

Town of Ossining Board Work Session

February 9, 2021

Meeting Transcript

Video Recording of Meeting: <https://www.youtube.com/watch?v=b-uXb0MkKul>

Attendance: Supervisor Dana Levenberg, Councilmember Liz Feldman, Councilmember Jackie G. Shaw, Councilmember Gregory Meyer, Councilmember Northern Wilcher, Jr., Municipal Attorney Christie Addona, Budget Officer Victoria Cafarelli, Town Clerk Sue Donnelly, Deputy Clerk Martha Quituisaca

1 Dana Levenberg: Good evening and welcome to the Town Board of the
2 Town of Ossining regular meeting for Tuesday February 9 - my nephew's
3 birthday - 2021 please rise and join me for the pledge of allegiance.

4 **ALL:** I pledge allegiance to the flag of the United States of America and to
5 the Republic for which it stands, one nation, under God, indivisible, with
6 liberty and justice for all.

7 Christie Addona: Victoria Greg is in the...

8 Dana Levenberg: I guess we're waiting for Greg to do the pledge. Here we
9 go.

10 **ALL:** I pledge allegiance to the flag of the United States of America and to
11 the Republic for which it stands, one nation, under God, indivisible, with
12 liberty and justice for all.

13 Dana Levenberg: Perfect timing everybody. Thank you very much. We are
14 off to our role call.

15 Martha Quituisaca: Councilmember Feldman?

16 Sue Donnelly: [She's] just signing in.

17 Martha Quituisaca: I'll go back to her. Councilmember Shaw?

18 Jackie Shaw: Present.

19 Martha Quituisaca: Councilmember Meyer?

20 Greg Meyer: Present.

21 Martha Quituisaca: Councilmember Wilcher?

22 Northern Wilcher: Present.

23 Martha Quituisaca: Uh, Supervisor Leven-

24 Dana Levenberg: I'm here.

25 Martha Quituisaca: -berg? And Feldman – Councilmember Shaw, I mean
26 Councilmember Feldman, and then Supervisor Levenberg. There.

27 Dana Levenberg: We're here. Okay, so we are going to get started with
28 some announcements.

29 Liz Feldman: I hear you...

30 Dana Levenberg: Can or cannot? Can you hear me?

31 Liz Feldman: I'm calling in on my phone. I'm having a problem with my
32 um...

33 Sue Donnelly: Did you have a blackout? Did you have a little mini blackout.

34 Liz Feldman: ...internet.

35 Dana Levenberg: We all had a mini blackout.

36 Liz Feldman: Ah.

37 Dana Levenberg: Uh, so you may want to just reset it maybe you lost the
38 wifi or something like that.

39 Liz Feldman: Yeah, but I'm gonna go out and come right back.

40 Dana Levenberg: Okie doke. All right. I'll start with my announcements I
41 don't think you're gonna miss that much. Okay, okay so... We are off to a
42 wintry start this week, some people say 'let it snow, let it snow, let it snow'
43 and 'I say let it stop snowing.' But thank you to our Highway and Parks
44 crew, who spent most of super bowl Sunday salty and plowing the roads
45 I'm not even sure that they actually made it back in time for kickoff but
46 fingers crossed a few of them did. Then, of course, they were out again
47 today. I actually think the snow the snow started a little earlier than

48 anybody expected this morning. This week's - this week's storm at least
49 five inches to the piles we already had built up last week and it looks like
50 another round may already be on its way. Just as a reminder, if you have a
51 sidewalk you need to shovel it in front of your home also please remember
52 to shovel out any nearby fire hydrants if they are still covered in snow.
53 During an emergency every second counts and no one wants to lose time
54 digging out of frozen hydrant. Regardless of whether we get more snow
55 this week temperatures are expected to be very low so be prepared, dress
56 warmly, and stay safe. The vaccine rollout continues to be very slow. The
57 current demand for vaccines largely outweighs the current supply. We are
58 hearing concerns about access to the vaccine from our residents and will
59 continue to work with county and State Representatives to make sure that
60 Ossining residents have access to the vaccine. I know that we heard a lot
61 from our County Executive, the other day that it's, you know, just a
62 distribution issue at this point and we are beholden to the State, so when
63 we get the vaccine we'll do whatever we can to help get it out.

64 A program that had been launched in Greenberg to help seniors navigate
65 the vaccine registration website to schedule appointments was brought to
66 our attention and we are looking to create a similar program in Ossining for
67 seniors and essential workers to help ease the stress of this complicated
68 process. Volunteers interested in helping seniors can reach out to my office
69 at dlevenberg@townofossining.com. One challenge of this program will be
70 to help deter scams targeting vulnerable populations. Vaccines are free to
71 all residents and you cannot pay to hold your place in line. Residents are
72 encouraged to report vaccine fraud or abuse to the State hotline at 1-833-
73 VAX – which is V-A-X - scam – S-C-A-M. So those are the letters for the
74 numbers.

