1	Town of Ossining Board Work Session
2	April 6, 2021
3	Meeting Transcript
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5	Video Recording of Meeting: <a href="https://www.youtube.com/watch?v=1iEbUX1u3Zk">https://www.youtube.com/watch?v=1iEbUX1u3Zk</a>
6 7 8	In Attendance: Supervisor Dana Levenberg, Board Member Liz Feldman, Board Member Jackie G. Shaw, Board Member Northern Wilcher, Jr., Board Member Gregory Meyer, Town Clerk Sue Donnelly, Municipal Attorney Christie Addona, Town Planner Valerie Monastra
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10 11 12 13	Dana Levenberg: Good evening everybody and welcome to the Town Board of the Town of Ossining work session for Tuesday April 6 2021. Please rise and join me for the pledge of allegiance, and please remain standing for a moment of silence and memory of Neil Woolf of Bob's Army Navy in - in Ossining.
L5 L6 L7	All: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty. And justice for all.
L8	[MOMENT OF SILENCE]
L9	Dana Levenberg: Thank you.
20 21 22 23 24 25 26 27 28	So, yesterday we learned that Mr. Neil Woolf, the owner of Bob's Army Navy in Ossining passed away. Neil, as everybody knows, was a pillar of the Community, both as a small business owner and friend to many local organizations and businesses. Neil was an active member of the Greater Ossining Chamber of Commerce Board of Directors. He had served on the board of the Ossining Children's Center some years ago and was always ready to pitch in and help the Community in a volunteer capacity in any way he could. The Town of Ossining was one of those loyal customers - just one of many local organizations that relied on Bob's Army Navy for purchasing uniforms and we're close for our staff. Neil will certainly be missed by so many interesting and beyond our hearts go out to his family,
31	his memory, be a blessing.

- Today is a big day in New York State as all New Yorkers over the age of 16
- are now eligible to receive the COVID-19 vaccine. The WCC campus in
- Valhalla is scheduling appointments through the Westchester County
- Department of Health website, as opposed to the State site, and that is at
- health.westchester.gov.com/2019-novel-coronavirus and then you navigate
- to the vaccine information section for links to appointments for specific
- dates. Do not be discouraged, if there are no appointments when you first
- log in these dates are updated regularly with new appointments -
- 40 appointments at Open Door, the Prescription Center of Ossining,
- HealthSmart, Hudson Pharmacy, and other local sites can be made directly
- through these local businesses. You can also schedule appointments
- through the New York State coronavirus webpage or state run sites, like
- the Westchester County Center where the Armory in Yonkers. Westchester
- county publishes list of local allocations each week look sometimes they're
- a little late which the Town shares on our Facebook page.
- The Ossining Briarcliff COVID angels is a group of volunteers originally
- organized to help seniors in our Community get vaccination appointments.
- Now they're helping get as many shots into our community's arms as
- 50 possible. One or two per person max, of course. Anyone struggling to
- navigate the myriad possibilities for vaccination appointments can reach
- out to them for help. And, especially those who are challenged by access to
- computers Internet or our Spanish speaking. They can help get
- appointments for those struggling to get the vaccine. They're also still
- taking names of homebound for us to submit to the county when the county
- is ready to roll out round two have the homebound vaccinations. You can
- contact the group at OTownVaccineAngels@gmail.com or call 914-236-
- 58 4567. This group has been very inspiring and I truly appreciate their sense
- of community and their willingness to do their best to secure local
- 60 appointments and sometimes specific brands of vaccine appointments for
- as many as possible, thanks to our OTown Angels, we are getting Ossining
- 62 vaccinated.
- The 2021 Town and County tax bills are arriving and mailboxes no and to
- know your eyes are deceiving you, you are seeing tax rate decreases
- 65 across almost all taxing jurisdictions, including most lines in the Town and
- 66 County budgets. If you have not received your tax bill by the end of this
- week contact the Tax Receivers Office at 914-762-8790 or

- 68 hperlowitz@townofossining.com, for more information. The due date for
- payment is April 30. The easiest and most secure way to pay is online via
- 70 Xpress pay available through the Town's website. You can also pay via
- mail or by placing your stamped envelope in the dedicated dropbox at the
- Ossining post office lobby which gets delivered straight to our offices and
- doesn't get processed through White Plains before delivery. Or you can still
- stop by in person at Town Hall 16 Croton Avenue, where the Tax Office set
- up to take payments in the lobby between 9am and 2:30pm Monday
- through Friday. We strongly encourage taxpayers to consider pain online,
- as it is an easy and economical way, to be sure your payment reaches the
- Tax Office on time. Please do not wait till the last minute, if you need help
- navigating the online payment feature or help with just about anything else
- with your Town/County taxes just give the tax office a call at 914-762-8790
- Receiver Holly Perlowitz and her team Patty and Angela are always ready
- to help.
- Ossining is hiring. The Town is looking for a seasonal parks
- groundskeeper. The complete job description and information about how to
- apply is posted on the Town website. We've also shared information on our
- social media pages. Positions are also available for summer recreation
- positions, including lifeguards and camp counselors you can apply for
- these jobs to the Village of Ossining Recreation Department page.
- 89 Earth Week is just around the corner. This year Green Ossining's Earth
- Day festival has been upgraded to earth week for a week-long event
- celebration of activities, partnerships, and offers from local businesses from
- 92 Saturday April 17 through Sunday April 25. Visit GreenOssining/Earth-Day-
- 93 Festival that's Earth dash Day dash Festival to plan your Earth Week
- agenda. Be sure to mark your calendars for a couple of lunch and learns
- 95 actually a few.
- On Monday April 19 at 12 noon via zoom the Town and Village of Ossining
- are hosting one to focus on the results of Ossining's Cornell University
- Climate Adaptive Design Studio. In the fall of 2019, third year landscape
- 99 architecture grad graduate students focused their studies on Ossining and
- developed visionary designs for a more climate change and sea level rise
- resilient Ossining waterfront. In the lunch and learn Cornell Professor Josh
- [UNCLEAR] will lead participants through an overview of the Ossining

- studio and how the Ossining community can take this visioning exercise to
  the next step. The zoom access details are available on the green Ossining
  website, we will share out this information on Facebook and the Town's
  website over the next few weeks. We will also be displaying poster boards
  summarizing the Ossining studio during earth week at the Ossining train
- station during their open hours from 5am to 11am. So get up early and get
- down to the train station to see them stay tuned for more details.
- We will also participate in a second lunch and learn on Tuesday April 20<sup>th</sup>.
- And hopefully we will have an exciting challenge to kick off our Grid
- Rewards program and the Town of of in Ossining and in Briarcliff. This
- is a program done in partnership with Sustainable Westchester and Con Ed
- which includes an app that you download that helps you monitor and adjust
- your energy use, so you can reduce the load on the grid and also overall
- save energy, and you can get cash back. That's the really exciting part.
- Finally, Wednesday April 21, we will have another opportunity to learn
- during lunch about Energy Smart homes and how you can save money and
- energy with more efficient heating and cooling systems. There are also so
- many other great programs that are part of growth day one of my favorite
- will be Alicia Simpson hosting a Mind Body Spirit Ossining free yoga class
- at the waterfront, weather permitting, on Sunday April 18th at 9am.
- And the day before that on April 17 our Habitat Stewards are going to
- continue their work invasives and plant needles in their place at Ryder
- Park. That's at 10am. Remember to check out Green Ossining's website to
- find out all about the Earth Week programming there's so much to learn
- and participate in and not a minute to waste.
- Finally, as a reminder, the Town of Ossining public workshop on
- Sustainable Ossining our new Comprehensive Plan is scheduled for this
- Thursday evening April 8 at 7:30pm. Please mark your calendars and help
- shape the future of land use in Ossining. This workshop will give residents
- and local businesses the space to share ideas and provide feedback on our
- current draft goals. Get involved with this plan by joining us on zoom.
- 134 Meeting information is available on our website and Facebook page. We'll
- also be providing a non-virtual option to participate with a to-go workshop.
- And survey available on the project website and a few locations around
- Town, following the April 8th workshop.

