

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Phase II SPDES General Permit for

Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02

MUNICIPAL COMPLIANCE CERTIFICATION (MCC) FORM

Regulated MS4: Town of Ossining SPDES Permit Number: **NYR20A 370**

See information packet for information to help complete this form.

MCC Form for year ending: March 9, ____ 2006 (Year 3) ____ 2007 (Year 4) <u> x </u> 2008 (Year 5)			
Section A. MS4 Owner/Operator and Contact Person Information (contact persons explained in instructions)			
Owner/Operator Is information below new or changed? <u> x </u> Yes ____ No			
Name: Martha L. Dodge		Title: Supervisor	
		Department: Supervisor's Office	
Mailing Address:	Street or P.O. Box: Municipal Building 16 Croton Avenue		City: Ossining
	County: Westchester		State: New York
		Zip Code: 10562	
Phone: (914) 762.6000		E-mail Address: mdodge@townofossining.com	
Local Stormwater Public Contact (Required by Minimum Measure 2)			
Is information below: 1) new or changed? <u> x </u> Yes ____ No			
2) same as: <u> x </u> Owner/Operator			
Name: Martha L. Dodge		Title: Supervisor	
		Department: Supervisor's Office	
Mailing Address:	Street or P.O. Box: Municipal Building 16 Croton Avenue		City: Ossining
	County: Westchester		State: New York
		Zip Code: 10562	
Phone: (914) 762.6000		E-mail Address: mdodge@townofossining.com	
Stormwater Management Program (SWMP) Coordinator (Responsible for implementation/coordination of SWMP)			
Is information below: 1) new or changed? <u> x </u> Yes ____ No			
2) same as: <u> x </u> Owner/Operator ____ Local Stormwater Public Contact			
Name: Martha L. Dodge		Title: Supervisor	
		Department: Supervisor's Office	
Mailing Address:	Street or P.O. Box: Municipal Building 16 Croton Avenue		City: Ossining
	County: Westchester		State: New York
		Zip Code: 10562	
Phone: (914) 762.6000		E-mail Address: mdodge@townofossining.com	
Annual Report Preparer			
Is information below: 1) new or changed? ____ Yes <u> x </u> No			
2) same as: ____ Owner/Operator ____ Local Stormwater Public Contact ____ SWMP Coordinator			
Name: James J. Vanoli, PE		Title: Consulting Engineer	
		Department: Private Company	
Mailing Address:	Street or P.O. Box: 752 Old Kensico Road		City: Thornwood
	County: Westchester		State: New York
		Zip Code: 10594	
Phone: (914) 762.6000		E-mail Address: jjvanoli@gmail.com	

IMPORTANT NOTE: Rows can be added to the tables in the following sections by going to the rightmost cell in the bottom row of the table and hitting tab. Hitting return in a given row will make the row wider, creating more room to type or write.

Section B. Local Water Quality Information

Information to help complete this section can be found in the instructions.

1. Does the MS4 discharge to 303(d) listed waters or is it in a TMDL watershed?

___ Yes (complete the table below) ☒ No ___ Not Yet Determined

(Put an X in the 'Classification' cell to indicate if the MS4 discharges to a waterbody on the 303(d) list and / or if it is in a TMDL watershed.)

Impaired Waters Name (from 303 (d) list and/or TMDL)	Pollutant(s) of Concern (from 303 (d) list and/or TMDL)	Classification	
		303 (d)	TMDL

2. Have you received notification from the Department that you are subject to the special conditions in Part III.B. of the permit?

___ Yes
☒ No

3. Have all necessary changes been made to the Stormwater Management Program (SWMP) to ensure compliance with Part III.B. of the MS4 permit for discharges to 303(d) or TMDL waters?

___ Yes
☒ No (explain below)

Explanation:

Not applicable.

Section C. Partnership Information

Information to help complete this section can be found in the instructions.

1. Does your MS4 work with partners? ☒ Yes (complete table below) ☐ No (Proceed to Section D)

List MS4 Partners with Legally Binding Agreements or Contracts in Place

Westchester County Government and all Westchester County communities via the Westchester County Department of Planning. The Town affirmed its intent to cooperate with the County and deliver its share of outputs per the work plan in September, 2003. The Town intends to provide its share in like kind services via staff, volunteers, materials and supplies. Mr. Gerard Mulligan, Commissioner of the Westchester County Department of Planning informed the Town that its share will be \$1,325.00, by his letter of March 3, 2008. The Town intends to comply with this requirement.

List MS4 Partners with Planned Legally Binding Agreements or Contracts**List MS4 Partners with Other Agreements in Place****Section D. Geographic Areas Addressed by Stormwater Management Program (SWMP)**

Information to help complete this section can be found in the instructions.

1. Does your SWMP cover all jurisdictional (automatic and additionally designated) areas within the MS4, as required by 40 CFR 122.32(a)? ☒ Yes ☐ No (Explain below)

Explain:

Section E. Funding and Resource Allocation

Information to help complete this section can be found in the instructions.