75 Tests are still readily available in Ossining. Star of Bethlehem Church is
76 offering tests on Wednesdays, Fridays, and Saturdays from 9am to 8pm -
77 that's COVID tests obviously. Testing is also available at Open Door, CVS,
78 and other sites. You can call them directly or use the test finder feature
79 'Find a Test Site Near You' on the New York state website. If you attended
80 a Super Bowl party, please get tested, even if you have no symptoms. Give
81 yourself peace of mind and rule out the chance that you are an
82 asymptomatic spreader. Vaccines racing to end the pandemic, but the
83 more contingent contagious strains are gaining ground. So wear your mask

84 - even two - wash your hands, and get tested if you're interacting with
85 people outside your household. OVAC is also administrator rapid tests by
86 appointment go to their Facebook page to get instructions about signing up.

87 In last week's announcements I shared some information about Black
88 History Month events happening in Ossining. Bethany Arts Community
89 continues to host events throughout the month, including some exciting
90 musical performances and history, focusing on change makers from
91 Ossining's black community. You can register for those events through
92 Bethany's Facebook page or website. There's also a wonderful exhibit of
93 the black families that were the backbone of Ossining and I had the
94 pleasure of seeing it with Village Historian and curator of the exhibit Joyce
95 Schrock Cole last Saturday, and Mayor Levin joined me and I highly
96 recommend it. Miss Cole also mentioned that the show will continue to
97 grow, so they're - they keep adding more and more to it and it's really
98 fantastic so it's definitely worth visiting and revisiting.

99 The Sing Sing Prison Museum's Justice Talks series is holding a
100 conversation Ossining is black History also, next Thursday at 6pm. Tune
101 tune in to learn about Ossining's prominent business owners, women
102 leaders, and those who are employed by Sing Sing Prison. You can
103 register through the museum's Facebook page or website. For more
104 information about Black History Month events and other events in Ossining
105 I encourage you to check out the Supervisors Update email blast that goes
106 out Friday afternoons it's also posted on the town website .

107 In recent Supervisors Updates I had been sharing some local job
108 opportunities. We recently learned that Westchester county will be holding
109 a virtual job fair for Playland park positions, which is good news because,
110 obviously, that means that they're hoping - they're anticipating - that they
111 may have jobs open their the summer, which would be great visit the virtual
112 job board at Playland park.org/work_at_playland. Review the many
113 positions available everything from ride operators to lifeguards and submit
114 your application online qualified candidates will be contacted to schedule
115 virtual interviews on Saturday February 20 and Sunday February 21st.

116 Finally, I would like to take a moment to address an email that has been
117 circulated on social media that I sent to members of the town and village
118 boards and a few staff members in July. In a community as diverse as ours,

119 it is of utmost importance to make every decision with an eye towards
120 equity. If the way that I phrased that sentiment in the letter made it look like
121 I meant anything less, I - I sincerely apologize, because it was certainly not
122 my intention. And I did post on my Ossining Supervisor Dana Levenberg
123 Facebook page, with the full explanation of that and you're welcome to
124 read that but I'll just continue to share a little bit about that which, basically,
125 is that the this year was challenging in many ways, including the
126 maintenance and operation of our town parks, as they were being utilized
127 in numbers we had never seen before. With more people come quality of
128 life concerns like increase garbage and relaxed attitude towards covert
129 safety protocols. Also, Governor Cuomo was issuing executive orders
130 almost daily limiting the size of gatherings and other group activities. We
131 were faced with a challenging task, creating welcome spaces for people to
132 get outdoors, while following executive orders and keeping people safe.
133 During the summer of 2020 we also experienced a renewed National
134 Movement to address systemic racism in law enforcement. Many in the
135 Community, including some elected officials were calling on the town to
136 deploy police into the parks to monitor park users and issue tickets for non-
137 compliance. In a diverse community and in the spirit of the very valid
138 nationwide concerns regarding traditional policing, I felt this was not a
139 responsible solution, one that could likely make the situation worse, not
140 better. Instead, I wrote the email that is now circulating on social media
141 offering a variety of alternatives, the town could employ to address these
142 quality of life concerns: employing more park attendants, bringing in
143 lifeguards for the spray park, purchasing more garbage cans, and public
144 messaging. I believe these alternatives to policing were better uses of
145 taxpayer dollars and achieved our goal of fostering welcome spaces for all
146 to enjoy while addressing the safety of our residents during a pandemic.
147 This situation has reminded me that we have a lot of hard work ahead of us
148 as a society to strive to be anti-racist and attempt to right generations of
149 injustice. I resolve to always try to do better, work harder, and evaluate
150 policy decisions through the lens of equity with great respect for our
151 beautiful wonderful diverse Ossining.

