

Kellard Sessions Consulting, P.C.  
500 Main Street  
Armonk, New York 10504

LETTER OF TRANSMITTAL

(914)273-2323  
(914)273-2329 FAX

TO: Planning Board Town of Ossining John-Paul Rodrigues Operations Center 101 Route 9A P.O. Box 1166 Ossining, New York 10562  Attn: Ingrid Richards, Chair	JOB NAME/NO: MVL300	DATE: January 20, 2015
	RE: 64 Hawkes Avenue Town of Ossining	

WE ARE SENDING YOU ☒ Attached via Hand-Delivered, the following items:

☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications  
☐ Copy of letter ☐ Change order ☐ \_\_\_\_\_

COPIES	DATE	NO.	DESCRIPTION
8			Application for Planning Board
8	1/20/15		Short EAF
8	1/15/15	Sheet 1/3	Site Plan
8	1/15/15	Sheet 2/3	Erosion & Sediment Control Details/Notes
8	1/15/15	Sheet 3/3	Details
8	1/15/15		Architectural Drawings

THESE ARE TRANSMITTED as checked below:

☐ For approval ☐ Approved as submitted ☐ Resubmit \_\_\_\_\_ copies for approval  
☐ For your use ☐ Approved as noted ☐ Submit \_\_\_\_\_ copies for distribution  
☐ As requested ☐ Returned for corrections ☐ Return \_\_\_\_\_ corrected prints  
☐ For review and comment ☐ \_\_\_\_\_  
☐ FOR BIDS DUE \_\_\_\_\_ 20 \_\_\_\_\_ ☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS:

COPY TO: Michael Velardo w/Enc.

SIGNED: Brian Hildenbrand, P.E.

**Town of Ossining (Westchester County, New York)**  
**Application for Planning Board**

A copy of this form accompanied by a \$25.00 Filing Fee, associated application fees (Section 200-51), and 12 Copies of accurate intelligible plans of the property must be submitted to the Planning Board Secretary 2 weeks prior the regularly scheduled meeting (Usually 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month, see Calendar).

I, (We) Michael Velardo, Luciano Velardo Inc

Address 1 Apple Farm Road  
Ossining NY 10562

Phone Number 914 403-7790 Email \_\_\_\_\_

Request a Planning Board Hearing for:

\_\_\_\_\_ Preliminary Site Plan Review

X Site Plan Approval

\_\_\_\_\_ Conditional Use Permit

\_\_\_\_\_ Rezoning Application

\_\_\_\_\_ Subdivision Approval

\_\_\_\_\_ Filling and Grading Permit

\_\_\_\_\_ Wetland Approval

Location of Property 64 Hawkes Ave.

Section 89 Plate 08 Block 1 Lot(s) 38.12

Present Zoning R-15

Purpose of Hearing: Site plan approval of Residential lot  
with single family residence

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Note: The applicant is responsible for complying with all rules and regulations with respect to filing of final subdivision plats with the Westchester County Clerk.

**Submission Checklist:**

- ☒ Application Form & Plans (12) is PDF
- ☒ Environmental EAF
- ☒ Fees, Section 200-51
- ☒ Property Owner Authorization