- Since we have our Town Planner Valerie Monastra on with us tonight
- Valerie do you want to give us a very brief update on the comprehensive
- plan process, thus far and what the public can expect on Thursday and
- 141 beyond?
- Valerie Monastra: Sure I'd be happy to. So the Comprehensive Plan is -
- we're actually having a meeting this Thursday, April 7th at 7:30 -
- Dana Levenberg: April 8<sup>th</sup>, April 8<sup>th</sup>, April 8<sup>th</sup>.
- Valerie Monastra: April 8th, I'm sorry. I [UNCLEAR].
- Dana Levenberg: It's okay.
- Valerie Monastra: April 8th at 7:30pm via zoom. The Comprehensive Plan
- 148 Committee has developed draft goals at this point in time and the
- 149 Comprehensive Plan process. And so the meeting itself is going to focus
- on getting Community feedback on those draft goals, as well as getting
- community feedback on development and land use and open space and
- connectivity. In addition, if if people are not able to attend the the live
- workshop on Thursday, we are preparing to have a survey that people can
- pick up at numerous places around the Town as well as download online.
- And answer it and fill it out and it will be walking everybody through similar
- exercises that will be doing with the public on Thursday. So there are
- numerous opportunities to participate, and we look forward to seeing
- everyone on Thursday and also getting feedback overall from the Town.
- Dana Levenberg: And we had a robust meeting last time with I think we
- 160 had like 90 or 90?
- Valerie Monastra: Yeah we had about 90 people.
- Dana Levenberg: On zoom and all of that information has now sort of
- trickled down into what has become the draft set of goals for the
- 164 community.
- Valerie Monastra: That's correct. That's correct.
- Dana Levenberg: That will be the next up is the opportunity for the public to
- say 'hey yeah you got it' or 'no, you didn't really get it, and this is what we
- think needs tweaking' and there's a I think some good activities that are

- planned for getting information out of the public and getting feedback on
- those goals.
- Valerie Monastra: Right and then in an upcoming work session at the
- Village Board I mean at the Town Board, there will be a presentation by
- our consultants to present where we are and provide the Town Board more
- details on the Comprehensive Plan process. And then the next phase after
- getting feedback from the draft goals will be focusing on recommendations
- and strategies and how to implement those overall goals within the Town.
- Dana Levenberg: Alight. Does anybody have any questions about the
- 178 Comp Plan or any of my announcements? Or do any other board members
- want to share any additional announcements?
- Jackie Shaw: I have one: the IFCA thrift shop will be reopening tomorrow,
- 10:30 to 4:30. And the regular hours will will be Tuesday through Friday
- 182 10:30 to 4:30.
- Dana Levenberg: Awesome. Were you about to say something Liz?
- Liz Feldman: Yeah, Ossining Stash the Trash. I think they're doing it on
- October 18 as a Town wide -
- Dana Levenberg: October? Let's not talk about October.
- 187 Liz Feldman: I'm sorry, April.
- 188 Dana Levenberg: Okay.
- Liz Feldman: April 18.
- Dana Levenberg: Is that going to be part of one of the Earth Day? Is that
- 191 going to be -
- Liz Feldman: Yeah it's a Town wide... So anybody that wants to sign up
- there's a Facebook page Ossining Stash the Trash. I think they're looking
- 194 for one more team captain, adult. And anybody else that wants to join and
- they're going to try to cover the entire Town and that's good, I think over
- 196 100 people involved already.
- Dana Levenberg: Okay, that's the 18th. Good to know, thank you for that.
- Alright, and is that it from the Town Board? So with that we are going to go
- into our works work session agenda. First we're going to be talking about

- be keeping permit fees. A few months ago, Town Board adopted a local
- law to regulate beekeeping in the Town of Ossining. Now that the law is on
- the books and we're ready to start accepting applications for permits, we
- 203 need to set a fee for the permit and future renewals. Valerie Monastra, our
- 204 Planner from Nelson Pope Voorhis, did some research on other
- communities and has a recommendation for us tonight. Valerie, can you
- share what you learned and what you were recommending to the Town
- Board to consider for adopting for a fee or fees?
- Valerie Monastra: Sure. Thank you. So we're working with the Town Clerk
- Sue Donnelly to develop a permit and one of the suggestions for this
- permitting process is we're going to develop an original initial application
- process, but then we're also going to develop a renewal process. And in
- looking at other communities and how they dealt with this a number of them
- 213 actually have the initial application process and permit and then actually
- 214 have just a renewal permit, which is a very simple, you know just basically
- confirming that everything still remains the same. As a result of that the
- renewal process itself we don't anticipate being very onerous and so I
- would like to suggest to the Town Board that an applicant only pays \$100
- registration fee for the first time that they're registering their hives and then
- 219 afterwards, if any, renewal yearly renewals will just be basically paperwork
- processing within the Town Clerk. Just to confirm that the information
- hasn't changed, even if it did slightly you know you're not really looking at
- overall changes to the most likely to the locations of the beehives as well
- as the beehive themselves and so any minor adjustments can just be dealt
- with in paperwork form but basically the real crux of the issue will be the
- 225 first initial application fee.
- Dana Levenberg: Sounds okay to me.
- Liz Feldman: What is the Village [of Ossining] charge?
- Valerie Monastra: Right now, I do not see anything on the Village's fee
- schedule for permitting although when I spoke to Sue Donnelly, she
- mentioned that she hasn't yet had to give out a permit under the Village's
- bee laws, so I think, to some extent it's possible that they haven't dealt with
- that issue, yet, and so, therefore, they don't have a fee established. But it's
- not it's not in their fee code and it's not on their permit application.
- Liz Feldman: What's the average of other Towns?

- Valerie Monastra: So the Town of Greenburgh does a hundred dollars.
- Then the Village of Montiello they do a based upon the number of hives
- 237 and I think at this point in terms of we already know that the couple
- properties that are looking to do the permitting do have a number of hives. I
- think I my suggestion was just to do a straight hundred dollar registration
- 240 fee.
- Liz Feldman: Okay.
- Dana Levenberg: So you may have any other additional questions or
- thoughts on the matter? Do you think that's too high? Do you think that's
- sounds good? I mean it sounds like it's a one and done kind of a thing.
- Valerie Monastra: I mean it is, I mean we can reduce it, if you prefer. You
- know the slide the sliding scale, one that I saw was somewhere between.
- 247 An initial fee of \$20 but then they have renewal fees of you know \$30 or
- \$20 up to 10 hives. \$30 from 11 to 25 hives and then even you know just
- continue to scale up from there, but in terms of what I was suggesting for
- 250 the Town, especially in lieu of the request from Sue Donnelly that we really
- make the renewal process very streamlined. That it really made sense to
- just have the initial application fee be the fee that gets paid and then the -
- the renewals just you know it's just basically paperwork at this point.
- Dana Levenberg: Do you prefer \$50 I mean that's fine with me.
- 255 Valerie Monastra: Yeah.
- Dana Levenberg: Do 50 instead of 100 is that?
- Jackie Shaw: A hundred sounds a little high, but I'm thinking with the whole
- I like the flat fee. I like the standard flat fee and I like that there's not going
- to be a fee for renewal so I'm kind of struggling. It is 100 really high if
- you don't have to pay, you only pay at once? I don't know but just hearing
- it, a hundred-
- Dana Levenberg: How much does it cost to buy a hive? I'm not sure how
- 263 much it costs to buy the hives?
- 264 Liz Feldman: A lot.
- 265 Dana Levenberg: Does it?
- Liz Feldman: I think it's a pretty big investment, the first year.

- Dana Levenberg: Then we should charge the second year.
- Liz Feldman: There you go. If they live.
- Dana Levenberg: Exactly. You can we'll charge them \$25 application fee
- for the first year and then second year, you can pay us the rest, 75.
- Liz Feldman: Maybe we should go in the middle and go 75. And start there.
- 272 Dana Levenberg: Okay.
- 273 Liz Feldman: No?
- 274 Dana Levenberg: Okay.
- Jackie Shaw: I'm fine with that.
- Dana Levenberg: Fine. Mr. Wilcher, you good?
- Northern Wilcher: Yes, yes.
- Dana Levenberg: We have consensus. Okay, so we will add that to the fee
- schedule. And we don't have to we don't do anything we'll just add it up
- 280 to-
- Victoria Cafarelli: We'll have a Resolution next week.
- 282 Christie Addona: A resolution, yeah.
- Dana Levenberg: Okay, okay.
- Valerie Monastra: And then, once once you pass that resolution, then
- we'll finalize the the permit with the Sue Donnelly and get that up and
- running, so that we can have the -
- Dana Levenberg: [UNCLEAR]
- Valerie Monastra: beekeeping a few owners that have the beekeeper
- excuse me, the hives on their site actually register the hives officially with
- the Town.
- Dana Levenberg: Sounds okay to me. Okay, next up New York Stretch
- 292 Code. At our last work session we heard from some folks from NYSERDA
- 293 about the New York Stretch Energy Code and how adopting this quote
- could help the Town reach its ultimate goal of carbon neutrality by 2030...
- 2040. While simultaneously facilitating the Town earning grant funding from

- NYSERDA. Now that we have learned a little bit more about this code and
- how it can impact the Town of Ossining, we would like to discuss it further
- to consider pursuing adoption. Valerie, can you help kick off our
- 299 discussion?
- Valerie Monastra: Sure, so I sent the I think Victoria sent the board a
- number of items as part of your packets this week. One was an actual
- comparison table. Specifically, looking at what's allowed in the current
- building or what's the current building record requirements versus what the
- New York stretch code would require and then the you know you actually
- received a copy of the stretch code. As you notice the New York Stretch
- Code is very technical in nature, and you know and I've spoken to the
- Building Inspector John Hamilton. He has also he endorses the adoption
- of the New York Stretch Code, especially because of the fact that it seems
- like, as you know, as nicer to also mentioned, and he has been learning his
- classes that they're looking to anticipate actually adopting these provisions
- in the next round of updates in the New York State Building Codes to begin
- with. But in terms of what's really required from the Town Board, there is a
- resolution that you can pass that by passing that resolution, it will in fact
- create or adopt the New York Stretch Code. And then that Code will then
- become what John Hamilton will be using as part of his building permit
- reviews and building code reviews for individual projects. It will basically,
- effectively it will affect all development projects within the Town and then,
- as you can see there's numerous you know provisions within that New York
- 319 Stretch Code that will be incorporated into the overall New York State
- Building Code and it basically just increases the overall energy efficiency
- and requirements for development within the Town of Ossining.
- 322 Liz Feldman: How would it -
- Dana Levenberg: Go ahead.
- Liz Feldman: How would it affect people already in the planning process?
- Dana Levenberg: It will [UNCLEAR] -
- Valerie Monastra: So right. So we'll have to double check on that, but I
- believe, as long as they haven't pulled the building permit, they would be
- obligated to adhere to the new code.