152 Do any of my other board members want to share any comments or
153 announcements?

154 Jackie Shaw: I have a couple of comments on this actually. I'm not on
155 Facebook and - and a couple of people have contacted me, so I have a gist
156 of what's being said about you Dana on Facebook and it's one of the
157 reasons I'm not on Facebook actually. So my recollection of this whole
158 thing was we were getting a lot of complaints from community members
159 about the parks, particularly about garbage, things like loud music, issues
160 like that. The Village [of Ossining] was also getting its share of complaints
161 and the Village [of Ossining] kind of came to us and said we should have a
162 - a cohesive plan going forward, because most people don't know if they're
163 in a village or town park. And, and the villages side of it was that we should
164 do more police enforcement, we should be handing out tickets. And I had a
165 lot of concerns about that, when I had been at Engel Park, not only was I
166 seeing more people at the park, but I was seeing more people of color at
167 the park. And, at a time when there was all this all social unrest, there were
168 all these issues with the police. And at a time when we were as a
169 community examining equity in Ossining, I did not think that police - more
170 police enforcement ticketing people suddenly when there were more
171 people of color at the park was the way to go. And we had a discussion, I
172 had a discussion with you Dana on this. And we agreed on this, so your
173 thoughts were to come up with solutions that didn't involve the police, didn't
174 involve enforcement, and you gave some of the suggestions in your
175 announcements. So to take that into twisted into negatively against you, I
176 think it's really disrespectful. And - and it's one of the reasons I'm not on
177 Facebook, because it's taken out of context and then it just takes on a
178 whole life of its own, and it has no actual truth or fact. The whole goal and
179 your goal and the Town's goal as well as the Village's goal is always to
180 make the parks safe, accessible, and welcoming. And police enforcement
181 was not going to be the way to go, particularly in the environment we were
182 in in the summer and we are in now. And I still think that your solutions and
183 your strategies were the better way to go.

184 Dana Levenberg: Thank you. Anybody else have anything else, they want
185 to add or share? Any other announcements? Okie doke, alright, well in that
186 case let's launch into our meeting. Thank you so much Councilman Shaw. I
187 really appreciate it, I appreciate your support. Okay, so let me just see up
188 next, I think we have a wonderful departmental report from Honorable
189 Suzanne Donnelly, our Town Clerk and Village Clerk.

190 Sue Donnelly: Correct. Thank you very much, thank you for having me
191 Supervisor and Councilmembers. It's always a joy to come here and - and
192 Martha will be continuing on the meeting with you and so I'm just going to
193 give the report on the Clerk's department. Tell me if you can't hear me
194 because sometimes my machine goes type slightly bonkers. The Clerk's
195 office and responsibility have changed over the past years in small ways as
196 well as large ways. We continue to follow marion's focus of customer
197 service will understanding our role of doing the right thing for the majority of
198 the constituents. The major change is the fact that our commitment was to
199 move many licenses and permits online as soon as possible, which was
200 accomplished, believe it or not, with the help of the pandemic. Yes, we
201 have manned the Office every day, through the pandemic and, yes, we
202 have upgraded our systems as needed, so we could and can continue to
203 work from home to react to the increase request for death certificates
204 during these very trying times.

205 We have moved such request is birth marriage and death certificate
206 records online, which are audited paid for through seamless doc's, a
207 program we were introduced to by other communities as well as a very
208 supportive sales staff who allowed us to test drive the product by using
209 marriage license requests online. We have successfully issued over 250
210 marriage licenses with all a pandemic protocols in place. From dog licenses
211 to cabaret licenses, all residences and business owners have to simply go
212 online either to the Clerk's page or to - to forums at the top of the
213 homepage to see all the licenses and permits, you can complete and pay
214 online and choose to come into the office or have us mail you the copies
215 you need. People need these documents for many reasons, some being to
216 receive social security, as well as enhanced driver's license to name a few.
217 With the support of both the town and village boards we purchased the
218 product and instantly began using it mostly thanks to Martha - Martha is a
219 little genius on this program I must give her all credit. It has allowed our
220 office to focus on streamlining the process of filling out applications, as well
221 as tighter control on our licensing. Handicap tags, so the responsibility of
222 the Clerk's office. Should you require a temporary six month permit, or a
223 permanent, which is actually five years tag you must fill out the form from
224 the State of New York and have your doctor complete his or her section.
225 Either bring the form into the office during normal COVID hours - which are

226 9am to 2:30pm - along with your driver's license or mail the form to the
227 office with a copy of your driver's license which we will issue you your
228 handicap tag that will hang from your rear view mirror only when needed.
229 And of course, only can be used when the handicapped person is in the
230 vehicle.

