



**TOWN BOARD  
TOWN OF OSSINING  
OSSINING MUNICIPAL BUILDING  
16 CROTON AVENUE – OSSINING, NEW YORK  
APRIL 2, 2019  
SPECIAL MEETING  
7:30 P.M.**

**SUPERVISOR  
Dana A. Levenberg**

**COUNCILMEMBERS  
Karen M. D’Attore Elizabeth R. Feldman  
Jackie G. Shaw Northern Wilcher, Jr.**

**I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**

The Special Meeting of the Town Board of the Town of Ossining was held on April 2, 2019 at the Ossining Municipal Building, 16 Croton Avenue in Ossining. The meeting was called to order at 7:30 p.m. by Supervisor Dana A. Levenberg. Members of the Board present were: Councilmembers Karen M. D’Attore, Northern Wilcher Jr., Jackie G. Shaw and Elizabeth Feldman. Also present were Town Counsel Christie Tomm-Addona. Budget Officer Madeline Zachacz was absent.

Supervisor Levenberg asked that everyone remain standing as we take a moment and remember the life of Patricia Fracassi, former Town employee, who left this world earlier today. Pat served the Town as Deputy Town Clerk for more than 20 years before retiring in 2009—Pat enjoyed working with Town Clerk Mary Ann Roberts and her staff so much that she came back to work part time as a retiree until 2016. Pat was incredibly hard working, funny, and smart, and I was lucky to have had the pleasure of working with her early on in my tenure as Supervisor. She will be greatly missed by family, friends and co-workers alike. Please join me for a moment of silence in memory of Pat Fracassi.

**II. ANNOUNCEMENTS**

Supervisor Levenberg announced the following:

This week, we have our auditor team from O’Connor Davies in the house—they are occupying the 3<sup>rd</sup> floor of 16 Croton through the end of the week, and hopefully we will have good news to share on how we have managed the Town finances in 2018. Extra special thanks to Town Comptroller Tom Warren and Deputy Town Comptroller Dale Ferreira and the finance department, as well as to Budget Director Maddi Zachacz for all of their hard work to keep us running like a well-oiled machine, this year and every year.

I want to take one last opportunity to remind everyone that the Village of Ossining Water Department, which services the unincorporated Town, started their semi-annual hydrant flushing program yesterday. Per the water department, “Flushing of hydrants will be performed between 9:00 p.m. and 1:00 a.m. in order to minimize disruptions to our residents. We will initially flush hydrants in the Low Service District, which is the area west of Route 9. Once work in the Low Service District has been completed, we will begin working on the east side of Route 9 in the Lakeville and Torbank Service Districts. The entire hydrant-flushing program will take approximately five weeks to complete. As the flushing of hydrants takes place closer to your home, you may notice some discoloration in your water first thing in the morning. Do not be alarmed. Just run your water for a short period of time and it should clear up. If the discoloration persists, please notify the Water Department at 941-6111. The Water Department regrets any temporary

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inconvenience you may experience; however, this operation is necessary for us to ensure the continued cleanliness of the water distribution system. We will do everything possible to minimize any problems."

This is shaping up to be a busy week around Town. Tomorrow (Wednesday, April 3<sup>rd</sup>) at 7:30PM, visit the Shattemuc Yacht Club for the Ferry Sloops event, "Sing Sing: A History." Ossining Village Historian Dana White will be walking us through the surprising ways that our famous prison has shaped the Village, and give an update on the Sing Sing Prison Museum project. Come at 6:30 with a dish to share and enjoy a potluck supper. This event is free, all are welcome.

Also, a big thanks goes out to all of those in our community who helped advocate for restoration of Foundation Aid funding for the Ossining School District. The State Budget, which was passed in the wee hours of March 31/April 1, included the historically biggest single addition to state funding for the district. While it was not a full restoration, there is no doubt that all of the hard work and advocacy did pay off. The school district is hosting a thank you event at Anne M. Dorner Middle School tomorrow night, Wednesday, April 3 from 7-8pm.

Also tomorrow, at 7:00 P.M., Dr. Janet Levine will host the next instalment in the Health and Wellness Series at the Ossining Public Library's Budarz Theater, discussing the power of plant-based nutrition. Dr. Levine will speak about how whole foods can help prevent and reverse disease. Dr. Levine will also prepare some yummy plant-based samples for all to try. Registration is required, check out OPL's website at [www.ossininglibrary.org](http://www.ossininglibrary.org) for more information.

Looking for a slightly heartier meal for tomorrow night? Get your tickets right away for one, or both, "Wok and Cleaver" Cooking Classes, with a percentage of the proceeds going to benefit the Ossining Children's Center. Join longtime OCC Dine-A-Round host Darryl Moy as he teaches you some of his culinary secrets. The theme for tomorrow (yep, still Wednesday, April 3<sup>rd</sup>) is "Noodles", and Wednesday, May 8<sup>th</sup> will be "Take Out Remix"—the raucous wokery will take place right at the Children's Center at 90 South Highland Avenue and now I'm starving. Email [Darryl.Moy@gmail.com](mailto:Darryl.Moy@gmail.com) or call him at (914) 862-1755 to reserve your spot.