- Christie Addona: It might even be beyond that to be vested in prior prior
- codes, you have to have substantial construction and substantial -
- substantial expense. So I don't I understand the intent of this is to adopt it
- as is so that the Town can submit for the points to get for grant eligibility,
- but perhaps there could be a provision to opt out for projects that have
- already obtained the building permit, are already in the planning board
- review process if that's something the Board wants to consider.
- Dana Levenberg: I'd be okay with that, I mean I think it's certainly far
- enough along that it would you know have to send somebody back to the
- drawing board at this point, might not be the best. Although ultimately it's
- going to benefit the builder because they're going to end up you know,
- having more efficient building envelope and that'll save money for
- everybody in the long run, and also save energy. So I mean you know it
- depends, I guess, we maybe that's just we could clarify a little bit you know
- what projects are where and which ones it would affect with John and then
- we can make a decision from there if there's a way to fairly phase it in.
- 345 Christie Addona: Well -
- Dana Levenberg: Adopt it and then figure out, you know this is going to
- apply from point A to going forward.
- Christie Addona: John may also be able to provide some insight, you know
- when when you're going through the planning board process. I don't know
- if you're really doing the technical drawings that Valerie you might be able
- to comment on this that you would need or this level of construction,
- because this is more building rather than site plan type issues. It may affect
- a project in the context of the construction costs. But it's not like they would
- probably have to redo or or amend what's already been done and it would
- just be I guess the cost to complete based upon what they contemplated
- when they started the process.
- Valerie Monastra: Yeah that's correct and I actually there is there's two
- documents and I looked at them both on NYSERDA and some of the
- information is in the frequently asked questions that I sent you. And there
- are two different documents on a NYSERDA's website one looked at
- commercial properties and one looks at residential properties. And they
- went through the basically the payback period in which the property owner
- would then see overall benefit to the in the increase in energy efficiency.

- And all the payback periods in general will definitely... the benefits will find
- themselves way before the lifetime of that particular energy efficiency that
- they're including into the overall development when you know when end.
- And so and in general, I believe in the frequently asked questions last I
- think it was somewhere, on average, it was like 2.5 or somewhere less
- about three years payback period for residential construction. I can look at
- it. Right now I'm sorry it's not three years it's a 6.4 is the weighted av New
- York average for simple payback.
- Dana Levenberg: It's pretty fast thought, for a lot for energy.
- Valerie Monastra: Yes. It is right there definitely will have the payback
- period as much lower than life, you know span of the the energy efficiency
- that you're putting into the House or property.
- Liz Feldman: Remind me which zone we're in.
- 377 Christie Addona: This is town-wide.
- Valerie Monastra: This would be town-wide.
- Liz Feldman: No, no, no which zone in the code. They had each code
- 380 was- I'll last John.
- Valerie Monastra: Oh yes, oh -
- Dana Levenberg: I actually think they said that in the webinar and I don't
- 383 remember.
- Liz Feldman: I I couldn't remember if it was three or six so...
- Dana Levenberg: I don't I don't remember.
- Liz Feldman: I was just looking at this specific differences in specific -
- specific specific codes and it varied by zone so...
- Dana Levenberg: I yeah I I know that I saw that and it seemed like we
- were in the zone that was going to benefit sooner rather than later. When I
- when I was on the webinar originally. And just don't remember which
- number, it was.
- Liz Feldman: Okay. I don't know.

- Dana Levenberg: So what's what's your pleasure Board in terms of
- 394 phasing in?
- Liz Feldman: I like it. I want to hear where projects are. ASPCA is pretty far
- along, the Learning Center I mean...
- Valerie Monastra: Yeah, my recommendation would be -
- Dana Levenberg: Right so, so projects that are –
- 399 Valerie Monastra: Yeah.
- 400 Dana Levenberg: Go ahead.
- Valerie Monastra: Yeah I my recommendation would be, we would look at
- 402 projects that have not pulled a building permit, right? Those that have
- pulled the building permit have already have already gone through the you
- know building code review. So that that would be my recommendation, and
- we can you know follow up with John and then clearly Christie will have to
- take a look to make sure that that's you know possible, but that would be
- 407 my recommendation.
- 408 Christie Addona: I mean another thing to keep in mind and Dana this
- something you and I discussed earlier, the procedure: NYSERDA does
- contemplate doing this by local law. I looked at their their template
- resolution, and it is local law. And so we're looking at at least a month if -
- if you want to call for a public hearing next week, if the Boards ready for
- that. And then hold a public hearing at the end of the bond and then
- potentially close it and adopt at that meeting or in April, or you know when if
- in one the board feels comfortable getting to that point. So what's
- happening now may not be reflective of what the situation is so we may
- need to look a little bit further advance like that like Valerie suggesting
- with the building permit.
- Dana Levenberg: And well, then we should, if we're planning to adopt it,
- though I feel like we should give a warning and then anything moving
- forward from I don't know when we call for the public hearing is on notice.
- Christie Addona: That would be courtesy on the part of the Town, because
- they would they would still be bound by it, but it would certainly be a benefit
- to the property owner if they were aware of this and or took the expense
- 425 certainly.

- Dana Levenberg: Right. Okay, does that make sense to everybody? Okay?
- 427 Okay great. Yeah.
- 428 Christie Addona: Is the board, want to have a resolution on its agenda for
- next week, calling for a public hearing?
- 430 Dana Levenberg: Yes.
- 431 Liz Feldman: Okay.
- Dana Levenberg: Okay. Boat Ramp local law. So last month we started
- discussing to potential local laws to consider adopting this spring, starting
- with a local laws require a permit for boat launch use and parking at Lewis
- Engel Park in those various elongated spots that are supposed to be for
- our boat launch customers. Since our last discussion our Town council has
- worked with more I'm sorry not more efficient heating, cooling systems -
- with Councilmember Feldman, our resident boat expert, to draft a proposed
- local law, which was distributed to our board last week. Counselor Addona,
- can you please walk us through the draft, and then we will talk about some
- additional information that we received today and how it might inform us
- 442 moving forward with this job?
- 443 Christie Addona: So I had some discussions with Councilwoman Feldman
- and she provided some very useful information. So the way we're
- structuring this and based on the discussion that the board had at the work
- session last month is that this is a boat ramp permanent so it's the intent is
- that you get the permit in order to be able to launch your boat into the water
- 448 from Louis Engel Park and then there's also three oversized parking
- spaces that are adjacent to that area for the purpose of parking vehicles
- that have a trailer attached to them. For and the end the trailer being
- used to get the watercraft into the water, so the way it's currently structured
- is that the restrictions are based upon whether the vessel needs a trailer to
- get into the water. And that's my understanding of how it's kind of been
- happening in the past and it restricts kind of the smaller vessels like canoes
- and kayaks and stuff like that that could kind of be on top of the
- vehicle. Anyone please feel free to chime in because this is not my area of
- 457 expertise.
- Liz Feldman: Yeah, it excludes people. [UNCLEAR] traditionally don't
- charge for somebody to launch a kayak or little wind surfer.

Christie Addona: Right and then it also does - the law does reference the 460 fact that during the warmer months or during certain months the Town does 461 put a ramp in the water, but that's not really exclusive or relevant to when 462 the boat launch is available to the public, so it's just kind of acknowledging 463 that it exists, and then we threw in a disclaimer of liabilities that it's 464 understood that people use the boat launch at their own risk. And it's 465 expected that people who are using the boat launch have the knowledge 466 and expertise to safely do so. And then, with respect to the actual permit 467 itself. It provides that any, as I said earlier, any person who is going to be 468 using the boat launch for a watercraft that will require a trailer would have 469 to get a permit from the Clerk's Office, which is on an annual basis. And as 470 the Supervisor mentioned, we did learn earlier today that there may be a 471 daily permit option available but I'm just going to go through it, as currently 472 drafted and then we can incorporate that concept into the discussion. And 473 the fee will be as set by the Town Board by resolution from time to time 474 with the fee for Town of Ossining residents, including unincorporated 475 Ossining and Briarcliff Manor having a lower rate than non us residents and 476 that's consistent with what we've done with dog park permits and licenses 477 that we adopted a couple of years ago. Excuse me that the Board adopted 478 a couple of years ago. And as part of the permit application, the applicant 479 480 would have to provide their registration information and license plate number for the trailer. Which is required to be licensed with the State, and 481 so this would encourage people to make sure that they're properly 482 registering their trailer. And then, based upon that information, as well as 483 any other information, the Town Board may determine as appropriate to put 484 in the application. The Clerk will - so this is going to be a largely ministerial 485 permit, meaning that if they provide all the information that's required of 486 them and prove that they're sufficiently licensed then they get the permit 487 without any additional discretion on the part of the Town Clerk. And with 488 that the Town clerk will issue a [UNCLEAR] sticker for each year. So that'll 489 be color coded and it'll be easy to identify the person that they have the 490 proper permit from the Town, because they have that, so the permit itself is 491 actually for the ability to launch your boat. And then, with that also comes 492 the ability to park your trail - your vehicle with the trailer in those oversized 493 parking spaces. And so the way it's currently structured in terms of 494 violations, the concern that I kind of saw was well, you can have someone 495 who has their annual license - excuse me permit from the Town Clerk but if 496

they don't have that decal or that sticker whatever they're provided on their 497 trailer so that they can be identified then that would also be a violation as 498 well. So that there isn't this question if the police are - are out there 499 inspecting and enforcing that someone may have an annual permit and just 500 not have it displayed in their vehicle. So if you have the license if you have 501 the permit, you also have to have it displayed so that it's easily identifiable. 502 And then it's a violation if you use the boat launch without the permit, if you 503 use the boat launch without your decal, if you park in those spaces without 504 the permit, or if you park in those spaces without having your decal posted 505 and the violation is not to exceed \$250 or imprisonment of not more than 506 15 days. And that I took straight out of the existing violation language from 507 the park section of the code. 508