231 After major delays, we are now selling hunting and fishing licenses in the
232 Clerk's office, the State decided to change the software and printer just
233 before the pandemic hit. It took months before we could get the system
234 working again well many communities, believe that the pittance that the
235 local government receives is not worth the effort, needed, we feel it is
236 important to offer this service to our residents. The Clerk's office has got
237 electronic filing for about 90% of its documents in 2020. Yes, we are the
238 keeper of the records and, yes, we have we keep hard copies with original
239 signed documents and items such as vehicles for the town titles, excuse
240 me titles for the vehicles of the town, and of course our historical files go
241 back to the 1800s. Because our files are so extensive and sometimes we
242 need time to do research to accomplish a request, please be patient with
243 us, especially if you are asking for historical information. During the
244 pandemic - pandemic, the only place the public can go in the municipal
245 building - 16 Croton Avenue - is the Clerk's office on the first floor. We have
246 opened our offices to other town and village departments in the building, as
247 well as retrofitting our records room. Together we have concluded Village
248 and School Tax Collection with the Village Finance Office and the Town
249 Tax Receivers.

250 January was extremely busy month, but with all departments, we made it
251 work with all hands on deck collecting all the information and taxes they
252 needed for their departments. When you come into the municipal building
253 you'll be greeted by one of our staff who will take your temperature and ask
254 you no more than six questions concerning you and COVID. This is not a
255 case, certainly not to invade your privacy, but rather to have contact tracing
256 should it be, should the need arise. If you are uncomfortable with this, we
257 suggest you call email or even mail your request to the individual
258 department. We ask your patience, when you are downstairs as we call the
259 department, you wish to speak to and they send down a representative, we
260 are all doing our best through these very tough time and ask for your
261 cooperation.

262 In 2019 the town received a grant to organize their file retention systems
263 and with the help of two great consultants, we have organized about 75%
264 of stored files, set up a file system in the John Paul Rodriguez operation
265 Center trained to every Department on how to continue to upkeep the
266 systems, and put into put up put into place as we move other departments
267 on to electronic filing for the future. We have systems in place that ensure
268 three sets of backups or may daily. Two are kept in sight and one is always
269 kept off site, so we have our redundancy that is required by the State of
270 New York.

271 Files are the – files, excuse me, I wish it was files – FOILS are the
272 responsibility of the Clerk's office and all requests must be done online. We
273 receive over 1250 requests each year from both the town in the village of
274 Ossining combined. By using an application, we have from admins we can
275 follow the request from when the request comes in, to the response by the
276 appropriate department. Please understand that a FOIL is not meant for
277 general information, you must ask for specific information. A FOIL request
278 will be responded to within five days of receipt of the FOIL and the
279 Department has between 10 and 20 days to respond to that request. There
280 have been some instances where extensions are requested, as well as
281 other instances where the response has almost been immediate.

282 As in many of our fellow departments, we are part of shared services
283 between the town and village of Ossining. Many of our functions under the
284 town and village on - excuse me under the Village of Ossining umbrella are
285 used by town residents and departments. For example, we have taken over
286 the management of taxi services here in Ossining. We spent a Saturday
287 with the Ossining police department in our offices - office licensing the taxi
288 driver inspecting the vehicles and licensing the taxi companies. Please
289 refer to our face -

290 [SILENCE]

291 Martha Quituisaca: Sue you cut out. Sue?

292 Dana Levenberg: Uh oh. Sue?

293 Sue Donnelly: - full vehicle. Oh yep, I'm sorry?

294 Dana Levenberg: We lost you. Could go back go back a couple
295 paragraphs, for whatever reason you just cut out.

296 Sue Donnelly: Oh yeah? Was – was I in FOILs yet?

297 Martha Quituisaca: Yeah you were –

298 Jackie Shaw: Yeah you were talking about taxis.

299 Martha Quituisaca: past the FOILs, you were -

300 Dana Levenberg: [UNCLEAR] after taxis.

301 Sue Donnelly: Oh, we're in the taxis. We're still in taxis. Okay I'll start on
302 taxis, again, for example, we have taken over the management of the taxi
303 services in Ossining. We spent a Saturday with the Ossining police
304 department at our office licensing the taxi drivers, inspecting the vehicles,
305 and licensing the companies - and licensing companies, please refer to our
306 Facebook page or the web page of both the Village and the Town for a list
307 of authorized taxi companies in Ossining. It is against the law for a taxi
308 company not registered in Ossining to pick up fares in Ossining. We asked
309 the police have inspected all vehicles and medallions have been issued if
310 they passed. All drivers have their license checked through D - DMV by the
311 police department and only those with clean driving records are issued taxi
312 driver licenses, which must be clearly displayed on the passenger side of
313 the dashboard as you enter the cab. So as you get into as you get into the
314 cab you should see it where you would see it in New York City on the
315 Passenger side of the dashboard.

