2.a, f: Develop procedures to provide public notice about and access to documents and information in a manner that complies with state and local public notice requirements. <i>Describe procedures below and state the methods used to publicize the AR public presentation.</i> Newspaper releases and legal notices regarding the Annual Report provide the official source of notification. Today's use of computers for information has lead the Town to use their website as an effective venue to reach the public. Informational articles and the new IDDE Survey Sheets are available from the Town website. The Town Supervisor hosts a local television show on GO-TV, Greater Ossining - Television. This is broadcast from Ossining High School and is watched by many households. Announcements may be made from this forum to inform the public of upcoming actions and events, the public meeting on the Annual Report being a case in point. Permit Reference IV.C.2.e: Public presentation of; f: summary of comments received on; and g: intended response to comments on the SWMPAR. Summarize attendance at the public presentation of the Annual Report. Include number of attendees and who was represented:		
Comments on Annual Report Meeting ☒ No public comments received on Annual Report. ☐ Comments received. Attach summary of comments and intended responses.	Date of Annual Report Meeting: 5/22/67	Approximate Date of Meeting Next Year:
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:		

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.3.a: Develop, implement and enforce a program to detect, identify and eliminate illicit discharges, including illegal dumping, into the MS4. <i>Explain the activities and procedures used to meet this requirement this year and planned for next year.</i> <i>Revise as procedures are updated.</i> <i>Identify personnel or outside organization conducting the activities</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <i>Example measurable goals: number of illicit discharges detected; number of illicit discharges eliminated.</i>
1. The Town Highway Superintendent has established a Catch Basin Cleaning Form that allows tracking of the basins that have been cleaned and provides a column for noting any problems observed. The crew fills out a sheet each day and submits it to their foreman for analysis and reporting. An additional activity planned for next year is supplementing the above catch basin sheets with a formal "IDDE Survey Detection Sheet" which has been created especially for this purpose. This sheet will be used by the Town Highway personnel and the Town Building Inspector. A clipboard will be in each vehicle allowing the individual to record their observations in an ongoing basis. The Building Inspector can observe the storm drainage system in the vicinity of his inspection. Each Illicit Discharge will be followed up by the Building Inspector.	The detected illicit discharge locations are given to the Building Department for his action. That action typically includes citing the owner with a violation, if the action can be tracked to a particular party.
The public will be requested to participate in this Illicit Discharge Detection via the same form as the Town Departments, that form being available on the Town website. The completed forms, by the public, are to be sent to the Town Building Department.	
Permit Reference IV.C.3.b: Develop and maintain a map showing the location of all outfalls and the names and location of all waters of the US that receive discharges from outfalls. <i>Explain activities performed this year and planned for next year, including work on the following IDDE guidance prerequisites:</i> - field verification of outfall locations; - mapping all inter-municipal subsurface conveyances; - delineating storm sewershed; and - developing and retaining MS4 mapping as needed to find the source and identify illicit discharges. <i>State if maps are in GIS.</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <i>Example measurable goals: percent of outfalls mapped</i>
1. The Town has obtained a preliminary mapping of the storm drainage system from Weiler Mapping, a division of Sewall Mapping, its tax mapping consultant.	These maps will have to be checked by local knowledge and field survey. The completed topographic maps, overlaid on the storm drainage system, need to be available prior to commencement of this work.

Municipality:

The Town will obtain topographic mapping from Weiler mapping based upon Westchester County Department of Planning topographic information. Weiler will superimpose that topo on the existing tax, sanitary sewer as-built and storm drainage as-built maps. This will allow the Town's storm drain outfalls to be located, both electronically and on hard copy.	The measurable goal here will be mapping all the outfalls, following completion of the topographic mapping overlay. No outfalls have been mapped to date, as the maps are not yet available.
All catch basins have been listed and located in a written table. They will be numbered and officially logged upon receipt of the composite maps.	Identification and locations are 100% complete. Transferring this data to the maps will occur when the maps are made available.
The Highway Superintendent has identified a computer program that he believes to be a more formal and user friendly method of tracking catch basin cleaning, illicit discharges and maintenance. That computer program is entitled, "Pub Works", Superior Software for Asset & Resource Management, available from BMSI, Business Management Systems, INC.	This will allow accurate record keeping of the number of catch basins cleaned, any illicit discharges observed, the date of cleaning and the frequency of cleaning. The goal is to clean all catch basins at least once a year. Every attempt will be made to increase the frequency, as the Town is cognizant of the amount of silt deposition that can be removed from the basins, thereby preventing siltation and pollution of the streams and rivers.