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Dana Levenberg: Great. That's great, sounds good to me. I - I had a question... Oh no I was just going to in maybe read to you from the - what the Clerk shared with us today. Does that make sense? So this has to do with the daily pass and Passport, which is the company that the software company that we use for permitting parking in the Village. And we - so - we -so the Clerk's Office spoke with somebody at Passport and their solution for sales for the boat ramp was for daily as well as yearly pass holders. So let me read through this before - I know what we are - where we left off was - we weren't even going to deal with Daily, but just hear out the suggestion. okay? Daily pass holders can meet can - can be - daily passes can be bought at anytime and are good for 24 hours. A QR code will be created, allowing boaters to go directly to the page to apply for the pass. Passport would do an auto approval of the credit card in the past below will be emailed to the end user. Daily pass users would be encouraged to order the permit before they leave home to go boating so the permit can be printed and placed on the dashboard of the car. But I'm going to get into why that is - maybe not - may be not important. Boaters could purchase daily permits and show the pass on their phones if necessary. Yearly pass holders: a QR code will be created allowing boaters [UNCLEAR] the page to apply for their pass, complete the application. Upon approval by the Clerk's Office, the permit will take effect. For 2021 a boat ramp permit will be issued to be put on their trailer the handheld terminals will be uploaded so that parking enforcement and police would be able to check for valid permit. All permits will expire 12/31/2021 and Passport can have the

- application ready for April 15, 2021. So here's a suggestion. What if we
- only allow the parking to be used by annual pass holders? And daily pass
- holders you're on your own for parking, but you still are required for boat
- launch to have to get a daily pass because then we get out of the problem
- of enforcement for the daily passes, because those are the ones that tend
- to be bought at the last minute, whereas the annual passes are usually
- bought in advance. Any thoughts Councilman Feldman.
- Liz Feldman: Say that again? You want to tell people that the daily
- launchers that they can't use the trailer spots?
- Dana Levenberg: Sure, yes, great no.
- Liz Feldman: Are they registering with passport with the license plate
- 544 number?
- Victoria Cafarelli: So that's the the challenges that we can't we can't seem
- to overcome the administrative hurdle of having the license plate scanner
- or the information available to the police right away for the parking.
- 548 Conceivably now what we know which is better than we had two weeks
- ago, is that people can purchase the daily passes immediately they get
- proof of payment, they perhaps if they pay. They do this before they leave
- their house and they print something out, they will have something to show
- which the enforcement of the boat launch could continue to be done as it
- has been done for many years with sort of informally with the people from
- Boat and Canoe Club. Again sort of like community policing, like we sort of
- have going on with the dog parks. So it would take out of the picture the
- more concrete enforcement of the parking issue with the police and lean
- more on sort of what's been done in the past, a little bit more flexible for
- people who might be coming on a whim or needs either to pay on the spot
- or before they leave their house.
- Dana Levenberg: So anybody can you know so again, this is back to
- we're permitting the use of the boat launch for boat for right? That's -
- that's really what were the main stay here is where we want there's only
- three parking spots, right? So that's three boats where's lots of other
- people are using the boat launch. I feel like we keep losing people. We just
- 565 **lost -**
- Victoria Cafarelli: I think we just lost Liz.

- 567 Dana Levenberg: We did.
- Victoria Cafarelli: Okay. That's not so helpful. Okay.
- Dana Levenberg: Do-to-do-to-do... Hello, how is everybody today?
- Victoria Cafarelli: I think we should go buy a boat together. I think, is what
- we need to do.
- Dana Levenberg: Anyway, so yes, the idea is that to get out of the issue of
- 573 giving the if the problem is, people are parking and taking up spaces and
- they don't have a boat a permit to launch a boat, we say okay well
- anybody who has an annual pass can park there. The daily people are
- allowed to launch their votes from the lunch, but they're not putting their –
- leaving their car, right now in one of those spaces. That's all I don't know it
- seems like we get out of the issue -
- Jackie Shaw: It makes sense, the annual pass holders holders other
- 580 premium spots.
- 581 Dana Levenberg: Correct.
- Christie Addona: And it [UNCLEAR]. It provides that encouragement that
- we were trying to get with the fee is to get people to get the annual permits
- in the first place, which would then be easier to monitor.
- Dana Levenberg: Right exactly. Alright, so do we have consensus?
- 586 Jackie Shaw: Yup.
- Dana Levenberg: Okey dokey and let's move right along. Sounds good to
- me. We can loop back to this, I guess we'll -
- Victoria Cafarelli: I was gonna say, we might have to circle back.
- Dana Levenberg: [UNCLEAR]. Do we want to move on? What happened -
- let me see anything on my phone.
- 592 Victoria Cafarelli: I'm gonna...
- Dana Levenberg: Lost in the ether... Okay um hmm let me see. I'm going
- to give a little text to our friend, since we can't hunt her down.
- 595 Victoria Cafarelli: Oh, oh! There we go.
- 596 Dana Levenberg: Okay.

- 597 Victoria Cafarelli: Reappeared.
- 598 Dana Levenberg: You there?
- 599 Liz Feldman: Internet crashed.
- 600 Victoria Cafarelli: Hello.
- Dana Levenberg: Hey!
- 602 Liz Feldman: [UNCLEAR].
- Dana Levenberg: All right, well everybody on the Board seems to like this,
- which is incentive for people to get the annual passes and still a way to
- collect fees from people who are just daily pass holders but they don't have
- 606 the premium spots so.
- 607 Liz Feldman: Um. I do agree to it with weekends, but weekdays there's
- really no but you can't put it in the train station lot in the week days, really.
- But there's very few people who come down, but sometimes it's a
- 610 fisherman for a day. Just saying.
- Dana Levenberg: And they get the annual pass. They get the annual pass
- in advance. Fishermen for the day.
- 613 Christie Addona: Because the reality is there's only three spots right, so
- what would someone do on a weekday if those spots are already full.
- 615 Liz Feldman: Well that's the thing is they're rarely full on a weekday. It
- weekends where the where the bulk of the people come and at that point,
- the MTA lot doesn't mind if you park there.
- Victoria Cafarelli: And during the week.
- Liz Feldman: And the weekdays they do care if you park there.
- Victoria Cafarelli: And on the weekends during the weekdays people
- could come to the Clerk's Office purchase an annual permit either in
- person, get it right away because there's staff in the office. The the -
- that's one of the issues with the annual permit so for the week day issue
- there is staff available, who would be able to discuss them and be able to
- 625 purchase it.
- 626 Liz Feldman: Could give her the daily permit as well?

- Victoria Cafarelli: Daily permit they wouldn't need to.
- 628 Liz Feldman: Well I'm just saying if somebody came from Connecticut for
- the day to go striper fishing, and it was a Wednesday.
- 630 Victoria Cafarelli: Yeah.
- 631 Liz Feldman: And they only wanted to come to one day they could go up to
- the Clerk's Office and get -
- Dana Levenberg: They could they just can't park in the spot
- Victoria Cafarelli: [UNCLEAR] yeah.
- 635 Liz Feldman: Alright.
- Dana Levenberg: It's that's when we're talking about incentive to just get
- the annual because it's it's worth it, if you just even launched twice. Okay,
- 638 Sorry.
- 639 Liz Feldman: [UNCLEAR]
- Dana Levenberg: So here's what we're just doing now is actually giving
- people an option to get the daily. Where we didn't have that before
- because we're just going to offer an annual pass. Now we're seeing what
- we can still go give a daily pass, but if you want to park in the spots, you
- have to have an annual pass.
- 645 Liz Feldman: Okay.
- Victoria Cafarelli: And we can also see perhaps if support can add that
- information to what they'd actually get printed out or on their email
- explaining you don't have you know...
- Dana Levenberg: Yeah.
- Victoria Cafarelli: You can't park in the parking is limited for annual pass
- 651 holders or something like that you know, make sure that the communication
- is clear. I think that's going to be the biggest piece of this is
- 653 communication.
- Dana Levenberg: The other thing I would like to make sure that they give
- out with anything is that how to clean off [UNCLEAR] from the boat and we

- don't include that in local law. But I think that should be part of whatever
- anybody gets when they get the permit.
- 658 Christie Addona: Riverkeeper has information on that right?
- 659 Victoria Cafarelli: [UNCLEAR] -
- Dana Levenberg: We have a a station down at the at the boat launch
- about it, but I just want to make sure that you know we included also so
- people have that information.
- Liz Feldman: Okay, you want to put it on the path.
- Dana Levenberg: Theoretically, or just they get like a print out with you
- know when they get the receipt they get a printout with... We'll talk to sue
- about that.
- 667 Liz Feldman: [UNCLEAR]
- 668 Christie Addona: Yeah there's not not an obligation but just inform them.
- 669 Dana Levenberg: Yes.
- Victoria Cafarelli: Yes, yeah you can reach out to that person that you
- know the group that's there. Perhaps they have some materials they could
- share with us to either mail out with the permit or include as a link or
- 673 something.
- Liz Feldman: Yeah we get that stuff from the DEC there's a whole list of
- things you can ask for. They're happy to send them. We the Boat Club
- gets them every year. We usually give them at the Earth Day festival. On
- which fish you can eat, what the seasons are, what the invasives are, how
- to avoid it, a coloring book for kids about what the animal life is in the
- Hudson. It's all free from the DEC. Okay.
- 680 Victoria Cafarelli: Great.
- Dana Levenberg: Great. Alright So are we, I think we we all okay we're on
- the same page that we like like the way local is drafted. We're just going
- to work on this one issue of the permitting for -
- Liz Feldman: Yeah I still disagree with the daily thing that no parking. But
- 685 I'm outvoted so.