316 Dana Levenberg: Is that true for Uber and Lyft too?

317 Sue Donnelly: I'm sorry?

318 Dana Levenberg: For like Uber and Lyft. Is that true they don't [UNCLEAR]-

319 Sue Donnelly: Uh, no. We not do anything with Uber and Lyft. That is –

320 Dana Levenberg: Okay.

321 Sue Donnelly: That is, we have no jurisdiction over that -

322 Dana Levenberg: Sorry.

323 Sue Donnelly: all - It's okay. All pandemic questions must be followed any
324 compliments or complaints should be addressed to the Clerk's office. You
325 can email me at sdonnelly@townofossining.com or call during business

326 hours to 914-762-8428, we will see that issues are addressed and that the
327 company receives all the compliments, you want to give.

328 Other functions of the Clerk's office that affect those who live in the
329 unincorporated area, the town, as well as those who live in the Village of
330 Ossining and 91% of the Village of Briarcliff Manor: our train station parking
331 and muni parking should you work in the Village of Ossining we have we do
332 muni parking for them.

333 Lastly, we are the switch - well it's not 'lastly,' but in this, in this Notice it's
334 'lastly.' Lastly, we are the switchboard and Google for both the town and
335 village of Ossining. At least 50% of our calls are for other departments,
336 residents looking for information about local government, county
337 government, and even state government. We also take care of all US mails
338 and packages from any shipping companies. Sorting mail may sound trivial,
339 but it is an essential part, it is essential that your correspondence gets to
340 the right department, especially if it is time sensitive. Thank you.

341 Dana Levenberg: Fantastic. You guys have been busy, and we remember
342 you mentioned showing up on a Saturday to help with tax collection and
343 making sure there our offices open before the nor'easter and then you
344 showed up in the nor'easter as well.

345 Sue Donnelly: And during the nor'easter.

346 Dana Levenberg: Was today this snowy day - was yesterday which was it
347 snowing?

348 Sue Donnelly: Today was. That - today was the icy day it was icy.

349 Dana Levenberg: Icy. Right. This morning it was, you know they got they
350 got the calls lead, I think, for the roads and they got out late, and it was
351 hard and you guys made it in, and it was snowy snowing until I don't know
352 what time one o'clock or something like that so. And then it started... So
353 thank you. Again, we will –

354 Sue Donnelly: We were there. We were there.

355 Dana Levenberg: I don't think you had a lot of a lot of people, but thank
356 you. Does anybody have any questions for the Clerk's office, since we
357 have a lot of our Clerk's Office here tonight? Any questions, compliments,
358 you know they take compliments, even if it's, not just for taxis.

359 Liz Feldman: I just wanted to thank you all for the hard work that you do.
360 Um you've got above and beyond in the endemic you get there, no matter
361 what - better than the mailman obviously.

362 Jackie Shaw: Obviously.

363 Liz Feldman: Honestly, and thank you.

364 Sue Donnelly: Thank you, thank you.

365 Northern: I think you'd be to do you guys have been doing a great job Sue.

366 Sue Donnelly: Martha is a big part of it too.

367 Northern: I knew you - I know you could.

368 Greg Meyer: Great thanks for all your hard work, we appreciate it.

369 Sue Donnelly: Thank you. Martha's –

370 Jackie Shaw: Thank you for all the modernization it couldn't have come at a
371 better time.

372 Sue Donnelly: If there's – there's - ever - a few silver linings in the
373 pandemic and that forcing us to work a lot faster on - on modernizing
374 certain functions was - was one of those silver linings.

375 Jackie Shaw: Agreed.

376 Martha Quituisaca: Yeah. That was a big chunk of our summer was moving
377 all of our forms online.

378 Dana Levenberg: Yeah and moving all of your records all over the place
379 too, by the way, yes, a lot of a lot of moving. A lot of stuff and making space
380 for everybody to work out of that - that other office, I mean it's - it's really
381 been a young woman's job, I would say, a young woman's job.

382 Sue Donnelly: It's almost like a dance when it's busy in there. It's almost
383 like a dance everybody has their place and everybody just stands there and
384 moves everybody along, so it has worked out and the public has been
385 extremely cooperative 95% of the time so it's you know. And I understand if
386 people don't want to give up their personal information when they walk into
387 a building - I really don't understand, but I do understand that they don't
388 want to - simply call and you can send your information, in that you want to

389 because we're not forcing anyone into the building, but we are taking all
390 cautionary procedures. Because there's - there's some of us that have
391 been there handling the customers the whole time so - the constituents I
392 should call them, like customers is from my old world.