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Regulatory Mechanism**Permit Reference IV.C.3.c:** Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.

Does the MS4 have the legal authority to enact ordinances, local laws or other regulatory mechanisms?

☐ No (go to ADDENDUM 1)☒ Yes (complete questions below)**Assessment of Regulatory Mechanism (Local Code)**

1) When was this assessment completed or planned to be completed?

Date completed: 12/06

☐ Not yet completed (proceed to next table)

Plan to complete for reporting in year: 4; 5.

2) Is there an existing ordinance, local law or other regulatory mechanism?

☒ No (go to question 5)

Yes

3) Does the existing regulatory mechanism prohibit illicit discharges as required by the MS4 Permit?

☐ No (amendments needed)

Yes

4) Does the existing regulatory mechanism include enforcement authorities and procedures as required by the MS4 Permit?

☐ No (amendments needed)

Yes

Development of Regulatory Mechanism (Local Codes)

5) When was this work completed or planned to be completed?

Date completed:

☒ Not yet completed (proceed to next table)

Plan to complete work below for reporting in year: 4; 5.

6) If you answered 'No' to question 1, 2 or 3, what regulatory mechanism or amendments will be adopted to meet the MS4 permit requirements?

☐ NYS IDDE Model Law in its entirety☐ Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law☐ MS4 will write language equivalent to NYS IDDE Model Law

7) If you answered 'No' to question 1, 2 or 3, has a list of needed changes to local codes been developed for adoption of the regulatory mechanism?

☐ No☐ Yes, list the local code(s) that will be changed:

8) If the existing regulatory mechanism does not require amendments, what language is in the mechanism?

☐ NYS IDDE Model Law in its entirety☐ Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law☐ Language equivalent to NYS IDDE Model Law

9) What was the date or is the planned date of local law adoption?

Date: September, 2007

10) Provide a web address if adopted local law can be found on a web site.

Web Address:

Municipality:

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.3.e: Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next year's activities)
<i>Explain activities and materials used to meet this requirement this year and planned for next year</i> <i>Identify personnel or outside organization conducting activities</i>	
1. The Town Newsletter has addressed this matter. It has been mailed to 15,000 residents and businesses in the entire Town of Ossining. This includes the Villages of Ossining and Briarcliff Manor.	This mailing represents 100% notification.
2. The Superintendent of Highways has instituted a Catch Basin Cleaning Form that has provision for the crew to identify any problem. The cleaning crew has been educated in what to be on the alert for – such as: soap suds, septic overflows, unusual odors, rainbow coloration, etc.	This is in place and the cleaning crew has been monitoring each basin cleaned. There are 457 catch basins in Town. A crew can clean 16 basins, average, per day.
3. The Building Inspector will carry a clipboard with the IDDE Survey Sheets on all his inspections. This will allow him to identify any problems in the storm drainage system that are evident during his daily inspections.	
The Town of Ossining will institute a public participation program via the internet. The Police Department maintains a list of 450 +/- names that receive “mass e-mailings”. They will email, to this “e-mass” the invitation to participate, introduction to the program and the IDDE Survey Sheet. That survey sheet can be downloaded, completed by any citizen and then mailed back to the Building Department. The Building Inspector will review each sheet and take the appropriate enforcement action when, and if, an illicit discharge can be identified with a particular address.	
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Superintendent of Highways has identified a computer program that will aid in the maintenance of the catch basins. Hence, closer control can be had on the illicit discharges. Purchase of the computer program depends entirely upon the amount of money budgeted to the Highway Department.	All Town catch basins will be numbered and placed in this computer program. This will ensure that no catch basin is neglected – all will be cleaned at least once a year. It is hoped that the newly purchased Vactor truck will speed the cleaning and allow two (2) cleanings per year.
Highway department personnel will be using the IDDE Survey Sheets, described above, in the course of their daily work schedules.	It is planned to have all Town catch basins surveyed and recorded on the new IDDE Survey Sheets.
A smoke detection survey is an additional means of detecting illicit discharges. However, the Town has a modest budget and a modest staff. Implementation of	

Municipality:

such a program would most certainly impose a strain on the annual budget, and, hence, the taxpayers. It is believed that comparable results will be obtained by the measures described herein.

Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. Report on assessment process used (*Stormwater Management Gap Analysis Workbook for Local Officials* or equivalent process). The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.