1. Are adequate resources (funding mechanism, equipment, staff, etc.) planned or in place to fully implement your SWMP no later than January 8, 2008? ☒ Yes ☐ No (explain below)

Explain:

2. If the MS4 is receiving funding through the municipal budget, a grant, or other source, briefly explain below: what are the sources, estimated amounts, and frequency of funding for the MS4?

Explain:

The source of all funding is the Town's annual budget. Each activity is included in a line item. The amount budgeted for the activity varies, pending the estimated cost and line item it falls under.

3. If the MS4 is not receiving funding, briefly explain below: plans the MS4 has for obtaining future funding?

Explain:

The Town has not received outside funding in the form of grants or low interest loans. Such opportunities would be welcomed for review, if they are realistically available. Currently, all funding is from the Town's annual budget.

Section F. Compliance Certification

Compliance Assessment - For each of the minimum control measures, indicate below if your program has made steady progress toward full implementation *and* has achieved all measurable goals scheduled to be completed **during this reporting year**. Refer to the NOI and prior Annual Reports for information about measurable goals scheduled for this reporting year.

Permit Part	Minimum Control Measure	ANSWER BOTH COLUMNS FOR THIS REPORT YEAR <u>ONLY</u>	
		Steady Progress	Goals Achieved
IV.C.1.	Public Education and Outreach on Stormwater Impacts Explain 'no' / 'N/A' answer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
IV.C.2.	Public Involvement / Participation Explain 'no' / 'N/A' answer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
IV.C.3.	Illicit Discharge Detection and Elimination Explain 'no' / 'N/A' answer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
IV.C.4.	Construction Site Stormwater Runoff Control Explain 'no' / 'N/A' answer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
IV.C.5.	Post-Construction Stormwater Management Explain 'no' / 'N/A' answer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
IV.C.6.	Pollution Prevention / Good Housekeeping for Municipal Operations Explain 'no' / 'N/A' answer:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print Name: Martha L. Dodge Title: Supervisor

Signature: _____ Date: _____

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in Part VI.I.2. of the permit. See instructions for more information about who can sign this form.

Send two completed **hard copies** (an original and a photocopy) of this form, the Annual Report Table and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**



**Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02
STORMWATER MANAGEMENT PROGRAM ANNUAL REPORT (SWMPAR) TABLE**

Regulated MS4: Town of Ossining **SPDES Permit Number:** NYR20A 370

Annual Report Table for year ending: March 9, 2006 (Year 3) 2007 (Year 4) x 2008 (Year 5)

Information about how to complete the follow tables is in the instruction section. Please complete the tables electronically, if possible. Send two completed **hard copies** (an original and a photocopy) of this Annual Report Table, the MCC form and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

Minimum Control Measure 1. Public Education and Outreach

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.1.a, b: Plan and conduct an ongoing public education and outreach program to ensure the reduction of all pollutants of concern in stormwater discharges to the maximum extent practicable (MEP). <ul style="list-style-type: none"> <i>Explain the program, including activities and materials used</i> <i>Identify the personnel or outside organization conducting the activity.</i> <i>Indicate activities planned for next year.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Ossining Village Fair – The Town had its normal tent set up manned by members of the Town of Ossining Environmental Advisory Council. The fair is an event where the local main streets are closed for the day, allowing people to mill about and spend time with the exhibitors. The following documents were distributed at the Village Fair: a) Stormwater Regulations and the Construction Industry – NYSDEC, b) New Requirements for Small Construction Projects – NYSDEC, c) Planning a New Construction Project or Development? – NYSDEC, d) The Solution to Stormwater Pollution! – EPA, e) Streamside Stewardship Guide for Hudson Valley Residents – NYSDEC, f) After the Storm – EPA, g) Take the Stormwater Runoff Challenge – EPA, g) Stormwater Runoff: From My Yard to Our Streams – NYSDEC, h) What Is Stormwater Pollution? - “In Touch, Town of Ossining”, i) Only Rain Down The Drain – Town of Ossining: a Homeowner’s guide to Keeping Our Waterbodies and Drinking Water Pollutant Free and j) Town of Ossining Illicit Storm Water Discharge Detection Elimination Survey – Town of Ossining.	The Village Fair was held on Saturday June 9, 2007. It was expected that the residents would take an active interest in the IDDE program. Unfortunately, the response was less than anticipated. Therefore, Town staff will be obliged to perform these duties.
Stash the Trash – Volunteers met at predetermined locations throughout the entire Township to clean up trash that accumulated during the winter months in the parks and along the roadsides. The town provided a free snack lunch for all volunteers.	This event was held on April 14, 2007. The volunteers collected floatables that normally would have entered the storm drainage collection system and then discharged into the waterways.
The Police Department has a confidential email list of 500 +/- names to whom it	This is done every two (2) weeks. The IDDE notification was sent