- Dana Levenberg: I don't understand that, because you agreed with the
- local law which didn't have anything at all in it about daily parking about
- 688 daily boat lunch.
- 689 Liz Feldman: Okay, we were going to work on the daily separately, was my
- understanding when we drafted this lot to handle the bulk of it.
- 691 Christie Addona: We we didn't think it was an option we didn't think there
- was something available, and that it only came to our attention today.
- Liz Feldman: Right we're going to continue to look into it.
- 694 Christie Addona: Right, the but the issue with this is is enforcement,
- because if someone gets a daily permit and they park there there's no way
- to prove you got a permit. And then the issue is how do you prove
- someone didn't get a permit and then I think you have to kind of assume
- that everyone did get a daily permit and then there's really no way to
- 699 enforce this law.
- Dana Levenberg: I mean, the only other thing is, you know again our
- agreement with the Boat and Canoe Club does say that they're responsible
- for collecting fees. I'm just trying to find out to remember page that was on
- 703 Christie? [UNCLEAR] this agreement? Just so I could read it.
- Christie Addona: I feel like I could just [UNCLEAR].
- Victoria Cafarelli: And I mean, certainly if a better solution does come next
- year or two years from now, or whatever that makes it available to daily
- permit holders, the Town Board at that time could certainly consider
- amending the local law to allow them to use the parking.
- Dana Levenberg: Right, we did look into the cost of a meter. And that's
- 710 \$8,000.
- Victoria Cafarelli: And there are some concerns about flooding and
- standing water at that location and things like that. Though, apparently, the
- company did have some that survived getting blown away at her during
- Hurricane Sandy on the Jersey Shore. So that might work out, but it was
- yes, quite expensive.
- Dana Levenberg: We found them.

- Liz Feldman: And we might want to look into that eventually for timed
- parking at the few parks to use parking spots that we have so that it
- discourages people who park there and get on the train which isn't
- happening right now with the pandemic but um...
- Dana Levenberg: Well, I mean that's possible to...
- Liz Feldman & Dana Levenberg: [UNCLEAR]
- Dana Levenberg: That different that's not but we wouldn't necessarily
- meters for that, I mean you can just do the parking system for that you
- know we don't there's like online parking system that you don't need an
- actual physical meter for.
- 727 Liz Feldman: Okay.
- Dana Levenberg: So you were talking about a physical meter that prints out
- 729 the –
- Liz Feldman: Can give you a receipt, right.
- Dana Levenberg: receipt and that's what \$8,000.
- Liz Feldman: Alright. That doesn't seem worth it.
- Dana Levenberg: I don't know.
- 734 Liz Feldman: Okay.
- Dana Levenberg: So so that was that was what we looked into, and the
- other thing was that we can do this this you know, again, we can have a
- way for people to get a daily permit, but it seems that if we're trying to get
- more people to, you know incentivize people to get the the annual permit
- because it's easier to administer and it, you know it's basically the cost of
- what is it, two launches approximately? Then why wouldn't people just do
- that and then have that in place. And then they can park there, so you get
- you know again it's- it's incentive to do that right.
- Liz Feldman: And then, what about the you need your trailer with you when
- you park there. Because there is always a wiseacre or two that says 'Oh, I
- have a permit, I'm just going to park here.' They're not using the boat ramp
- or the boat, they just have a permit.
- Dana Levenberg: I don't think there's anything we can do about that.

- Christie Addona: The law says, you need to have your trailer. You can only
- you only get the permit for a trailer and you need the annual permits a
- park in the spots, so it follows that you need to be allowed to park in that
- 751 spot if you -
- 752 Liz Feldman: with your trailer.
- Christie Addona: Yes, okay, because the decal and you may have some
- thoughts on this, it seemed like the most practical place to put the decal or
- the sticker whatever will be issued is on the trailer itself.
- Liz Feldman: On the tongue of the filler, yes.
- Christie Addona: So if they don't have a trailer or if they have their sticker
- decal on a vehicle, violation ticket.
- 759 Liz Feldman: Okay, that works.
- Dana Levenberg: Alright, so with that, are we ready to move forward then
- 761 with this?
- Christie Addona: Well, what I can do is you know I'll revise it incorporate
- these concepts. Yeah we've certainly made progress, but there's still room
- for input. We'll have to hold the Board will have to have a public hearing
- obviously so the Board could have a Resolution, call for a public hearing at
- your meeting on the 13<sup>th</sup>, to hold the public hearing on the 27<sup>th</sup>, or open the
- public hearing. So there will be time for further revision and for the Boards
- take another look at this.
- Dana Levenberg: Okay, but that doesn't preclude the Clerk from collecting
- any of these fees at this at this time for permits, correct?
- 771 Christie Addona: It's about having something on the books to enforce it.
- Dana Levenberg: Right, so we haven't had something on the books to
- enforce it, for all these years and we've still collected these fees, so we can
- continue to do that and then we'll have something on the books to enforce
- it a little bit later in in April/May. Okay sounds good. Fantastic. Okay,
- moving right along.
- Liz Feldman: One question. Were we are allowing swimming off that ramp
- or we'll deal with that with the signage?

- Dana Levenberg: Yes, it's not a we're doing a boat launch permit.
- 780 Liz Feldman: Okay
- Dana Levenberg: Yeah permit from both launches not for swimming.
- 782 Liz Feldman: Okay
- Northern Wilcher: You know one thing I was thinking, while we were talking
- is that may be with when they pick up a permit, you have a little slip of
- paper, a little booklet, something that telling them what they can and
- cannot do there. It shouldn't have to be a big deal. But just something that
- they can have make sure that they know what they're doing.
- Dana Levenberg: Sounds like a good idea. Alrighty. Okay, so next is the
- next step is the new the events policy. So the second law that we
- discussed at our last work session was to consider adopting a version of
- the Village of Ossining special events legislation and policy. We discussed
- a few areas where in Town's law may differ from the villages and Council
- has incorporated those initial changes into the Village's draft. Counsel
- Addona, would you like to walk us through those changes?
- Christie Addona: So I mean the changes are obviously the the Board was
- circulated a red line of the Village's law so it's a much lengthier and a lot
- more edits than we saw with the boat launch. So I'll just go through the
- highlights, and then you can certainly stop me. Do you want me to share
- my screen would that be helpful?
- 800 Dana Levenberg: Sure.
- 801 Liz Feldman: Yes please.
- 802 Christie Addona: And just to note the Supervisor was kind enough to read
- through this entire thing and provide her comments, so that they are in the
- version that I'm sharing and she caught some instances where I forgot to
- sos change Village to Town. So thank you.
- 806 [SCREENSHARE BEGINS]
- 807 Christie Addona: Do you see it?
- 808 Dana Levenberg: Yes.
- 809 Christie Addona: Perfect. Okay, so this one -

- Dana Levenberg: It was it was bigger before and now it's smaller. Can it
- 811 be bigger?
- 812 Christie Addona: Oh really?
- Dana Levenberg: Thank you, that's better. At least for me. Okay. Great.
- Does that work for you?
- Christie Addona: Yeah as long as everyone else can see it. I just had to
- reconfigure some things. Okay, so this is going to be creating a new
- chapter of the Code. The village also made some improvements to their
- alcoholic beverages and parades and parks and rec. The Town has some
- different chapters regarding that. I'm not sure if those amendments are
- going to be necessary, or to the same extent, so I thought it would be
- easier once we get on the same page regarding the events portion of it,
- which is the substantial bulk, it'll be easier to know if and how we need to
- amend those other chapters. So, what we're doing here is adopting a
- version of the Village's law but trying to modify it to accommodate the
- Town's needs and the comments of the Town Board. So one of the things
- is there's a definition in here for 'block party,' but it was discussed among
- the Board that should a block party actually be exempt because that's how
- the Village treated it, so I changed it so that block parties are not exempt
- are an are included as a special event. But that's obviously something the
- 830 Board should think about whether you're you want to proceed proceed
- that way, it would make it a little bit different in that respect, than how the
- Village handles that. I changed the definition of event level because it
- wasn't very clear or I wasn't clear what the occupancy totals were. So I
- thought it was to just clarify that it was over the course of the entire event
- for each of the event levels. And then just instead of putting about the staff
- determination of scope just put that at the end, about how the
- Superintendent of Parks and Recreation will determine what the scope is...
- 838 I think that the one of the issues that I so in the definition of special events
- added block parties and then also group swims or plunges because of the
- events that sometimes happen at Louis Engel Park. One of the issues that I
- think we have that may be a little bit different than the Village is because
- the Town owns parks and properties that are within Village boundaries, so
- when you're talking about municipal roads or municipal right of way, in a lot
- of instances if there's an event being held on held on top on town

