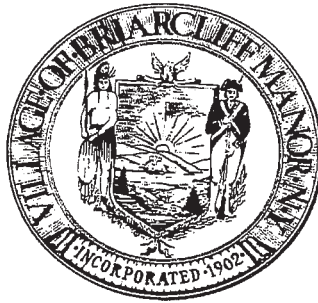


Philip E. Zegarelli
Village Manager

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27 June 2014

Hon. Susanne Donnelly, Supervisor
Members of the Town Council
Town of Ossining
16 Croton Avenue
Ossining, NY 10562

Dear Supervisor and Members of the Town Council:

On behalf of the Village of Briarcliff Manor (VBM), please consider this letter as our response to your Request for Proposals (RFP) relating to police services in the unincorporated portion of the Town of Ossining (TOS).

We are taking this opportunity to respond to the published RFP even though we believe it does not conform to the police service structure that the TOS Police Department itself once performed for its own residents. As a case in point, we note that in the RFP, the TOS asked for first and second line supervision on all tours. This type of command structure is very unusual for a smaller police department to maintain. Traditionally, this type of structure is used by larger, more active police departments such as cities or the County, itself. However, VBM does have a Sergeant on every tour and, because of our small size, Sergeants on duty have direct access to the Lieutenant and Chief at all times. It would appear to us that even a police department in size similar to TOS or VBM that has a Lieutenant on duty around the clock, doesn't have that Lieutenant on patrol 24 hours every day.

Further, we provide our own dispatching services for all local police service out of our Central Headquarters. As you know, Fire, and Ambulance Service is dispatched by Westchester County Fire Control. We have seen this system in place for quite some time and it works very well. Westchester County Fire Control is able to provide a superior level of Fire and medical emergency dispatching. This means that Fire Control can guide a person in emergency first aid via the telephone until more advanced care arrives. We know of no other police department in the county that can provide that same level of service for fire and ambulance dispatching. Lastly on this point, the TOS contracts with VBM for Fire and related service needs: for at least 70 years. We are intimately

acquainted with that portion of the TOS. Given our long standing service to Fire District 20, Police response on such calls would be included.

Next, the TOS has asked for a variety of community outreach programs. The TOS lists each program and expects them to continue. A broader approach to all these programs is a community policing philosophy. Having individual programs does not in and of itself make up a community policing philosophy: it is not the sum of the parts, but an integrated, overall program. Community policing is the idea/concept that the community and the police department work together on issues that affect the community. We in VBM practice this type of policing on a daily basis and the TOS would be a natural and efficient extension of it. We do this through our usual, everyday programs. We, of course, could continue to provide the listed programs the TOS currently has in place, but we believe that a more global, community policing philosophy should be implemented.

The TOS also requests to have a monitoring of the false alarm fine program. We do this now through our Village Hall administrative functions and we would incorporate those into our system which has been in place for many years. The fines are about \$35,000 to \$38,000 per year.

We wish to share with you the commonly known history that our Police Department was established in 1901 and is fully sanctioned by the State of New York. The VBM Police Department is not an "accredited" police agency: most Westchester County Village Departments are not. We would direct your attention to the fact that VBM Police Department is a full service agency that provides service 24 hours a day, 7 days a week, 365 days a year. As a full service police department, VBM will be fully able to provide detective and investigative coverage to those areas we have identified in our response area in exactly the same manner and scope as all other residents now: this is an integral part of our existing VBM-wide patrol responsibilities. Our detective division has been very successful in investigating crimes, including bank robberies and other serious offenses.

The TOS asks for a dedicated internal affairs division. While I am not familiar with your former TOS Policing structure, having a dedicated internal affairs division is not something a small police department would necessarily support or need. A dedicated internal affairs division is usually only in a larger police department that has many internal affairs issues. VBM is fortunate that we don't have those issues as we believe the former TOS Police Department witnessed. However, there are times where complaints are received that need to be investigated and discipline issues with police officers do arise. In VBM, our Chief takes on the role of internal affairs investigator. The benefit to this is that he can more quickly and more easily investigate a complaint or deal with an internal discipline issue: oversight is provided by the Village Manager and Village Counsel, as necessary. The VBM has had great success with this process.

Our response to your RFP is to provide full police coverage to TOS Election Districts 17 and 20. VBM will hire additional police personnel; restructure our patrol sector boundaries; and, add an additional patrol sector to incorporate districts 17-20. This will

provide for a total of three patrol sectors in the VBM including the 17-20 area. This will ensure coverage to all patrol areas. As you are aware, based on various mutual aid agreements currently in place, the VBM responds to the TOS as matter of routine need when requested.

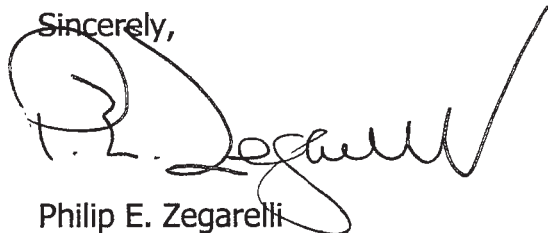
For purposes of the VBM's specific response, we provide the following:

- Our contract price is bid at \$465,000.00 per year. Payment would be due on 31 January of each year.
- Annual contract escalations shall be at the higher of 2% or the metropolitan CPI as calculated for the year end of each previous calendar year.

We believe that the VBM response realistically addresses the policing needs of TOS districts 17 – 20. I wish to note that we have not shared our calculations or service/pricing approach with the Village of Ossining (VOS). If the VOS responds to your RFP and wishes to include or otherwise incorporate our proposal with theirs, we would be open to such an approach. It goes without explanation that the geographical proximity and physical layout of the unincorporated portion of TOS's 17-20 would lend itself to this analysis since our current Police Department Headquarters is less than one mile from your former Police Headquarters. Certainly this is a potential factor in comparison to Westchester County's Police Departments Headquarters in Hawthorne or that of our sister village, VOS's location, in their downtown. Lastly on this matter, we note the importance and ties to the longstanding linkage of a majority of 17-20 residents to the VBM over decades of working and living in such close proximity.

Thank you for including the VBM in meeting your Policing needs. We look forward to discussing our proposal more fully if you so determine.

Sincerely,

A handwritten signature in black ink, appearing to read "P. E. Zegarelli", with a large, sweeping flourish extending upwards and to the right.

Philip E. Zegarelli
Village Manager

Cc: Mayor and Board of Trustees; Village of Briarcliff Manor
Norm Campion, Chief of Police, Village of Briarcliff Manor
Robin Rizzo, Village Treasurer, Village of Briarcliff Manor