393 Dana Levenberg: Yeah.

394 Sue Donnelly: [UNCLEAR] very much -

395 Dana Levenberg: [UNCLEAR] contact tracing prior. So thank you very
396 much, thanks for your time tonight, and thanks for that excellent report,
397 really appreciate it, and all the hard work.

398 Sue Donnelly: And I'm going to leave you in the great hands of Martha now
399 to take care of the meeting.

400 Dana Levenberg: Okay, wonderful.

401 Sue Donnelly: Bye guys. Bye guys.

402 Dana Levenberg: Bye-bye.

403 Northern Wilcher: Bye.

404 Dana Levenberg: Do we have any liaison reports now? Okay, hearing
405 none. Let's go into our public comment on agenda items. Seeing nobody
406 here from the public, we will go into our resolutions, please.

407 Martha Quituisaca: Okay approval minutes regular meeting in January 26
408 2021. Resolved at the time, that are the Town of Ossining he approves the
409 January 26 2021 minutes of the regular meeting as presented.

410 Dana Levenberg: Do I have motion?

411 Northern Wilcher: So moved.

412 Jackie Shaw: Second. all those in favor.

413 Dana Levenberg: all those in favor.

414 All: Aye.

415 Dana Levenberg: Anybody opposed? Okay.

416 Martha Quituisaca: Approval about to detail report. Resolved of the Town
417 Board of the Town of Ossining and hereby approves the voucher detail
418 report data February 9 2020 a month and the amount of 445,411 dollars

419 Dana Levenberg: Motion?

420 Northern: So - so moved.

421 Dana Levenberg: Our voucher detailed report is a little high this week with
422 our January IMA payment to the Village [of Ossining] and annual general
423 liability insurance included in this run. Any questions or discussion? Okay,
424 all those in favor?

425 All: Aye

426 Dana Levenberg: Anybody opposed?

427 Martha Quituisaca: Approval of Mini-Bid Award and Purchase of one
428 Electric 14,500 GVWR Ford E450 Chassis w/ 14 Passenger Bus - Town of
429 Ossining Senior Program. Whereas, the New York State Office of General
430 Services, under award 23166, allows all state agencies and political
431 subdivisions to purchase or lease new Class 1 through Class 8 vehicles on
432 an as needed basis via a competitive Mini-Bid process executed via the
433 NYS Vehicle Marketplace during the contract period of November 14
434 through - November 14, 2019 through November 13, 2029; and

435 Whereas, the Town of Ossining is an authorized user in the NYS Vehicle
436 Marketplace and has utilized this method to purchase and lease vehicles in
437 the past; and

438 Whereas, the Town of Ossining received \$75,000 in grant funding from the
439 Community Development Block Grant program for the purchase of an
440 electric bus for the Senior Nutrition Program; and

441 Whereas, on November 2, 2020, the Town of Ossining submitted a Mini-
442 Bid request for an Electric 14,500 GVWR Ford E450 Chassis with 14
443 passenger bus for the Senior Nutrition Program; and

444 Whereas, on November 23, 2020, the Mini-Bid period closed with one offer
445 from Don Brown Bus Sales, Inc.; now therefore be it

446 Resolved, that the Town Board of the Town of Ossining authorizes the
447 Supervisor to accept the offer from Don Brown Bus Sales, Inc., Johnstown,

448 NY in the amount of \$207,311 for the purchase of an Electric 14,500
449 GVWR Ford E450 Chassis with 14 passenger bus for the Senior Nutrition
450 Program; and be it further

451 Resolved, that the Supervisor is authorized to execute any necessary
452 documents to facilitate the purchase of this bus for the Senior Nutrition
453 Program.

454 Dana Levenberg: Do I have a motion?

455 Liz Feldman: So moved.

456 Northern Wilcher: Second.

457 Dana Levenberg: At our last regular meeting we approved the financing for
458 the purchase of a fully electric bus to supplement a grant that we received
459 through the Community development block grant program in 2019. We
460 utilized the New York state minivan system to receive a competitive quote
461 and we heard that we got a very good price. So we're happy about that and
462 we're looking forward to getting the order placed and the bus on the road,
463 hopefully, in the not too distant future, as I mentioned, I think it takes about
464 seven months. So any questions or discussion? Okay, all those in favor.

465 All: Aye.

466 Dana Levenberg: Anybody opposed?

467 Martha Quituisaca: Stipulation of agreement to CSA. Be it so resolved, that
468 upon the recommendation of the Town Supervisor, the Stipulation of
469 Agreement between the Town, CSEA Local 1000, and Lynn Muller, is
470 hereby ratified and approved.

471 Dana Levenberg: Motion?

472 Liz Feldman: Approved.

473 Northern Wilcher: Second.

474 Dana Levenberg: All those in favor?

475 All: Aye.

476 Dana Levenberg: Any opposed?

477 Martha Quituisaca: Proposal for Assistance in Preparation of the MS4
478 Annual Stormwater Report for Program Year 2020-2021. Resolved, that the
479 Town Board of the Town of Ossining accepts the proposal from AI
480 Engineers, Dolph Rotfeld Engineering Division, Elmsford, NY for
481 Assistance in Preparation of the MS4 Annual Stormwater Report for
482 Program Year 2020-2021, at a fee of \$2,750.

483 Dana Levenberg: Do I have a motion?

484 Northern Wilcher: So moved.

485 Jackie Shaw: Second.

486 Liz Feldman: Second.

487 Dana Levenberg: So every year we're required to complete our MS4
488 stormwater report card by the state. We've been working with Dolph Rotfeld
489 Engineers on this on an annual basis, because we did get a price from
490 them that they gave to a number of municipalities, which was very
491 competitive and the forward to doing the same again this year. Any
492 discussion or questions? All those in favor?

493 All: Aye.

494 Dana Levenberg: Anybody opposed?

495 Martha Quituisaca: Okay. SEQRA Lead Agency --Borrego Solar, 381 N.
496 Highland Avenue. Be it resolved, he Town Board hereby consents to the
497 Planning Board serving as lead agency for a coordinated review pursuant
498 to the State Environmental Quality Review Act of the application of Borrego
499 Solar to install a battery energy storage system on the property located at
500 381 N. Highland Avenue in the unincorporated Town.

501 Dana Levenberg: Do I have motion?

502 Northern Wilcher: So moved.

503 Jackie Shaw: Second.

504 Dana Levenberg: At last week's work session we heard from the folks at
505 Borrego Solar about battery energy storage system proposal that they
506 would like to put in at St Augustine's church, since the town adopted
507 legislation stipulating a floating zone for this, the Town Board will eventually

508 [UNCLEAR] for review. But here we're asking - actually asking that
509 [UNCLEAR]. Council Addona, and do you want to explain anything else
510 about the process?

511 Christie Addona: So, as we talked about last week, the applicant had
512 already started through the process before the planning board, while the
513 Board was considered this board was considering the local law. And the
514 Planning Board has done a considerable amount of the environmental
515 review under required under SEQRA, but this board was an involved
516 agency, meaning an agency that had approval authority until a couple of
517 weeks ago when the local law was passed because there goes still going
518 through the process, they have to now get an approval from this board as
519 well. But so instead of having to wait, the statutory 30 days for them for the
520 planning board to re-notice the intend to be lead agency, this board discuss
521 at the work session last week consenting to the planning board being lead
522 agency which is standard procedure in the town because the Planning
523 Board does this on a much more regular basis, having considered the
524 environmental review, so this is more just a procedural matter once the
525 planning board finishes SEQRA, I understand there are a few more issues
526 regarding possible historic resources on the site, so we wanted to get input
527 from the state historic preservation office. I'd spoken with our planner
528 earlier today about that and then be a couple more things, but the Planning
529 Board will be wrapping that up. And then the applicant will come back to
530 this board for a public hearing on the floating zone.

531 Dana Levenberg: Okay, fantastic. All right with that any questions?
532 Discussion? All those in favor?

533 All: Aye.

534 Dana Levenberg: Any opposed?

535 Martha Quituisaca: Acceptance of Bid —McCarthy Drive Road
536 Rehabilitation and Water Main Replacement. Whereas, the Town of
537 Ossining invited sealed bids pursuant to Section 103 of the General
538 Municipal Law of the State of New York for the rehabilitation and
539 reconstruction of McCarthy Drive, including replacement of approximately
540 2,000 linear feet of water main to be paid for by the Village of Ossining
541 Water Fund, and related improvements; and

542 Whereas, a public notice was advertised in the Journal News on December
543 7, 2020; and

544 Whereas, the Town received seven sealed bids, which bids were publicly
545 opened by the Town Clerk at 2:00 p.m. on Tuesday, December 29,2020
546 and

547 Whereas, the lowest responsible bid was submitted by Montesano
548 Brothers, Inc., 76 Plain Avenue, New Rochelle, New York 10801, with a bid
549 price of \$2,465,995; and

550 Whereas, the Town Engineer, Paul Fraioli, and the Town's Consultant
551 Engineer for this project, James Natarelli of Dolph Rotfeld Engineering,
552 have both recommended that the Town retain the services of Montesano
553 Brothers, Inc.; and

554 Whereas, at its January 26, 2021 regular meeting, the Town Board
555 unanimously duly adopted a resolution authorizing the issuance of serial
556 bonds to fund the project, which includes funding for payment of the
557 contractor hired to do the work, and which bond issuance is subject to
558 permissive referendum; and

559 Now, therefore be it resolved, that the McCarthy Drive Road Rehabilitation
560 (Town)and Water Main Replacement (Village) project is hereby awarded to
561 Montesano Brothers, Inc., 76 Plain Avenue, New Rochelle, New York
562 10801, for the total bid price of \$2,465,995; and

563 Be it further resolved, the Town Supervisor is hereby authorized to enter
564 into an agreement with Montesano Brothers, Inc., with the terms as
565 outlined in this resolution, the agreement and accompanying bid
566 documents, subject to approval by Counsel to the Town as to form; and

567 Be it further resolved, the Town Supervisor and all applicable Town
568 officers, staff and consultants shall comply with the requirements of NY law
569 – New York Local Finance Law and NY Town Law, and any other
570 applicable law, with respect to the bond issuance to fund the project being
571 subject to permissive referendum and the Town shall not commit itself –
572 shall not commit itself to the funding, nor actually fund, any portion of the
573 project until the statutory time period for the permissive referendum has
574 expired, or, if a petition is duly filed within the statutory time period, until it is

575 approved by an affirmative vote of a majority of the qualified electors of the
576 Town voting on the proposition.

577 Dana Levenberg: Do I have a motion?

578 Liz Feldman: So moved.

579 Northern Wilcher: Second.

580 Dana Levenberg: So, also at our last legislative session we approved the
581 financing for the town's portion of the McCarthy Drive road rehabilitation
582 and water main replacement project in December we received seven
583 competitive bids for this project and are awarding the project to the lowest
584 bidder tonight who we have heard, is responsible. So that's been a long
585 time coming, since the town determined McCarthy drive was a dedicated
586 10 road some years ago it's great to see this project is going to finally get
587 off the ground or get into the ground. Any discussion or questions? The
588 ground... All those in favor?

589 All: Aye.

590 Dana Levenberg: Any opposed? Okay.

591 Martha Quituisaca: Um, correspondence to be received and filed.
592 Resolved, that the Town Board of the Town of Ossining hereby accepts the
593 following correspondence: Town Planning Board Minutes, December 16,
594 2020.

595 Dana Levenberg: motion?

596 Liz Feldman: So moved.

597 Jackie Shaw: Second.

598 Dana Levenberg: All those in favor?

599 All: Aye.

600 Dana Levenberg: Any opposed?

601 Martha Quituisaca: Monthly reports. Resolved, that the Town Board of the
602 Town of Ossining hereby accepts the following monthly reports for the
603 month of January 2021: Tax Receiver's Office, Town Clerk, GE Helicopter,
604 Dale Cemetery, Town Supervisor, and Town Highway.

605 Dana Levenberg: Do I have a motion?

606 Liz Feldman: So moved.

607 Jackie Shaw: Second.

608 Dana Levenberg: All those in favor?

609 All: Aye.

610 Dana Levenberg: Anybody opposed? Next up visitor recognition? Seeing
611 none. Might I please have a motion to adjourn into executive session for
612 personnel advice of counsel and contracts?

613 Jackie Shaw: So moved.

614 Northern Wilcher: Second.

615 Dana Levenberg: All those in favor?

616 All: Aye.

617 Dana Levenberg: Anybody opposed? Thank you all so much for joining us
618 tonight, our next meeting will be a town hall - will be a town hall - at town
619 hall that's I guess either wishful thinking or I don't know. Anyway, it will be a
620 town meeting Tuesday February 16 at 7:30pm. I think we're going to be
621 hearing an update on our Food Scraps recycling program and do we have
622 – I can't remember if we have one other item on the agenda at this moment
623 or not?

624 Victoria Cafarelli: Um, I believe we may have County Executive Latimer
625 joining us, right?

626 Dana Levenberg: Oh county - we're not sure. We're still waiting to hear.

627 Victoria Cafarelli: Perhaps, perhaps.

628 Dana Levenberg: We haven't heard back yet, but we possibly are going to
629 have County Executive Latimer with us giving a COVID update. Fingers
630 crossed if not, then we were going to make time for him at whatever
631 meeting he would like to come to. So as usual you'll be able to join us via
632 zoom or dial in by phone information for each is posted on a website each
633 Friday and included in my Supervisor's report. Have a wonderful night
634 everyone. See you soon.