This weekend marks the first of four weekends for Westchester Collaborative Theater's new show, The Legend, which will debut on Thursday, April 4th. Head down to Water Street and check out what has been described as an "urban fairy tale" about a troubled young boxer and his ascent into the world of professional prize fighting-- tickets are \$25. Visit [www.wctheater.org](http://www.wctheater.org) to order yours.

Also, Thursday night check out the Get LinkedIn to Your Job Search program from 6:30-8:30pm at the Briarcliff Manor Public Library. This free presentation is intended to help job seekers master LinkedIn to search for jobs. Registration is recommended by calling Shelly Glick at 914-941-7072 or emailing [sglick@wlsmail.org](mailto:sglick@wlsmail.org)

On Saturday, don't miss The Lantern Gift Shop's annual Bunnies & Stuff sale-- stop by to pick up spring wreaths, handcrafts, Easter cards and more. The Lantern--located at St. Paul's on the Hill Church, 40 Ganung Drive--is famous for these seasonal events, and don't forget, they also have a Bake Sale. You can stop in any time between 10AM and 3PM, but I would "hop to it" if I were you—those crave-able creations do sell fast.

Did you know that Cedar Lane Park used to be known as the Rock Hill Estate? The property was once owned by the Kress family, who created over 260 Five and Dime stores across the country beginning in the late 1890s. The Kress family members also became prominent art collectors, and their collection, along with John Paul Getty's, was a large part of the art donated to create the National Gallery of

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**Art in Washington, DC.** Learn more about the Kress family and the family members' impact on local and national history on Sunday, April 7th at 2PM at the Vescio Community Center, Briarcliff Public Library. Hear "The Story of the Kress Family" led by Steve Worthy, who is joining us tonight to offer a great suggestion he would like us to consider, having to do with art, music and Cedar Lane Park, (the former Kress Estate!) some of his very favorite topics, and ours.

Also on Sunday afternoon, come to the Ossining Public Library for some smooth jazz featuring Tamuz Nissim. Beginning at 2PM, Ms. Nissim, an acclaimed vocalist, composer and pianist, will perform in the Budarz Theater. This free event begins at 2PM.

Ossining is making big moves for the environment this spring. The Ossining Documentary and Discussion series is hosting two events, both with a focus on the Hudson River. On Thursday, April 11<sup>th</sup> at 6:30PM at the Ossining Public Library's Budarz Theater, watch "Source to Sea" and learn more about the Ossining Beach project you heard about a few weeks back from our OHS Environmental Club students, as well as some other ideas for Ossining's Riverfront! Then on Thursday, April 18<sup>th</sup>, ODDS will go on a field trip—the screening of a trio of documentaries about the Hudson River will take place at Sing Sing Kill Brewery on Spring Street—this one starts at 7:30PM. Learn more about these events at [ossiningdocumentaries.org](http://ossiningdocumentaries.org).

Green Ossining is also making moves—they are partnering with the Greenburgh Nature Center to offer 50% off rain barrels and composters through April 24th! [Once you've ordered](#), you can pick them up on Earth Day at the Ossining waterfront.

Speaking of which, Ossining's 9th Annual Earth Day will take place on Saturday, April 27th. Ours happens to be the biggest in Westchester County and completely volunteer-run (#humblebrag). And this year, Westchester Magazine ranked it as a must-do event for 2019. Special thanks to Green Ossining and their fearless leader Suzie Ross for taking on this incredible (and increasingly important) endeavor.

Finally, don't forget to sign up for the Green Ossining Tag Sale-- last day to get your home on the map is April 16th! [Learn more here](#).

Next Saturday, April 13<sup>th</sup>, come on down to the Joseph G. Caputo Community Center for the Eggastic Carnival with two sessions (10AM and 11AM). Come play games, win eggs, and pose for a photo with the Bunny himself (or Herself, you decide!) while you are entertained by Annie and Safari Bob. Be sure to register in advance for this program, as both sessions will fill up! Call 941-3189 to reserve your spot for Saturday, April 13th. This event is best for families with children ages 2 to 9.

### **III. BOARD RESOLUTIONS**

#### **A. Resolution: Ford Fusion Energi Lease, Town Building Department**

Councilmember D'Attore moved and it was seconded by Councilmember Shaw that the following be approved:

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign a lease schedule with Acme Auto Leasing LLC., North Haven, CT for the 12-month lease with \$2,655.00 monthly payments with a \$1.00 buyout at the end of the lease term for a 2019 Ford Fusion Energi, VIN#3FA6P0SU3KR157441, and

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Be it further Resolved, that this lease schedule is subject to the terms of the Municipal Master Open-End Vehicle Lease Agreement between the Town of Ossining and Acme Auto Leasing, LLC. dated March 31, 2017.

Supervisor Levenberg stated that we are thrilled to be moving ahead with our lease of the Ford Fusion plug-in hybrid vehicle that will be used by our Town Building Inspector. We were able to structure the deal so that we got some extra rebates from the State, every little bit helps! John has already been using this car for a couple weeks and is very happy with its performance—we are equally as excited to add another alternative fuel vehicle to our fleet.