Does the MS4 have the legal authority to enact land use ordinances, local laws or other regulatory mechanisms?	☐ No (go to ADDENDUM 2) ☒ Yes (complete questions below)
Preliminary Assessment of Regulatory Mechanism (Local Code)	
1. When was the preliminary assessment of existing local codes completed or when will it be completed?	Date completed: 6/05 Not yet completed (proceed to next table) Plan to complete for reporting in year: 4; 5. Did not do preliminary assessment; proceeded directly to Gap Analysis Worksheets 1-4 or adopted <i>Sample Local Law for Stormwater Management and Erosion & Sediment Control</i> (Sample Local Law).
2. If preliminary assessment was completed, indicate the results.	☐ If none of Sample Local Law provisions appear in local code; consider adopting Sample Local Law or equivalent. ☒ If few Sample Local Law provisions appear in local code; major revisions needed or consider adopting Sample Local Law or equivalent. ☐ If most of the Sample Local Law provisions appear in local code; minor revisions needed.
Assessment and Development of Regulatory Mechanism (Local Code) (continued on next page)	
3. When was the Gap Analysis or equivalent process completed or when will it be completed?	Date completed: November 2005 Not yet completed (proceed to next table) Plan to complete work below for reporting in year: 4; 5.
4. How was the local code adopted or how will it be adopted*?	a. ☒ The entire Sample Local Law adopted as amendments to existing code or as stand alone law. • If no portions of the Sample Local Law were moved or deleted, all provisions would be exactly the same as the Sample Local Law. • If ANY provisions of the Sample Local Law were moved or deleted, the moved or changed provisions must be reviewed (use the <i>Gap Analysis</i> or equivalent process) to ensure the intent of the law has not been changed. b. Parts of NYS Sample Local Law adopted as amendments to existing code. c. Language developed by municipality was demonstrated to be equivalent.

*If MS4 has some existing local code equivalent to the Sample Local Law and adopted parts of the Sample Local Law as amendments to make a complete local code, check b and c.

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism**Permit Reference IV.C.4.b.i, 5.a.i (continued)****Assessment and Development of Regulatory Mechanism (Local Code) (continued)**

5. Answer the following questions about the Gap Analysis or equivalent processes.

Clauses are defined as: All the Sample Local Law sections or subsections in the Gap Analysis Worksheets 1-4 that have a box in the "Equivalence" column, meaning that there is an associated "Equivalence" sheet (with the exception of Article 6, Section 4 which does not have an Equivalence sheet).

Total number of clauses in each worksheet: Sample Local Law Article 1 (Gap Analysis Worksheet 1) - 8 clauses; Sample Local Law Article 2 (Gap Analysis Worksheet 2) - 51 clauses; Sample Local Law Article 3, 4, 5 (Gap Analysis Worksheet 3) - 3 clauses; Sample Local Law Article 6 (Gap Analysis Worksheet 4) - 9 clauses.

MS4s that adopt the entire Sample Local Law as amendments to existing code or as stand alone law need to indicate the number of clauses being adopted that are exactly the same as the Sample Local Law, or equivalent, in the right-hand column below.

Sample Local Law Articles	NUMBER OF REQUIRED CLAUSES IN LOCAL LAW		
	Existing clauses exactly the same as the Sample Local Law language	Existing clauses equivalent to the Sample Local Law language (see Gap Analysis Workbook Equivalence Sheets for information to help determine equivalence)	Sample Local Law or equivalent language to be adopted, listed as legislative agenda items.
1			
2			
3, 4, 5			
6			
TOTAL			

6. Has a list of needed changes (legislative agenda) been developed for adoption of amendments to local codes (or for deletion of existing codes that are addressed by adoption of a stand alone law)?

☐ No
☐ Yes, list the local codes that will be changed:

7. What was the date or is planned date of local code adoption? Date: June, 2006, as Chapter #168.

8. Provide a web address if the adopted local law can be found on a web site. Web Address: www.townofossining.com

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.4.b. v: Develop and implement procedures for site plan review by the MS4 that incorporate consideration of potential water quality impacts and review individual pre-construction site plans to ensure consistency with local sediment and erosion control requirements. Describe the procedures below. <i>Revise as procedures are updated.</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) Example measurable goals: <i>number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
The Planning Board receives all applications for site development. Each and every application is reviewed for compliance with NYS DEC standards. The Town Engineer and the Town Planner review all applications, in addition to the members of the Planning Board.	Approximately 9 new applications were received and all, 100%, were subjected to the review process.
The building inspector reviews applications for permits other than developments. These typically include house or commercial building modifications. All plans are reviewed for NYS DEC compliance.	100% of the applications receive intensive review by the Building Inspector.
Permit Reference IV.C.4.b. vi: Develop and implement procedures for the receipt and consideration of information submitted by the public. - Explain the procedures below. <i>Revise as procedures are updated.</i> - Identify the responsible personnel or outside organizations.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Building Permit document has a statement on it referencing the NYS DEC standards and the NYS DEC website. This is given to ALL building permit recipients.	
In the future, an additional sheet will be attached to each building permit with expanded information on why erosion is detrimental, what to do to avoid erosion form your site and where to obtain more information at the NYS DEC, such as their website.	

Municipality:

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.4.b. iii, vii: Develop and implement procedures for site inspections, enforcement of control measures and sanctions to ensure compliance with GP-02-02. <i>Describe each procedure below. Revise as procedures are updated.</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities) <i>Example measurable goals are number of: inspections; fines assessed; stop work orders; other sanctions.</i>
The Building Inspector is primarily responsible for the site inspections. The Town Engineer performs these inspections on a periodic basis when he visits the construction sites that have received planning board approval.	This occurs 100% of the time. It is not possible to enumerate all the inspections performed by the building inspector. However, it is not unreasonable to state that 200 to 300 are made annually.
All applicants and their design professionals are reminded of the need to comply with NYS DEC regulations.	This occurs 100% of the time.
The Town Board resolved that John Hamilton and James Vanoli, the Building Inspector and engineering consultant for the Town of Ossining, respectively, be, and were appointed, jointly, the Stormwater Management Officer of the Town of Ossining. The engineering consultant to furnish the required engineering expertise in connection with the review of plans and the evaluation of actual conditions, the Building Inspector to enforce the Code and generally administer the program. The Town Board resolved this on July 21, 2006.	
Permit Reference IV.C.4.b. viii: Educate and train construction site operators about requirements to develop and implement a SWPPP and any other requirements they must meet within the MS4s jurisdiction. <i>Explain the activities and materials used to meet this requirement.</i> <i>Identify the personnel or outside organization conducting this activity.</i> <i>Indicate activities planned for next year.</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Town is not in a position to train the developers' contractors in compliance requirements. However, the Town describes all DEC requirements to those operators at projects that the Town undertakes. Further, the Town ensures that compliance is adhered to.	This occurs 100% of the time.
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
- A combination of structural and/or non-structural management practices. - Identify and describe below procedures to ensure installation of post-construction management practices. <u>Revise as procedures are updated.</u>	DO NOT ENTER INFORMATION IN THIS CELL
NYS DEC Design Standards are used during Planning Board approval of all projects. Wet detention basins are now being required in developments where applicable, as an example of the measures being taken.	
- Procedures for site plan and SWPPP review to ensure SWMPs meet state standards. - Describe procedures below. <u>Revise as procedures are updated.</u>	Example measurable goals include: number of plans received; number of plans reviewed; percent of plans received that are reviewed.

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
- Procedures for inspection and maintenance of post-construction management practices. <u>Explain procedures below. Revise as procedures are updated.</u>	<i>Example measurable goals are number of: inspections maintenance activities performed.</i>
Building Inspector performs these inspections.	100% of the developments are inspected.
- Procedures for enforcement and penalization of violators. <u>Explain procedures below. Revise as procedures are updated.</u>	<i>Example measurable goals: number enforcement activities performed.</i>
Code violations are issued. Non compliance with the building Inspectors requirements results in court appearance.	No enforcement action has been necessary in this reporting year.
Violators are penalized as allowed by the new Chapter 168 in the Town Code.	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include: • Adequate resources for a program to inspect new and re-development sites and for enforcement and penalization of violators. • <i>Describe resources below. Update annually.</i> Town staff and Building Inspector perform this operation.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
	DO NOT ENTER INFORMATION IN THIS CELL
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations

OVERALL MUNICIPAL POLLUTION PREVENTION / GOOD HOUSEKEEPING PROGRAM INFORMATION

- This table is for MS4s to report on their OVERALL Municipal Pollution Prevention / Good Housekeeping Program. - A separate table follows that is for MS4s to report on management practices performed in identified municipal operations. - Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. - Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.	
Permit Reference IV.C.6.a: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP. List pollutants that will be addressed by the municipal pollution prevention program.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Road salt, oil, and lubricants	
Set and describe pollution prevention priorities by geographic areas, municipal operation type, and facilities.	DO NOT ENTER INFORMATION IN THIS CELL
DPW Winter Road Maintenance/Salt Storage	
DPW Vehicular Maintenance Operations	
Catch Basin Cleaning	
Permit Reference IV.C.6.a: Include a municipal pollution prevention training component for staff (where all staff are trained). - Explain activities and materials used to meet this requirement. - Identify training needs and design training components - Determine the adequacy and appropriate frequency of staff training. - Identify personnel or outside organization conducting activities.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Staff meetings and presentation of published material has been done. Staff members attend seminars given by the NYS DEC and others.	This is an ongoing process.
The Town has one crew that cleans catch basins. They are versed in the need for proper cleaning and detection of illicit discharges.	
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Town purchased a Vactor truck that has increased its cleaning efficiency tremendously. Previously, the crew has to dig out each catch basin by hand. Occasionally they were called away from the cleaning to address an emergency or other situation. This might leave the basin partially cleaned. The new truck allows complete and thorough cleaning. The crew has cleaned as many as 22	

basins in a single day.	
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Municipality:

Minimum Control Measure 6. Municipal Operations: X Street and Bridge Maintenance; X Winter Road Maintenance; X Stormwater System Maintenance; X Vehicle and Fleet Maintenance; x Park and Open Space Maintenance; X Municipal BuildingMaintenance; X Solid Waste Management; Other: Yard waste management, leaf and brush collection from residents.

• Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.	
Permit Reference IV.C.6.a, c: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from the municipal operation(s) indicated above to the MEP. • <i>Describe how the bulleted items below focus on pollutants addressed by the municipal pollution prevention program and the pollution prevention priorities.</i>	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
• <i>Briefly describe or reference any existing policies and procedures</i> • <i>Briefly describe or reference any policies and procedures being developed</i>	DO NOT ENTER INFORMATION IN THIS CELL
Catch basin cleaning, minimizing salt use during storms. Increase frequency of catch basin cleaning. Pre-wetting the roads results in the reduction of the amount of road salt needed to provide safe driving conditions. Every street in the Town is swept at least twice a year. The goal is to sweep each street three times annually. This minimizes silt from entering the catch basins and, hence, the potential for deposition of the silt in streams and waterways.	
The Town Mechanic has purchased new equipment that provides for zero spillage of any waste oil being transferred from the vehicles to the waste oil storage tank.	
• <i>Briefly describe or reference any existing best management practices</i> • <i>Briefly describe or reference any planned best management practices</i> Recently constructed covered salt storage facility. There are plans to either renovate the existing highway garage or construct a new highway garage at a different location.	DO NOT ENTER INFORMATION IN THIS CELL
It is not reasonable and cost effective to install a new storm drainage system with an oil/water separator at the existing facility if it is to be renovated, or if it is abandoned for a new one. However, the need for proper drainage and installation of an oil/water separator is recognized.	

Municipality:

Permit Number: NYR20A370

Identify and describe the equipment and staff that are in place	DO NOT ENTER INFORMATION IN THIS CELL
17 trucks, 1 car, 1 sweeper, 1 Vactor truck, 1 backhoe, 2 leaf machines, etc. staff -12	

Permit Number: NYR20A370

Municipality:

Minimum Control Measure 6. Municipal Operations: ☒ Street and Bridge Maintenance; ☒ Winter Road Maintenance;☒ Stormwater System Maintenance; ☒ Vehicle and Fleet Maintenance; ☒ Park and Open Space Maintenance; ☒ Municipal Building Maintenance;☒ Solid Waste Management; ☐ Other: Yard waste management, collection of leaves and brush from residents' curbside.

- Copy this page and give it to each municipal office or department responsible for reporting. - Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. - Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. - Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.	
Permit Reference IV.C.6.a, c (continued): Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<i>Assess if existing programs adequately reduce and/or prevent pollutant discharges</i> <i>Determine and list any operation type, location or facility that is in need of modification or updates.</i> Need to improve oil, grease, and water separation at DPW maintenance facility	DO NOT ENTER INFORMATION IN THIS CELL
Permit Reference IV.C.6.a: If there is a training component for staff specific to these municipal operations: <i>explain the activities and materials;</i> <i>identify the personnel or outside organization conducting the activities.</i> Not at this time. The training of staff for the new equipment and facilities will occur when either the existing garage is renovated or a new garage is constructed.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Did you include any of the following documents as appendices? Put a mark each appended document.