- property, it may actually be a Village road or right away that's going to be
- impacted because they're immediately adjacent to those properties. And
- so, in a lot of instances, it says Town or Village, but Dana I think in one
- place you put municipal and I think that's a good suggestion. I think we
- should just change it, so that it's consistent all the way through. So that's
- something that I will take up in the next round.
- Dana Levenberg: Right, and that was also because you know the Village's
- code refers to build services and we refer to Town services. But in many
- cases they're Village-provided services. So just to clarify I thought you
- know 'municipal' would also capture that.
- 855 Christie Addona: yes. So this is the definition of 'special event' and we left
- in pretty much what the Village had as their definition. Again, that would be
- intent of this is to try to be as consistent with the Village when possible.
- 858 And if the event will take place in a Town Park during hours not permitted,
- that was a comment that came up from this board at the work session so I
- incorporated that. I just changed the definition of superintendent to refer to
- the Village. And then, this is these are the situations where permits 166-3
- is where a permit is required and Board had discussed handling this a little
- bit differently than the Village which I've adopted a local law that would
- create a special events advisory committee and we had discussed doing it
- a little bit more administratively to the extent we can. Instead of creating a
- separate committee, have the department heads weigh in. But have the
- actual approval either be by the Parks and Rec Superintendent or the Town
- 868 Board depending on the circumstances but we'll get to that.
- Dana Levenberg: You just talked about funeral procession, since we're
- staring at that? That differentiates. Like do we need a description of funeral
- procession because I just want to make sure that it differentiates itself from
- a memorial event? People you know might rent a pavilion or or they might
- want to use a park for memorial, for example.
- 874 Christie Addona: Um...
- Dana Levenberg: So I just want to make sure that a funeral procession is
- described as one would think, which has to do with cars and on roads.
- Liz Feldman: Or could it say on the way to the cemetery.
- 878 Victoria Cafarelli: Right like travel -

- Liz Feldman: With an endpoint being the cemetery.
- Dana Levenberg: Something. You know if there's a def I don't know how
- you do it, but I'm just suggesting that we want to be a little clearer about
- 882 that means.
- 883 Christie Addona: So processions are included in the definition of special
- 884 event.
- Victoria Cafarelli: Right, the procession is cars -
- Dana Levenberg: Yeah, not funeral procession, right? Funeral procession
- is excluded specifically [UNCLEAR].
- 888 Liz Feldman: Exempt.
- 889 Christie Addona: Right and that's -
- Dana Levenberg: Right? A special event permit required for the following.
- 891 Christie Addona: Right so processions generally do require a permit, but a
- 892 funeral procession -
- Dana Levenberg: Okay. I see. So you're saying, because the word
- procession is defined.
- 895 Christie Addona: It I mean we can define procession. I mean there's a
- whole lot of terms in here that aren't defined. Yeah but proc procession is
- included in the definition of a special event, but then it carves out funeral
- procession as being exempt from requiring the permit, so I mean I can
- certainly look at Webster's and see how one would define procession. But
- the board's understanding is that it's it's a series of cars going from point
- 901 A to Point B basically. To the -
- Liz Feldman: Well I think the question is: people may have a memorial
- procession down to the River to release balloons or do whatever. Which I
- hate but I mean, and a funeral procession in my mind goes from the funeral
- home to the cemetery and doesn't necessarily go anywhere else. Or to an
- event at a park or pavilion. Is that what you're trying to say Dana?
- Dana Levenberg: Yeah, I'm just saying you know something that somebody
- can like try conjure up a definition of a funeral procession in their own way,
- but it might really be considered a special event.

910	Victoria	Cafarelli.	Well	mavbe	so like	funeral	procession c	n roadways	s riaht	
210	VIOLOTIA	Carareni.	V V C 11,	IIIaybc		idilolai	Procession c	ii ioaaway	JIIGIII	٠

- it's not like something that's going to occur happen in the park. It's the
- traveling that we want to exempt.
- Dana Levenberg: Yeah and I don't even know why it's mentioned there
- because it's you know well, whatever I guess, because the roadways and -
- Victoria Cafarelli: They have parades, right in the village there's parades -
- 916 Dana Levenberg: Exactly. Exactly.
- 917 Victoria Cafarelli: You know –
- Dana Levenberg: Right, right, right.
- Victoria Cafarelli: religious processions and things like that. So they're
- 920 trying to exempt -
- 921 Dana Levenberg: Correct.
- 922 Victoria Cafarelli: that -
- 923 Dana Levenberg: Correct.
- 924 Victoria Cafarelli: use.
- Dana Levenberg: Yes. I don't I don't think it's going to be an issue, but I just
- want to clarify, since we know that memorial events are different, and they
- are actually considered special events. Whereas funeral procession are
- 928 **not**.
- Liz Feldman: And we're going to require a permit for a memorial events?
- Dana Levenberg: I think, yes, I mean if somebody is coming to use the park
- for a large group and it's a private event essentially. Just like anything else,
- we would require that they get a permit for all of the same reasons of any
- 933 kind of event.
- 934 Victoria Cafarelli: [UNCLEAR]
- Dana Levenberg: Do you do you disagree, anybody? I mean anybody
- can come and use the park for any reason right, you can just show up at
- the park. Want to show up at the park with friends, want to throw rocks into
- the water, y[u can do that,. But you know if you're going to have a large
- event of many many people, and it could create any sort of a hazardous

- situation, it seems to me like you would want to let somebody know and
- acknowledge, you know acknowledge it and have and have it approved by
- because you're using a public facility for that it's not that different from a
- wedding. I mean... No, yes, maybe, anybody?
- Liz Feldman: No I understand what you're saying.
- Northern Wilcher: And any time somebody is going to use the park, it
- should be you shouldn't the Town should know. And on top of that, if you
- using the park and there's a bathroom there is probably closed, so you
- somebody might have to open it up. You know, this is a few things that the
- person should go through if they're going to use the park. Not just go down
- and here comes 100 people behind them. You got a little better than that.
- 951 Christie Addona: And this is actually regulating events that are on a larger
- scale than what the Town already regulates in terms of requiring park
- 953 permits.
- Northern Wilcher: And I was just thinking, in listening and talking about the
- funeral processions. See when they leave the church and go to the to the
- grave site, its done in a procession procession there, but when they leave
- the grave site and go to wherever they are usually having [UNCLEAR]
- there's another, you know bunch of cars going in a different direction. So
- there's a little bit more to it than just going to the grave site. Once they
- leave the grave site and they go to the... wherever they are going unless
- they're going home but most time they go have a someplace to go eat
- congregate with each other.
- Dana Levenberg: I mean I look I'm open to any suggestions here. I'm I'm
- 964 − I don't really hard, fast rules about this. If we think that we want to open it
- up for weddings and funerals and not permit them. Again, you know we can
- say up until a certain size or something like that you know if you want to
- gather, but I just don't you know I think you have to you have to draw a line
- in the sand, at some point, if you want to have some control over you know
- what what happens in your spaces.
- Northern Wilcher: And if you give to one you gotta give to another. You
- 971 setting a precedent. So you -
- Liz Feldman: Right. Follow the template for now, and if we want to adjust it,
- 973 we can.

- Dana Levenberg: I mean also you know we have to put it up for public
- hearings, so we can get feedback from people. So that's part of this public
- 976 law process.
- 977 Liz Feldman: Moving forward.
- 978 Christie Addona: That kind of brings up one of the issues is [UNCLEAR]
- public versus private spaces. And I understand and the intent of if it's going
- to impact or require municipal services, and so I kind of combined seven
- and eight, and just to refresh, this is the list of activities that do not require a
- permit. So these are exemptions. So the Village had had it restricted to
- the owner of the property or attendant legally occupying the premises. The
- that we talked about it a little bit last time and I tried to frame it more as
- basically a private event happening on private property, with the consent of
- the property owners. But if the Board things that's too broad, I can narrow it
- I just thought that seems more realistic, if you're doing it for friends or you
- 988 know family member who may not be the actual owners and -
- Dana Levenberg: I like that, I think that [UNCLEAR].
- 990 Liz Feldman: I like it.
- Christie Addona: And just kind of broadens the area of events that you, you
- would contemplate having people at your house.
- 993 Dana Levenberg: Yup.
- 994 Christie Addona: And then, as I mentioned, I did take block parties out of
- the exemptions and I put it above into the definition of special event and
- again Dana you had asked, should we also take the reference out to them
- earlier. So I left in the definition, because I added it to the definition of
- special events, but if you just want to be silent on this, we can we can do
- 999 that too.
- Dana Levenberg: I don't know if we really need to get into block parties. I
- just don't know if we do. Is hasn't been an issue?
- Liz Feldman: We're had one in the last six years, right?
- Dana Levenberg: Tavano Road, or something like that?
- Liz Feldman: And it's a dead end. So it's only the residents that were
- 1005 impacted.