Motion Carried: Unanimously

**B. Resolution- Addition to the Town Procurement Policy, Keystone Purchasing Network**

Councilmember Wilcher moved and it was seconded by Councilmember Feldman that the following be approved:

WHEREAS, the Town Board annually re-adopts the procurement policy for the Town of Ossining, which is intended to apply to all goods and services which are not required by law to be publicly bid, and

WHEREAS, the “General Provisions’ section of the Policy provides in part, “In addition, purchases under any NYS county or local government contracts, or purchased through the Empire State Purchasing Group, National Joint Powers Alliance (NJPA) or US Communities, are permissible, provided that the contract is let in a manner that constitutes competitive bidding consistent with NYS law and made available for use by other governmental entities and subject to the approval of the Town Supervisor,” and

WHEREAS, New York General Municipal Law section 103(16), effective August 1, 2012 provides in part, “Notwithstanding the provisions of subdivisions one, two and three of this section, and section one hundred four of this article, any officer, board or agency of a political subdivision or of any district therein authorized to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by such political subdivision or district therein through the use of a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities...”; and

WHEREAS, the requirements of General Municipal Law section 103(16) are followed by the Keystone Purchasing Network.

NOW THEREFORE BE IT RESOLVED, that the Town of Ossining’s Procurement Policy is amended to add the Keystone Purchasing Network as an authorized source to purchase apparatus, materials, equipment or supplies or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment and supplies; and

BE IT FURTHER RESOLVED that the Town Board of the Town of Ossining authorizes the Supervisor to sign the membership agreement for the Keystone Purchasing Network, subject to review and approval by Counsel to the Town.

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Supervisor Levenberg stated that we are constantly searching for ways to spend less on big pieces of equipment and projects, which very often can only be done through a competitive bid process. Although we do get what is generally a fair price through this method, there is a lot of legwork involved, and some of that legwork takes away from the ultimate savings we enjoy on the purchase price. The good news is that, through the use of carefully vetted purchasing networks, we can purchase items that have already been bid out without having to do the work ourselves. Keystone is a new one for us, but has been used by the Village of Ossining and our Comptroller, Tom Warren feels comfortable with us joining it. With his blessing, we look forward to adding Keystone, and then working with them on a project coming up in our Parks later this Spring.

Motion Carried: Unanimously

**C. Finance- Capital Project #2019-5220 – 2019 Chrysler Pacifica Van-Town Nutrition**

Councilmember Wilcher moved and it was seconded by Councilmember Feldman that the following be approved:

Resolved, that the Town Board of the Town of Ossining authorizes opening a 2019 Capital Project #2019-5220, entitled “2019 Chrysler Pacifica Van” for the Town Nutrition Department, with a project budget of \$38,400 to replace a Chevy Transit Van. The project will be funded from a transfer from General Fund Balance.

Increase:	3706772.200.5220	\$38,400 – 2019 Chrysler Pacifica Van-Town Nutrition
(Expense)		
Increase:	370050.503110.5220	\$38,400 –Transfer from General Fund-(Revenue)
Increase:	1009901.905	\$38,400 – Transfer to Capital Fund (Expense)
Increase:	100060.4795	\$38,400 – Transfer from Fund Balance (Revenue)

Supervisor Levenberg stated that we have not had great luck with our Senior Nutrition Department vehicles as of late. While we are still waiting for the first Chrysler Pacifica plug-in hybrid to arrive (next week, fingers crossed!), we learned that one of the vans we were hoping to replace later this year is no longer safe to drive and must be taken off the road immediately. As it was already in the Capital Plan to replace said van, we decided that now was a good time to move forward. Extra cherry on top? The low bidder from the state bid for our Pacifica agreed to extend their pricing to the second unit. Very excited to get our Nutrition Program’s fleet back in actions—“Meals Without Wheels” just doesn’t have the same ring to it!

Motion Carried: Unanimously

**D. Resolution- Change to the Town Procurement Policy, NJPA/ Sourcewell**

Councilmember Wilcher moved and it was seconded by Councilmember Feldman that the following be approved:

Whereas, the Town of Ossining annually re-adopts a Procurement Policy, which makes reference to a number of cooperative purchasing contracts that the Town is allowed to use for purposes of purchasing certain items without going out to bid; and

Whereas, the name of one of these contracts, the National Joint Powers Alliance (NJPA) has changed, and is now known as Sourcewell;

Now therefore be it Resolved that the Town Board of the Town of Ossining hereby authorizes the change in wording to the Town Procurement Policy to reference Sourcewell in place of NJPA.

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**Motion Carried: Unanimously**

**IV.ADJOURNMENT- WORK SESSION**

**At 7:50 P.M., Councilmember Shaw moved and it was seconded by Councilmember Feldman that the Special Meeting be adjourned to Work Session Meeting.**

**At 8:51 P.M., Councilmember Wilcher moved and it was seconded by Councilmember Shaw that the Work Session adjourn to Executive Session.**

**At 9:41 P.M., Councilmember Shaw moved and it was seconded by Councilmember Feldman that they adjourn Executive Session.**

**Approved:**

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**Mary Ann Roberts Town Clerk**