- ☐ Summary of public comments received on the annual report at the public presentation (Required)
- ☐ Intended response to comments on the annual report (Required)
- ☐ Results of information collected and analyzed, including monitoring data; evaluation of assessment (modeling) of pollutant discharges, including modeling results and pollutant transport trends.
- ☐ Other _____

* No comments were received at the public hearing.

**ADDENDUM REPORTING FOR
MS4S THAT LACK LEGAL AUTHORITY TO ADOPT
REGULATORY MECHANISMS FOR IDDE AND
CONSTRUCTION / POST-CONSTRUCTION STORMWATER RUNOFF CONTROL**

BE SURE TO INDICATE THE MS4 NAME AND PERMIT NUMBER IN THE HEADER

THIS IS NOT APPLICABLE TO THE TOWN OF OSSINING.

ADDENDUM 1. Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Local Law

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete this work.			
1) When was this work completed or planned to be completed?	Date completed: _____ Not yet completed Plan to complete for reporting in year: 4; 5.		
2) Indicate which of the control mechanisms or procedures to the right used by the MS4 notify staff and others doing work on behalf of the MS4 about prohibition of and enforcement against illicit discharges:	☐ Interconnection agreements ☐ Maintenance directives / BMPS ☐ Access Permits ☐ Tenant Leases	☐ Consultant Agreements ☐ Construction/Bid Documents ☐ Other _____	
3) Indicate which of these control mechanisms contain specific language prohibiting illicit discharges:	☐ Interconnection agreements ☐ Maintenance directives / BMPS ☐ Access Permits ☐ Tenant Leases	☐ Consultant Agreements ☐ Construction/Bid Documents ☐ Other _____	
4) Explain how the MS4 intends to prohibit illicit discharges if: • none of the mechanisms in number 2 contain language prohibiting illicit discharges; or • the MS4 intends to add language to prohibit illicit discharges in other control mechanisms.	Explanation:		
5) Explain how the MS4 (intends to) enforce against illicit dischargers within their jurisdiction?	Explanation:		

ADDENDUM 2. Minimum Control Measure 4 & 5. Construction Site & Post-Construction Stormwater Runoff Control Local Law

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. The MS4s have until year 5 to complete this work.	
1) When was this work completed or planned to be completed?	Date completed: _____ Not yet completed Plan to complete for reporting in year: 4; 5.
2) Indicate which of the control mechanisms or procedures below are used by the MS4 to notify staff and others doing work on behalf of the MS4 about the erosion, sedimentation and stormwater management requirements for projects under the MS4s jurisdiction. (These requirements are based on the Construction Permit (GP-02-01) and MS4 Permit (GP-02-02)).	☐ Access Permits ☐ Tenant Leases ☐ Requests for Proposals (RFPs) ☐ Scope of Services ☐ Consultant Agreements ☐ Construction / Bid Documents ☐ Other Policies / Procedures
3) All of the erosion, sedimentation and stormwater management requirements below must be addressed by the MS4's control mechanisms. For the control mechanisms identified in number 2 above, state in the left hand cells below the control mechanism(s) that contain the language.	
Control Mechanism	Erosion, Sedimentation and Stormwater Management Requirements
	Require all projects to have SWPPPs, as in GP-02-01
	Require all 16 components of a basic SWPPP (erosion and sediment control)
	Require all additional 7 components for a full SWPPP when post-construction control is required
	Meet the standards in the <i>Erosion and Sediment Control</i> and <i>Stormwater Management Design Manuals</i> (or otherwise meet the requirements of GP-02-01)
	Require contractor certification statements stating that the contractor will agree to comply with the terms and conditions of the SWPPP
	Require proper operation and maintenance of stormwater facilities during construction
	Require proper operation and maintenance of stormwater facilities after construction
	Require SWPPPs to be certified by a licensed / certified individual when there is a deviation from technical standards or direct discharge to a 303(d) segment or TMDL watershed subject to condition A of GP-0-01
	Have a process for review of SWPPPs
	Require site self inspections as in GP-02-01
	Have enforcement procedures during and after construction
	Require construction site operators to control waste
	Procedures for receipt and consideration of information submitted by the public
4) If any of the requirements in number 3 are not addressed, explain how the MS4 intends to incorporate them into the control mechanisms?	Explanation:
5) Explain how the MS4 intends to enforce the requirements within their jurisdiction?	Explanation: