

**Kellard Sessions Consulting, P.C.**  
**500 Main Street**  
**Armonk, New York 10504**

**LETTER OF TRANSMITTAL**

**(914)273-2323**  
**(914)273-2329 FAX**

TO: Planning Board Town of Ossining John-Paul Rodrigues Operations Center 101 Route 9A P.O. Box 1166 Ossining, NY 10562  Attn: Ingrid Richards, Chair	JOB NAME/NO: SND100	DATE: May 9, 2016
	RE: Subdivision for Joanne Schneider 74 Hawkes Avenue Town of Ossining	

WE ARE SENDING YOU ☒ Attached via Hand-Delivered, the following items:

- ☐ Shop drawings      ☐ Prints      ☐ Plans      ☐ Samples      ☐ Specifications  
☐ Copy of letter      ☐ Change order      ☐ \_\_\_\_\_

COPIES	DATE	NO.	DESCRIPTION
8	May 9, 2016	Sheet 1/4	Layout Plan
8	May 9, 2016	Sheet 2/4	Grading, Drainage & Erosion Control Plan
8	May 9, 2016	Sheet 3/4	Site Details
8	May 9, 2016	Sheet 4/4	Erosion & Sediment Control Details/Notes

THESE ARE TRANSMITTED as checked below:


- |   |   |   |
|---|---|---|
| <input type="checkbox"/> For approval           | <input type="checkbox"/> Approved as submitted    | <input type="checkbox"/> Resubmit _____ copies for approval   |
| <input type="checkbox"/> For your use           | <input type="checkbox"/> Approved as noted        | <input type="checkbox"/> Submit _____ copies for distribution |
| <input type="checkbox"/> As requested           | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints        |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> _____                    |   |

**REMARKS:**

The above-mentioned plans are being submitted in response to Planning Board comments issued at its April 20, 2016 meeting and engineering comments discussed with Daniel Ciarcia, P.E.

Please schedule this item for your May 18, 2016 meeting agenda.

COPY TO: Joanne Schneider w/Enc.

  
SIGNED David Sessions, RLA, AICP