1006	Christie Addor	na: So vou dor	n't want to - vou	want to exem	pt block parties?
1006	Christie Addor	ia. So you doi	rt want to - you	i wani io exem	pi block p

- Dana Levenberg: I think we should.
- 1008 Christie Addona: Okay.
- Dana Levenberg: Unless somebody has an issue with that.
- Jackie Shaw: The only other block Party I can think of, is when they do
- 1011 [UNCLEAR] but that's again another dead end off of a dead end.
- Dana Levenberg: I don't know. Maybe, we should leave it on. Again, I
- mean are they get is is anybody like needing to get I I don't think that
- there's any I don't know just doesn't seem like there's it's been impactful at
- all on the general public in terms of safety or requiring any resources. And
- without requiring any resources, creating a traffic condition, or anything like
- that it seems like it's unnecessary at this point.
- 1018 Christie Addona: But this situation, I contemplated was closing road, so if
- what the Board is saying is that those scenarios are a dead end street
- where it's only impacting the residents, then then it might not be an issue,
- except for the fact of those residents.
- Liz Feldman: To maybe say block parties not closing you know not closing
- a through street.
- Dana Levenberg: What? Say what about them?
- Liz Feldman: I mean, if you want to leave block party in for somebody who
- closes a through street as opposed to a dead end -
- Dana Levenberg: Oh, I see so that would be an event, if a block party
- requires closing a through street. That's fine. I mean, I don't have a
- problem with it. Sure.
- Liz Feldman: I don't think we tend to have.
- Dana Levenberg: Right, that's fine. Okay?
- 1032 Christie Addona: Okay. So in 166-5 and [166-]6 I just kind of restructured
- the the concepts, a little bit. So 665 kind of deals with the application itself
- and what happens at the beginning. So you know these big chunks right
- here, I didn't just get rid of them I just I just move them down. One of the
- things we talked about at Work Session is making efforts to process these

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- way it's currently contemplated in the draft you're looking at, instead of with
- the Village, we may have some more flexibility, because it doesn't require
- that that additional committee. So... Application fees will just be from as
- determined from time to time. I don't know if the Board wants to make them
- nonrefundable or if, if you want to make them nonrefundable if you've
- reached a certain threshold or if they don't provide information Village, I
- believe, has them as being nonrefundable.
- Dana Levenberg: Let's just let's just make it easier on everybody and leave
- 1046 it that way.
- 1047 Christie Addona: So... David asked about require all these other
- requirements that they're discussed I'm not sure if Department of Health
- approval is specifically referenced.
- Dana Levenberg: It doesn't seem to me, but it mentions that they're gonna
- have to get these other things so just seems like you'd want to mention it. I
- 1052 don't know.
- 1053 Christie Addona: What yeah I just don't know what you would need
- Department of Health approval for.
- Dana Levenberg: The Food Truck vendors need to get a certificate, I
- believe the Department of Health...
- Liz Feldman: I think anytime you serve food, you have to get a Department
- of Health certificate. Or sell food.
- 1059 Christie Addona: Okay, then insurance is discussed in the next paragraph.
- So the way the Village had structured this, is that you got what they call
- tentative approval, which was after the application was received, and it was
- just kind of determined that the space was available and the resources
- were available. I just changed it yet to be more of an acknowledgement.
- The intent of this seem to be so that people could go forward with
- advertising their events. But I I I was kind of liking like to try to avoid the
- concept of a tentative approval, because I think it comes with certain
- connotations. But if the intent is to just reach a certain threshold of the
- application process at which it seems relatively reasonable to allow the
- spon that project sponsor to go forward with publicizing that that seemed
- to achieve the same purpose.

- Dana Levenberg: Sure. I'm good with that.
- 1072 Christie Addona: Within this is just kind of rewording what they had already
- said, which is, if you don't give us everything we need, and if it's not
- accurate will be denied, you know get your money back. And information to
- be provided and further into the application and prior to the special event.
- Insurance where we're going to want to have I mean, in addition to the
- Town's insurance agent obviously, we'll want to have a lot of the Towns
- department heads review this, but specifically with respect to these I'd like
- to have Jim Duffy take a look and see what his thoughts are, but one of the
- comments that had come up initially was not setting a fixed insurance
- minimum. So that the this could be set on a case by case basis, based
- upon the scope of the event and the potential issues that may arise. And
- then we'll have Jim take a look at the alcohol insurance provisions and
- determine if that needs to be left general too or if that's more standard.
- Liz Feldman: Where does automobile liability come in? [Referring to screen
- shared document] Up a little.
- 1087 Christie Addona: What do you mean? Sorry, can you repeat that?
- Liz Feldman: Yeah, just go back just a little bit. So general liability and
- automobile automobile liability policies. Under what condition would we
- 1090 want an automobile policy?
- Dana Levenberg: The auto show.
- 1092 Liz Feldman: Okay that's fair.
- 1093 Christie Addona: Or they're going to be just using large vehicles to
- 1094 transport equipment.
- 1095 Liz Feldman: Okay.
- 1096 Christie Addona: I could I could get that's pretty standard, honestly. It's I
- would need to ask Jim for specific situations, but the Town does generally
- require automobile liability. As part of the standard insurance when for
- events that are held on Town properties, so this doesn't really deviate from
- what the normal practice is.
- Liz Feldman: Okay. Thank you.

- 1102 Christie Addona: Same thing with workers comp, disability insurance,
- and... Because I'm not at Town Hall I changed this to be "delivered to the
- Town Supervisor" and then you know they always send it to me anyway
- and to Jim. And because we decided to the Town Board wanted to leave
- the insurance requirements little more vague I just turned took out this
- provision, because in the language itself it already gives the Village he
- excuse me, the Town Board that discretion to the Town to set the
- insurance limits. Standard indemnification to hold harmless. Food Vendor
- Information. Department [of] Health. One thing that I did change that -
- because I copied and cut and pasted this from above they'd asked for a
- site plan. I changed that to sketch plan because site plans are pretty
- technical and I'm not sure if that's really necessary if you're just you know,
- having some vendors and in the park.
- 1115 Dana Levenberg: Like it. Thanks.
- 1116 Christie Addona: So. The reason why it says the Superintendent and or the
- 1117 Town Board is applicable, because when we get to the next section below
- those are the two entities, as the way the laws currently drafted. That would
- be approving it, so it's basically whoever's going to be giving the permit in
- the instance, will also be the one that sets the the security deposit. But if
- we have the Town Board weigh in on that or the Supervisor's Office way on
- that on that on a regular basis regardless um that's something we could
- change. And I just put in a time limit that's consistent with all of the other
- things we're asking the applicants for. The notice to property owners, this
- was its own separate section, but I moved it up just because I was trying to
- kind of consolidate for the benefit of these projects sponsors, so they have
- one place to look to know pretty much everything they have to do. So um,
- but this was a requirement that was in the Village's version of law and I bel
- I believe it was Councilman Meyer, who had brought it up when the Town
- Board discuss it at their work session so um...
- Liz Feldman: In the 50 feet.
- 1132 Christie Addona: 50 feet isn't very big. It's pretty much going to be adjacent,
- maybe across the street, depending on the size of the street. I I think I
- think Dana you had a question about whether this will affect like restaurants
- or catering halls but I think the intent is to really not have those types of
- establishments bound by this. And if that's not clear from the way it's

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- 1138 disagree.
- Dana Levenberg: No, that was the only thing I was concerned is just to
- make sure that nobody could re... could use this to sort of -
- 1141 Christie Addona: I I don't think it's realistic to expect a restaurant or
- catering hall every time they they have an event to go notifying the public,
- because they if you're using it lawfully basically –
- 1144 Dana Levenberg: Correct.
- 1145 Christie Addona: is kind of so as as that type of operation so but that's a
- good point you know when you're when you're kind of digging in on this
- we want to make sure it's abundantly clear that those types of operations
- would not be bound by this type of permit.
- Dana Levenberg: Right so just want to make sure that we we are clear, so
- that it doesn't come back to bite us.
- 1151 Christie Addona: Correct. Banner permits, I will defer to anyone who has
- opinions on this because I really don't...
- Dana Levenberg: I mean the banners tend to go up in the Village so
- following along with whatever they have, I think, is fine. What they have
- because they're the ones who are ultimately improving them, not us.
- There's no place in that I can think of, unless I guess it's going up in a
- Town park. Maybe we distinguish that: if it's going into Town Park. I mean if
- if they want to have the bank building, if they wanted to over 133 that's
- you know the Village is going to be the one that's putting it up. And if they
- have requirements for how long it's going to take them, and who gets first
- priority I think we should follow along and maybe just articulate that that's
- 1162 how it has to work.
- Liz Feldman: I mean we could leave it in, just in case somebody comes up
- with a banner idea we can want to know about it 30 days in advance, but.
- Dana Levenberg: Oh no, I'm saying leave it in. I wanna I want to leave it
- in, but because I want to follow what the Village has and they require the
- 30 days. So you know I think it's important that we give them what the
- Village wants. For that, because you know they're competing for the you

juggle the space for with what they got. With what they got. 1170 Christie Addona: I will put that sentence back in that was just kind of going 1171 with the - the intent of what we had discussed earlier with if - if they submit 1172 less than 75 days will try to process it, but if that's more of an issue for the 1173 Village and certainly will leave at it. Okay, so the actual review itself. So 1174 there were different event levels that were addressed above which are 1175 based upon the amount of people and or the level of services. [COUGHS] 1176 Excuse me. Municipal services that will be required to accommodate the 1177 event. So event Level One is defined as having up to 99 and the support 1178 services will only be required from Town Parks - Department of Parks and 1179 Recreation or Town Parks [Department]. Then the Superintendent can 1180 administratively grab the permit. As long as they provide everything that 1181 they need to in those two sections that discuss the application and 1182 everything else. If it's Level Two or Three, which are the more populated 1183 events. Do not recall the exact numbers... So Level Two is between 300 1184 and 499 and Level Three is over 500. So these are these are substantial 1185 events. So for those levels of events and where support services will be 1186 required - municipal support services will be required. And the 1187 Superintendent is basically going to what we what we do for the Cabaret 1188 License already as this Board knows, is that. An application comes in, it 1189 goes to the Town Clerk. The Town Clerk distributes it to the Police 1190 Department and the Buildings Department for their input, do they have any 1191 violations, do you anticipate any issues, do you recommend granting the 1192 permit? And we kind of contemplated, this being a similar scenario where it 1193 comes into the - the Superintendent of Parks and Recreation, he takes a 1194 look at it assesses where it fits on the event level scale. And then, if it's 1195 Two or Three based upon the municipal services required and the amount 1196 of people anticipated, then you send it out to all the department heads and I 1197 just kind of listed most if not all the department heads that we're going to 1198 that we're going to be on the Village's committee that they were going to 1199 create. Send it out for their input if they all recommend approval or if they 1200 all recommend approval subject to conditions that can reasonably be 1201 implemented, then the Superintendent of Parks and Recreation can just do 1202 it, an issue the permanent ministry lovely subject to those conditions 1203 recommended. If any of the department heads recommend disapproval, or 1204

know, whatever interest compete for the same space and they need to

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they recommend conditions or terms and conditions that aren't really 1205 feasible to implement, then it gets kicked up to you guys. And those are the 1206 circumstances, the bigger events, under which the Town Board would be 1207 asked to look at this. And I don't know unless you guys disagree I don't 1208 anticipate that happening all that often. And then, when it comes to the 1209 Town Board, it just talks about what the gives the authority is to do. You 1210 consider it out of public meeting and act on the application by a vote of the 1211 majority of the Board. Kind of gives you - leaves with some discretion as to 1212 how you want to handle it. Hear from the applicant, hear from the public, 1213 but without establishing any set procedure, other than it will be addressed 1214 at a public meeting. And then you can approve or disapprove. If it's 1215 disapproved you have to give your reasons, you can put terms and 1216 conditions and these are an - a non-exclusive enumeration of potential 1217 justifications for denying an application. Inadequate municipal resources 1218 available to protect the health, safety, property and general welfare of the 1219 nearby residents and property owners or the safety of participants and our 1220 attendees of the event. A lot of this got moved around, but it is language 1221 that, to the extent I could try to - tries to mirror the Village because again 1222 we're trying to make this consistent as possible. This special event or event 1223 sponsor has been the subject of violation or is that any objective significant 1224 adverse impacts on the surrounding properties within the last two years, 1225 those are suggestions by Dana which I think are good ones. And then, if we 1226 want to expand it beyond this specific event to the sponsor which I think is 1227 also a good suggestion. Again this is illustrative and not intended to be 1228 exclusive, but I think you want to you want to put as much detail in there as 1229 possible and make it so that it's as objective as possible. A special event 1230 does not provide for sufficient services or facilities for the anticipated 1231 attendees. A high probability that the special event will endanger public 1232 safety, resulting in significant property damage. And or the Town does not 1233 have the resources available to devote to this special event because of 1234 prior application for another special event on the same date has received 1235 temporary approval or the issuance of a special event permit. Special event 1236 permit. 1237

Victoria Cafarelli: Something we may want to add here is because of the location of Engel and Gourdine parks that there could be a situation where we have to deny a special event at Engel, because there's a special event

1241	going or	n in (	Gourdine	that is	sort of	the same	issue	so may	vhe t	there's
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- something there where it could be another special event issued in a Town
- or Village park or in the Town or Village, so that if there is that sort of or
- something's happening at the train station, or whatever that's not on our
- property, but would be impactful.
- 1246 Christie Addona: That's a good [UNCLEAR]. Thank you.
- Dana Levenberg: Right so, for example, like the fire parade or something
- like that wouldn't would conceivably same way impact Gourdine.
- Victoria Cafarelli: Right, right and vice versa.
- 1250 Dana Levenberg: Correct.
- 1251 Victoria Cafarelli: Yeah.
- Dana Levenberg: Or they had the big Big Oss Barbecue and then decided
- you're going to have a huge event that same day at Engel that would be
- 1254 troublesome.
- 1255 Victoria Cafarelli: Yeah.
- 1256 Christie Addona: Okay, so I think this is one of the last substantive
- sections. I moved up the discussion of the denial into the into the sections
- talking about the authority of the Superintendent and the Town Board. So
- this is just looking at amendments, modifications, recessions, and
- terminations. Pretty much I mean just to paraphrase if something happens
- if we find out something was inaccurate, if it's going if it turns out it's going
- to be a hazard. B: it can be suspended or have the permit vote. The
- Village, had it as being the Village Manager, the Town doesn't really have
- an equivalent position so it's generally the Town Supervisor in that situation
- which I think is is okay, under the circumstances, because the permits
- already been issued. One of the concerns I had with the process before
- was because the Town Supervisor also sits on the Town Board, which is
- different than obviously the Village where the Village Manager is not a
- sitting board member, but if anyone has any other suggestions about how
- to handle that I'm happy to hear them.
- Dana Levenberg: That was your issue for why we couldn't have a special
- 1272 events committee?

- 1273 Christie Addona: Why I thought it would be complicated because they also
- had a whole they had the committee, then they had the whole appeals
- procedure where, at that point, it would go to the Village Board but if the
- Supervisor is on the committee and then is going to be hearing an appeal -
- it just, it seemed messy.
- 1278 Dana Levenberg: Right.
- 1279 Christie Addona: But at this point we're contemplating a scenario where the
- permits already been issued and then either they want to make changes to
- the permit that's been issued or circumstances have changed. Or they've
- done something wrong and it's come to light, and I think the intent here is
- having it be in the hands of one person, because sometimes you do need
- to act quickly, under these contemplated situations. Liz you're muted.
- Liz Feldman: Like a hurricane is coming.
- 1286 Christie Addona: But yeah it's like okay, we need you know, can we -
- 1287 Liz Feldman: You're not having it.
- 1288 Christie Addona: Town board, you know. So so that's that's kind of why
- 1289 I did I did it that way.
- Dana Levenberg: Okay.
- 1291 Christie Addona: Notification, this is a section I moved up. These these
- are if anyone has any input on these, these are straight out of the Village.
- 1293 It's for the first offense, not less than \$500 no more than \$2000 for each
- offense.
- Dana Levenberg: We gonna have to change the we're going to change
- the boat ramp [UNCLEAR] to match fees. Ours are a lot less. I mean, I get
- to that stepped up, I don't know, maybe a lot I just keep that up 250, and
- \$1000 for the first offense. I don't know. Everybody?
- 1299 Christie Addona: So anyone else have any thoughts?
- Dana Levenberg: Just seems a little steep for us.
- Liz Feldman: Yeah, especially since people do tend to organize memorials
- without... Anyway, yeah start with \$250 to \$1000. Go up from there.

- Dana Levenberg: I don't think most of the time memorials are bigger than
- 1304 299 though.
- 1305 Liz Feldman: No.
- 1306 Dana Levenberg: You know. If they're under -
- 1307 Christie Addona: These are really big events. You probably -
- 1308 Liz Feldman: Yeah, no. So.
- Dana Levenberg: So I just don't think it's...
- Liz Feldman: All for really big events, leave it then. Whatever. I'm
- 1311 [UNCLEAR] -
- 1312 Dana Levenberg: [UNCLEAR].
- 1313 Liz Feldman: either way.
- Dana Levenberg: Fair enough, fair enough. Yeah okay so don't leave it. If
- we want to just be consistent with the Village, we can you know that
- would be the reason for leaving it.
- 1317 Christie Addona: We can we can think about it.
- Liz Feldman: And we can talk about during the public hearing too so –
- Dana Levenberg: Exactly.
- 1320 Christie Addona: And that's it. No alterations to Town property which is, as
- you can see straight out of the Village's code. And then the other sections
- are what I had mentioned earlier with other chapters that the Village
- amended to be consistent with this. But I think that the Town has already
- has the alcohol provisions and the parts provisions that I don't think would
- be necessarily inconsistent with this, but once we have a handle on this
- language I'll go back and see if any of those needs to be modified, just to
- make them consistent.
- Dana Levenberg: All right, fantastic. Well, thank you, that was tremendous
- amount of work and very much appreciated.
- 1330 Liz Feldman: Thank you.
- 1331 Christie Addona: Thank you to the Village for giving us a starting off point.

1332 1333	Dana Levenberg: They did. [UNCLEAR] Okay so with that, if there are no more questions or comments about this -
1334	Christie Addona: I'll stop sharing my screen.
1335 1336 1337 1338	Dana Levenberg: - special events, Town law proposed. We can, I guess, we can also add a resolution for – to call for the public hearing. Is everybody okay with that? Okay, fantastic so with that can I have a motion to adjourn to executive session for advice of counsel and contracts?
1339	Liz Feldman: So moved.
1340	Northern Wilcher: Second.
1341	Dana Levenberg: All those in favor?
1342	Board Members: Aye
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