Municipality: Town of Ossining

Permit Number: NYR20A 370

emails particular notices. The Police Chief used this list to email an introduction to the Town's IDDE program including an explanation and the IDDE sheet for download.	for several months, after which time it was determined that it had reached all households, given various times for families to be away, and, therefore, terminated.
The Town of Ossining website contains a Stormwater Management link that provides further links to NYS DEC information and permits, the annual report, the new local laws enacted for protection of the waterways and outreach materials and referenced documents. A recent addition was the IDDE form that residents can download, fill out and return to the building department.	The Town's IDDE forms are available on the website. The public's reaction to the IDDE program has been muted.
The building department includes the NYS DEC notice that construction activities that disturb one acre or more of land must be covered under a SPDES Permit. While this is not the situation for all permits, it provides a level of awareness to homeowners and their contractors. The Building Inspector also includes the NYSDEC sheet "New Requirements for Small Construction Projects" with all permits issued. Copies are attached.	This is ongoing.
Partnering with the Westchester County Department of Planning will provide educational opportunities as determined by that agency	This is ongoing and as scheduled by WCDOP.
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: It is believed that the Town has taken appropriate measures to alert its residents about the Illicit Discharge Detection Elimination program. Unfortunately, public response has been muted. It is unclear what additional measures can be taken to institute action on their part. The Town will continue to provide accessibility to the IDDE forms via the website and renewed emails via the Police Department.	

Minimum Control Measure 2. Public Involvement/Participation

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.2.c.iii.: Design and conduct a public involvement / participation program. <ul style="list-style-type: none"> Describe activities that the MS4 has/will undertake to provide program access to interested individuals and to gather needed input. Indicate activities planned for next year. 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)		
The Sing Sing Correctional Facility conducts a shoreline and stream cleanup twice annually. This is comprised of approximately 12 inmates policing the area surrounding the prison facility and Louis Engel Park, immediately adjacent to the prison.	The number of inmates is strictly controlled by the prison authorities.		
The Ossining Rotary Club has a committee of volunteers cleaning up the waterways in the Town.	This is typically performed during weekends of the summer months. The number of volunteers varies from weekend to weekend.		
The Town of Ossining is a member of the Teatown Park Lake Reservation, a not-for-profit organization that includes a Nature Center and Education Center.			
Please refer to the above, Minimum Control Measure #1, Public Education and Outreach.	Please see Minimum Control Measure #1, above.		
Permit Reference IV.C.2.a, f: Develop procedures to provide public notice about and access to documents and information in a manner that complies with state and local public notice requirements. <i>Describe procedures below and state the methods used to publicize the AR public presentation.</i>			
All information is provided on the Town's website, with links to various other information sources. A copy of the Town's home page and the Stormwater Management Program are attached.			
Permit Reference IV.C.2.e: Public presentation of; f: summary of comments received on; and g: intended response to comments on the SWMPAR.			
Summarize attendance at the public presentation of the Annual Report. Include number of attendees and who was represented:			
Comments on Annual Report Meeting ___ No public comments received on Annual Report. ___ Comments received. Attach summary of comments and intended responses.	<table border="1"> <tr> <td data-bbox="1096 1019 1539 1159"> Date of Annual Report Meeting: May 13, 2008 </td><td data-bbox="1539 1019 1917 1159"> Approximate Date of Meeting Next Year: </td></tr> </table>	Date of Annual Report Meeting: May 13, 2008	Approximate Date of Meeting Next Year:
Date of Annual Report Meeting: May 13, 2008	Approximate Date of Meeting Next Year:		
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)		
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:			

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.a: Develop, implement and enforce a program to detect, identify and eliminate illicit discharges, including illegal dumping, into the MS4.</p> <ul style="list-style-type: none"> • <i>Explain the activities and procedures used to meet this requirement this year <u>and planned for next year</u>.</i> • <i>Revise as procedures are updated.</i> • <i>Identify personnel or outside organization conducting the activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: number of illicit discharges detected; number of illicit discharges eliminated.</i>
<p>The Town adopted Local Law No. 6 of 2007 – Illicit Storm Sewer Discharges and Connections. A copy is attached to this report.</p>	<p>The law was adopted on August 14, 2007. A copy of the Town Clerk’s certification is attached to this report.</p>
<p>Town of Ossining Illicit Discharge And Detection Elimination (IDDE) sheets were made available to the public via direct emailing from the Police Department, at the Ossining Village and the Town’s website.</p>	<p>The public response has been muted.</p>
<p>The Building Inspector inspects catch basins during his site inspections. No violations have been observed to date. Hence, no enforcement actions were taken.</p>	<p>This is an ongoing task.</p>
<p>The Town highway department personnel have been instructed what “red flags” to be aware of during their catch basin cleaning operations. All catch basins were cleaned at least once during the report period.</p>	<p>This is an ongoing task.</p>
<p>Permit Reference IV.C.3.b: Develop and maintain a map showing the location of all outfalls and the names and location of all waters of the US that receive discharges from outfalls. <i>Explain activities performed this year <u>and planned for next year</u>, including work on the following IDDE guidance prerequisites:</i></p> <ul style="list-style-type: none"> • field verification of outfall locations; • mapping all inter-municipal subsurface conveyances; • delineating storm sewershed; and • developing and retaining MS4 mapping as needed to find the source and identify illicit discharges. <i>State if maps are in GIS.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: percent of outfalls mapped</i>
<p>The Town has begun mapping the storm water collection system. It is approximately 75% complete, with review continuing.</p>	<p>2007.</p>
<p>Recently available aerial maps can now be used to capture those catch basins visible. This will have to be field verified, along with other catch basins and drain manholes that are not immediately visible, such as in easements or obscured areas. This is an ongoing task. The aerials are in ArcGIS/Arcview and are GIS compatible. Westchester County has made contour maps, at two (2) foot intervals, available. This will aid in the task. It is planned to compile an ArcGIS file that will have layers containing contours, the storm drainage</p>	<p>This is an ongoing task. The goal is to map all outfalls in the next report year.</p>

