

DAVID H. STOLMAN

MICHAEL A. GALANT EXECUTIVE VICE PRESIDENT

350 THEO. FREMD AVE. RYE, NEW YORK 10580

914 967-6540

203 255-3100

LONG ISLAND

516 364-4544

www.fpclark.com

email@fpclark.com

HUDSON VALLEY 845 297-6056

FAX: 914 967-6615 CONNECTICUT

AICP, PP PRESIDENT

FREDERICK P. CLARK ASSOCIATES, INC.

PLANNING, TRANSPORTATION, ENVIRONMENT AND DEVELOPMENT RYE, NEW YORK

FAIRFIELD, CONNECTICUT

MEMORANDUM

\mathbb{Z}	To:	George A. Weeks, Chairman, and the Town of Ossining Planning Board
re 🕓	Date:	May 13, 2014

Subject: <u>Highview Farm Application – Next Steps</u>

As requested, we have prepared this memorandum for the purpose of outlining the next steps in reviewing the Highview Farm application, which would be for the:

- 1. Planning board to give the applicant a theoretical maximum number of lots/dwelling units to use for the applicant's preparation of a cluster layout.
- 2. Applicant to prepare and submit a preliminary subdivision plat application which clusters the proposed lots, along with a new Department of Environmental Conservation Full Environmental Assessment Form (EAF) with appropriate attachments.
- Planning Board to refer the application and EAF to the appropriate entities in 3. accordance with the Town code and other laws.
- 4. Planning board to determine whether it will require that the applicant prepare a Draft Environmental Impact Statement (DEIS) in accordance with the requirements of the State Environmental Quality Review Act (SEQRA).
- 5. Planning board to continue processing the subject application in accordance with the Town Subdivision Regulations, SEQRA and other applicable regulations. Please see the SEQRA flowchart which accompanies this memo.

I look forward to discussing this memorandum with you.

David H. Stolman, AICP, PP President

Wayne H. Spector, Esq. cc: John D. Hamilton Dan Ciarcia, PE Adam L. Wekstein, Esq.

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