system, storm drainage outfalls and drainage interconnections with other municipalities as may applicable. This is to be cohesive with the assessor's office information. Further, this mapping will provide a platform for sanitary sewer as-builts. The contour maps will provide the tool necessary to define the drainage basins.	
The Town intends to pursue this matter more thoroughly in 2008 and subsequent years. A meeting was held on May 1, 2008 to address this matter. Decisions are being made in regard to the most cost effective means of accomplishing the task.	This is an ongoing task.
Identifying the source of illicit discharges can be accomplished at this time by field inspection. While this may not be a substitute for mapping, the Town's relatively compact area and easily identifiable individual drainage areas, allow a reasonably rapid detection of the location of a violation, should it occur.	

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Regulatory Mechanism

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.	
Does the MS4 have the legal authority to enact ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 1) <input checked="" type="checkbox"/> Yes (complete questions below)
Assessment of Regulatory Mechanism (Local Code)	
1) When was this assessment completed or planned to be completed?	Date completed: <u>July, 2007</u> <input type="checkbox"/> Not yet completed (proceed to Permit Reference IV.C.3.e) Plan to complete for reporting in year: <u>4</u> ; <u>5</u> .
2) Is there an existing ordinance, local law or other regulatory mechanism?	<input type="checkbox"/> No (go to question 5) <input checked="" type="checkbox"/> Yes
3) Does the existing regulatory mechanism prohibit illicit discharges as required by the MS4 Permit?	<input type="checkbox"/> No (amendments needed) <input checked="" type="checkbox"/> Yes
4) Does the existing regulatory mechanism include enforcement authorities and procedures as required by the MS4 Permit?	<input type="checkbox"/> No (amendments needed) <input checked="" type="checkbox"/> Yes
Development of Regulatory Mechanism (Local Codes)	
5) When was this work completed or planned to be completed?	Date completed: <u>August 14, 2007</u> <input type="checkbox"/> Not yet completed (proceed to Permit Reference IV.C.3.e) Plan to complete work below for reporting in year: <u>4</u> ; <u>5</u> .
6) If you answered 'No' to question 1, 2 or 3, what regulatory mechanism or amendments will be adopted to meet the MS4 permit requirements?	<input type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> MS4 will write language equivalent to NYS IDDE Model Law
7) If you answered 'No' to question 1, 2 or 3, has a list of needed changes to local codes been developed for adoption of the regulatory mechanism?	<input type="checkbox"/> No <input type="checkbox"/> Yes, list the local code(s) that will be changed:
8) If the existing regulatory mechanism does not require amendments, what language is in the mechanism?	<input checked="" type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> Language equivalent to NYS IDDE Model Law
9) What was the date or is the planned date of local law adoption?	Date: August 14, 2007
10) Provide a web address if adopted local law can be found on a web site.	Web Address: www.townofossining.com

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.e: Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.</p> <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement this year <u>and</u> planned for next year</i> • <i>Identify personnel or outside organization conducting activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The public was invited to participate in the program. The response was muted.</p>	<p>Village Fair, television presentation of the IDDE program during the Town Board meeting of the Year 4 Annual Report, announcing the program to be pursued during year 5 of the reporting period.</p>
<p>The Town Building Inspector, Town Highway Superintendent and employees of the Town Highway Department have been inspecting the catch basins during their daily activities.</p>	<p>This is an ongoing activity.</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>It is unclear what additional measures can be taken to stir public interest.</p>	
<p>Town personnel are performing inspections – all catch basins have been inspected.</p>	<p>100% completion, with daily inspections being an ongoing activity.</p>
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p>	

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. Report on assessment process used (*Stormwater Management Gap Analysis Workbook for Local Officials* or equivalent process). The MS4s have until year 5 to complete the local law work. **See the instructions for information about completing this section.**

Does the MS4 have the legal authority to enact land use ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 2) <input checked="" type="checkbox"/> Yes (complete questions below)
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Preliminary Assessment of Regulatory Mechanism (Local Code)

1. When was the preliminary assessment of existing local codes completed or when will it be completed?	Date completed: <u>June 5, 2006</u> <input type="checkbox"/> Not yet completed (proceed to Permit Reference IV.C.4.b.v) Plan to complete for reporting in year: <u>4</u> ; <u>5</u> . <input type="checkbox"/> Did not do preliminary assessment; proceeded directly to Gap Analysis Worksheets 1-4 or adopted <i>Sample Local Law for Stormwater Management and Erosion & Sediment Control</i> (Sample Local Law).
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2. If preliminary assessment was completed, indicate the results.	<input type="checkbox"/> If none of Sample Local Law provisions appear in local code; consider adopting Sample Local Law or equivalent <input type="checkbox"/> If few Sample Local Law provisions appear in local code; major revisions needed or consider adopting Sample Local Law or equivalent <input type="checkbox"/> If most of the Sample Local Law provisions appear in local code; minor revisions needed
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Assessment and Development of Regulatory Mechanism (Local Code) (continued on next page)

3. When was the Gap Analysis or equivalent process completed or when will it be completed?	Date completed: <u>November, 2005</u> <input type="checkbox"/> Not yet completed (proceed to Permit Reference IV.C.4.b. v) Plan to complete work below for reporting in year: <u>4</u> ; <u>5</u> .
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4. How was the local code adopted or how will it be adopted*? <i>*If MS4 has some existing local code equivalent to the Sample Local Law and adopted parts of the Sample Local Law as amendments to make a complete local code, check b and c.</i>	a. <input checked="" type="checkbox"/> The entire Sample Local Law adopted as amendments to existing code or as stand alone law. <ul style="list-style-type: none"> If no portions of the Sample Local Law were moved or deleted, all provisions would be exactly the same as the Sample Local Law. If ANY provisions of the Sample Local Law were moved or deleted, the moved or changed provisions must be reviewed (use the <i>Gap Analysis</i> or equivalent process) to ensure the intent of the law has not been changed. b. <input type="checkbox"/> Parts of NYS Sample Local Law adopted as amendments to existing code. c. <input type="checkbox"/> Language developed by municipality was demonstrated to be equivalent.
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Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i (continued)

Assessment and Development of Regulatory Mechanism (Local Code) (continued)

5. Answer the following questions about the Gap Analysis or equivalent processes.

Clauses are defined as: All the Sample Local Law sections or subsections in the Gap Analysis Worksheets 1-4 that have a box in the “Equivalence” column, meaning that there is an associated “Equivalence” sheet (with the exception of Article 6, Section 4 which does not have an Equivalence sheet).

Total number of clauses in each worksheet: Sample Local Law Article 1 (Gap Analysis Worksheet 1) - 8 clauses; Sample Local Law Article 2 (Gap Analysis Worksheet 2) - 51 clauses; Sample Local Law Article 3, 4, 5 (Gap Analysis Worksheet 3) - 3 clauses; Sample Local Law Article 6 (Gap Analysis Worksheet 4) - 9 clauses.

MS4s that adopt the entire Sample Local Law as amendments to existing code or as stand alone law need to indicate the number of clauses being adopted that are exactly the same as the Sample Local Law, or equivalent, in the right-hand column below.

Sample Local Law Articles	NUMBER OF REQUIRED CLAUSES IN LOCAL LAW		
	Existing clauses exactly the same as the Sample Local Law language	Existing clauses equivalent to the Sample Local Law language (see Gap Analysis Workbook Equivalence Sheets for information to help determine equivalence)	Sample Local Law or equivalent language to be adopted , listed as legislative agenda items.
1			
2			
3, 4, 5			
6			
TOTAL			
6. Has a list of needed changes (legislative agenda) been developed for adoption of amendments to local codes (or for deletion of existing codes that are addressed by adoption of a stand alone law)?		<input type="checkbox"/> No <input type="checkbox"/> Yes, list the local codes that will be changed:	
7. What was the date or is planned date of local code adoption?		Date: June, 2006 as Chapter #168.	
8. Provide a web address if the adopted local law can be found on a web site.		Web Address: www.townofossining.com	

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.4.b. v: Develop and implement procedures for site plan review by the MS4 that incorporate consideration of potential water quality impacts and review individual pre-construction site plans to ensure consistency with local sediment and erosion control requirements.</p> <ul style="list-style-type: none"> <i>Describe the procedures below. <u>Revise as procedures are updated.</u></i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> <i>Example measurable goals: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
<p>All planning board applications are reviewed for adequate erosion and sediment control measures, including those well below the NYS DEC threshold. There were twelve (12) applications received during the report period. The Town Engineer and the Town Planner review each application, in addition to the Planning Board members.</p>	<p>This is an ongoing task</p>
<p>The Building Inspector reviews each application and site during its construction period.</p>	<p>This is an ongoing task.</p>
<p>Permit Reference IV.C.4.b. vi: Develop and implement procedures for the receipt and consideration of information submitted by the public.</p> <ul style="list-style-type: none"> <i>Explain the procedures below. <u>Revise as procedures are updated.</u></i> <i>Identify the responsible personnel or outside organizations.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The EAC (Environmental Advisory Council) is comprised of members of the public. The EAC reviews applications sent to them by the Planning Board. Typically, this involves matters where wetlands and other environmentally sensitive issues are involved.</p>	<p>This is an ongoing task.</p>
<p>Public input is received during the public hearings for the applications to the Planning Board. The public's comments are considered by the board, and implemented when appropriate.</p>	<p>This is an ongoing task.</p>

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.4.b. iii, vii: Develop and implement procedures for site inspections, enforcement of control measures and sanctions to ensure compliance with GP-02-02.</p> <ul style="list-style-type: none"> Describe each procedure below. <u>Revise as procedures are updated.</u> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> Example measurable goals are number of: inspections; fines assessed; stop work orders; other sanctions.
<p>Site inspections are typically performed by the Building Inspector, as stated above. The Town Engineer is brought in from time to time, as determined by either the Planning Board Chairman or the Building Inspector.</p>	<p>This is an ongoing task. The Building Inspector has the authority to issue a Stop Work Order when appropriate.</p>
<p>The Town Engineer may perform site inspections beyond those requested above. The Engineer inspects the erosion and sediment control measures during those inspections.</p>	<p>This is an ongoing task</p>
<p>The Town of Ossining now operates Dale Cemetery. A SPDES Permit was obtained for the fill operation at Dale Cemetery. Inspections are made weekly and within 24 hours of any rainfall that exceeds ½ inch.</p>	<p>Currently, this is an ongoing task. It will end when the Notice of Termination document is filed with the NYSDEC.</p>
<p>Permit Reference IV.C.4.b. viii: Educate and train construction site operators about requirements to develop and implement a SWPPP and any other requirements they must meet within the MS4s jurisdiction.</p> <ul style="list-style-type: none"> Explain the activities and materials used to meet this requirement. Identify the personnel or outside organization conducting this activity. Indicate activities planned for next year. 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The Town is not in a position to train the developer's contractors in compliance requirements. However, the Town describes all DEC requirements to those operators at projects that the Town undertakes. Further, the Town ensures that procedures are adhered to.</p>	<p>This is a task that occurs when the Town undertakes projects.</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p>	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> A combination of structural and/or non-structural management practices. <i>Identify and describe below procedures to ensure installation of post-construction management practices. <u>Revise as procedures are updated.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
NYS DEC Design Standards are used during Planning Board review and approval of all projects. This includes infiltrators and wet detention basins, micropools.	This is an ongoing task.
The building Inspector will not issue a Certificate of Occupancy, which indicates project completion and adherence to all requirements, unless the plans, or approved modifications, are adhered to.	This is an ongoing task.
<ul style="list-style-type: none"> Procedures for site plan and SWPPP review to ensure SWMPs meet state standards. <i>Describe procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals include: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
The design is reviewed during the Planning Board approval stage. The Building Inspector ensures that the plans, or approved modifications thereto, are completed.	Twelve applications were received and reviewed by the Planning Board. All projects were inspected by the Building Inspector, as applicable.

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Procedures for inspection and maintenance of post-construction management practices. <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals are number of: inspections maintenance activities performed.</i>
<p>There have been no large projects that require inspection of surface/exposed facilities. The Town is mostly built out with few large tracts of land remaining. Therefore, infiltration has become a more widely used method of post-construction stormwater management. Access to the subsurface structures is typically required via manholes or other such means. However, the Planning Board is currently reviewing a land subdivision and will require wet detention basins for water quality treatment and detention.</p>	<p>These basins will be owned and maintained by either the Town or Home Owners Associations. Periodic inspection will occur at predetermined intervals.</p>
<ul style="list-style-type: none"> Procedures for enforcement and penalization of violators. <i>Explain procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> <i>Example measurable goals: number enforcement activities performed.</i>
<p>Code violations are issued by the building Inspector, when and here appropriate. Noncompliance with the Building Inspector's requirements results in either a fine, court appearance or both. This is in accordance with Chapter 168 of the Town Code.</p>	<p>No enforcement actions have been required to date.</p>

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> Adequate resources for a program to inspect new and re-development sites and for enforcement and penalization of violators. <i>Describe resources below. <u>Update annually.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
The Town Building Inspector and the Town Engineer have been appointed as the Stormwater Management Officer of the Town.	This is an ongoing task.
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations

OVERALL MUNICIPAL POLLUTION PREVENTION / GOOD HOUSEKEEPING PROGRAM INFORMATION

<ul style="list-style-type: none"> • This table is for MS4s to report on their OVERALL Municipal Pollution Prevention / Good Housekeeping Program. • A separate table follows that is for MS4s to report on management practices performed in identified municipal operations. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>List pollutants that will be addressed by the municipal pollution prevention program.</i> 	
The primary pollutants being addressed by the Town are road salt, oil, lubricants, sediment and floatables.	
<ul style="list-style-type: none"> • <i>Set and describe pollution prevention priorities by geographic areas, municipal operation type, and facilities.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Department of Public Works winter road maintenance and salt storage.	
Department of Public Works vehicular maintenance operations.	
Street sweeping.	
Catch basin cleaning.	
Permit Reference IV.C.6.a: Include a municipal pollution prevention training component for staff (where all staff are trained).	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement.</i> • <i>Identify training needs and design training components</i> • <i>Determine the adequacy and appropriate frequency of staff training.</i> • <i>Identify personnel or outside organization conducting activities.</i> 	
Staff meetings and presentation of published material is done.	This is an ongoing task, as the seminars are available.
The Town has one (1) crew for catch basin cleaning. The Town purchased a Vactor truck in 2006, which is used for this operation. The crew is versed in the need for cleaning and detection of illicit discharges. They are the “front line” in the IDDE program due to their exposure to the Town’s 457 catch basins.	This is an ongoing task.
The Town Highway Department staff is trained at the municipal garage and various seminar locations.	This is an ongoing task.
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)

Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:

Minimum Control Measure 6. Municipal Operations: ☒ Street and Bridge Maintenance; ☒ Winter Road Maintenance;
☒ Stormwater System Maintenance; ☒ Vehicle and Fleet Maintenance; ☒ Park and Open Space Maintenance; ☒ Municipal Building
Maintenance; ☐ Solid Waste Management; ☐ Other: ☐ Yard waste collection

- Copy this page and give it to each municipal office or department responsible for reporting.
- Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department.
- Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures.
- Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.6.a, c: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from the municipal operation(s) indicated above to the MEP. <ul style="list-style-type: none"> • <i>Describe how the bulleted items below focus on pollutants addressed by the municipal pollution prevention program and the pollution prevention priorities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Briefly describe or reference any existing policies and procedures</i> • <i>Briefly describe or reference any policies and procedures being developed</i> 	DO NOT ENTER INFORMATION IN THIS CELL
All 457 catch basins are cleaned at least once a year. The pollutants targeted here are those hydrocarbons, heavy metals, rubber and other deleterious materials that are attached to the sediment found in the basins. Floatables are an additional pollutant removed from the storm water stream.	
Prewetting the roads with brine prior to a snow fall has decreased the amount of salt used during the storm event. This prewetting has reduced the snow pack previously realized. The pollutant targeted here is salt solution being transported by the stormwater collection system to the outfalls.	
Every street in the unincorporated area of the Town, Town outside, is swept at least twice a year. This reduces the sediment washed into the catch basins. The targeted pollutants are the same as described above.	
The Town mechanic's program of recycling waste oil without spillage is successful. The pollutants targeted are oil and lubricants.	
<ul style="list-style-type: none"> • <i>Briefly describe or reference any existing best management practices</i> • <i>Briefly describe or reference any planned best management practices</i> 	DO NOT ENTER INFORMATION IN THIS CELL
The covered salt storage facility has reduced the amount of salt washed away during storm events. This reduces the salt solutions at the outfalls.	
The Town is continuing to investigate a location for a new highway maintenance garage. It is not reasonable or cost effective to install a modern collection and treatment system at the current antiquated facility. The need for such collection and treatment is recognized. It will be instituted upon relocation	

of the highway department to new facilities.	
<ul style="list-style-type: none">Identify and describe the equipment and staff that are in place	DO NOT ENTER INFORMATION IN THIS CELL
17 trucks, 1 SUV, 1 sweeper, 1 Vactor truck, 1 backhoe, 2 leaf machines, miscellaneous tools and equipment. 12 man staff.	

Minimum Control Measure 6. Municipal Operations: ☒ Street and Bridge Maintenance; ☒ Winter Road Maintenance;
☒ Stormwater System Maintenance; ☒ Vehicle and Fleet Maintenance; ☒ Park and Open Space Maintenance; ☐ Municipal Building Maintenance;
☐ Solid Waste Management; ☐ Other: ☐ Yard waste collection

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a, c (continued): Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Assess if existing programs adequately reduce and/or prevent pollutant discharges</i> • <i>Determine and list any operation type, location or facility that is in need of modification or updates.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
It is believed that the existing programs reduce and/or prevent pollution of the water ways, particularly in the catch basin cleaning operations.	
It is clear that there is a need to improve oil – water separation at the municipal garage. This will be accomplished at the new facility.	
Permit Reference IV.C.6.a: If there is a training component for staff specific to these municipal operations: <ul style="list-style-type: none"> • <i>explain the activities and materials;</i> • <i>identify the personnel or outside organization conducting the activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
There is staff specific training for the street sweeping and catch basin cleaning operations.	
There will be staff specific training for the oil-water separator, when the new facility is constructed.	
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:	

Did you include any of the following documents as appendices? Put a mark each appended document.

- ☐ Summary of public comments received on the annual report at the public presentation (**Required**)
- ☐ Intended response to comments on the annual report (**Required**)
- ☐ Results of information collected and analyzed, including monitoring data; evaluation of assessment (modeling) of pollutant discharges, including modeling results and pollutant transport trends.
- ☒ Other: Copies of the various documents described in the report are appended to this document. They include, but are not limited to, the Town's website, the IDDE Forms, the Stormwater link on the Town website, the applications reviewed by the Planning Board, the Building Inspector's attachments to each permit issued, the email from the Ossining Police Department, the Town of Ossining Local Law No.6 of 2007 – Illicit Storm Sewer Discharges and Connections and the Town of Ossining Highway Department Catch Basin cleaning Form, used to record date of cleaning, location and any problems witnessed.

**ADDENDUM REPORTING FOR
MS4S THAT LACK LEGAL AUTHORITY TO ADOPT
REGULATORY MECHANISMS FOR IDDE AND
CONSTRUCTION / POST-CONSTRUCTION STORMWATER RUNOFF CONTROL**

BE SURE TO INDICATE THE MS4 NAME AND PERMIT NUMBER IN THE HEADER

ADDENDUM 1. Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Local Law

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete this work.		
1) When was this work completed or planned to be completed?	Date completed: _____ Not yet completed Plan to complete for reporting in year: ___4; ___5.	
2) Indicate which of the control mechanisms or procedures to the right used by the MS4 notify staff and others doing work on behalf of the MS4 about prohibition of and enforcement against illicit discharges:	<input type="checkbox"/> Interconnection agreements <input type="checkbox"/> Maintenance directives / BMPS <input type="checkbox"/> Access Permits <input type="checkbox"/> Tenant Leases	<input type="checkbox"/> Consultant Agreements <input type="checkbox"/> Construction/Bid Documents <input type="checkbox"/> Other _____ _____
3) Indicate which of these control mechanisms contain specific language prohibiting illicit discharges:	<input type="checkbox"/> Interconnection agreements <input type="checkbox"/> Maintenance directives / BMPS <input type="checkbox"/> Access Permits <input type="checkbox"/> Tenant Leases	<input type="checkbox"/> Consultant Agreements <input type="checkbox"/> Construction/Bid Documents <input type="checkbox"/> Other _____ _____
4) Explain how the MS4 intends to prohibit illicit discharges if: <ul style="list-style-type: none"> • none of the mechanisms in number 2 contain language prohibiting illicit discharges; or • the MS4 intends to add language to prohibit illicit discharges in other control mechanisms. 	Explanation:	
5) Explain how the MS4 (intends to) enforce against illicit dischargers within their jurisdiction?	Explanation:	

ADDENDUM 2. Minimum Control Measure 4 & 5. Construction Site & Post-Construction Stormwater Runoff Control Local Law

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. The MS4s have until year 5 to complete this work.	
1) When was this work completed or planned to be completed?	Date completed: _____ Not yet completed Plan to complete for reporting in year: ___4; ___5.
2) Indicate which of the control mechanisms or procedures below are used by the MS4 to notify staff and others doing work on behalf of the MS4 about the <u>erosion, sedimentation and stormwater management requirements</u> for projects under the MS4s jurisdiction. (These requirements are based on the Construction Permit (GP-02-01) and MS4 Permit (GP-02-02)).	
<input type="checkbox"/> Access Permits <input type="checkbox"/> Tenant Leases <input type="checkbox"/> Requests for Proposals (RFPs) <input type="checkbox"/> Scope of Services	<input type="checkbox"/> Consultant Agreements <input type="checkbox"/> Construction / Bid Documents <input type="checkbox"/> Other Policies / Procedures _____
3) All of the <u>erosion, sedimentation and stormwater management requirements</u> below must be addressed by the MS4's control mechanisms. For the control mechanisms identified in number 2 above, state in the left hand cells below the control mechanism(s) that contain the language.	
Control Mechanism	<u>Erosion, Sedimentation and Stormwater Management Requirements</u>
	Require all projects to have SWPPPs, as in GP-02-01
	Require all 16 components of a basic SWPPP (erosion and sediment control)
	Require all additional 7 components for a full SWPPP when post-construction control is required
	Meet the standards in the <i>Erosion and Sediment Control</i> and <i>Stormwater Management Design Manuals</i> (or otherwise meet the requirements of GP-02-01)
	Require contractor certification statements stating that the contractor will agree to comply with the terms and conditions of the SWPPP
	Require proper operation and maintenance of stormwater facilities during construction
	Require proper operation and maintenance of stormwater facilities after construction
	Require SWPPPs to be certified by a licensed / certified individual when there is a deviation from technical standards or direct discharge to a 303(d) segment or TMDL watershed subject to condition A of GP-0-01
	Have a process for review of SWPPPs
	Require site self inspections as in GP-02-01
	Have enforcement procedures during and after construction
	Require construction site operators to control waste
	Procedures for receipt and consideration of information submitted by the public
4) If any of the requirements in number 3 are not addressed, explain how the MS4 intends to incorporate them into the control mechanisms?	Explanation:
5) Explain how the MS4 intends to enforce the requirements within their jurisdiction?	Explanation: