

MINUTES
TOWN BOARD
TOWN OF OSSINING
IN PERSON AT
MUNICIPAL BUILDING
1st FLOOR CONFERENCE ROOM
16 CROTON AVE – OSSINING, NEW YORK
AND VIA VIDEO CONFERENCING

August 8, 2023
REGULAR MEETING
7:30 P.M.

SUPERVISOR
Elizabeth R. Feldman

COUNCILMEMBERS
Gregory G. Meyer Angelo A. Manicchio
Jennifer Fields-Tawil Matthew J. Weiss

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Regular meeting of the Town Board of the Town of Ossining was held on August 8, 2023 at the Municipal Building, 16 Croton Ave, Ossining, NY 10562 AND via video conference. The meeting was called to order at 7:30 PM by Supervisor Elizabeth R. Feldman. Members of the Board present were: Councilmembers Gregory G. Meyer, Angelo A. Manicchio, Jennifer Fields-Tawil, Matthew J. Weiss. Also present were Town Counsel Christie Tomm-Addona, Budget Officer Martha Cecilia Quituisaca, and Town Clerk Susanne Donnelly.

II. DEPARTMENTAL REPORT

Town Clerk Susanne Donnelly said the following:

During the second quarter of 2023 we had Jeaneth go out on Maternity leave – with Matthew showing up on June 7th. Jennifer has taken on many of the Jeaneth’s responsibilities and has done an exceptional job.

We introduced Laserfiche to both the Village and Town and have made great strides moving to electronic files in both municipalities.

We had a group of Interns from the Youth Bureau who assisted many of the departments in the Town and Village to move to the electronic file cabinet so we can eventually share files and have easy access to files to accomplish our daily tasks including but not limited to FOIL requests and general information.

This summer the Supervisor’s Office, Town Building Department, Clerk’s Office, Senior Nutrition, Assessor’s Office, and Courts benefited from the Intern program and found the young people to be exceptional. We want to thank Chima and Jeff from the Youth Bureau as well the youth themselves for all of their hard work creating such a successful program.

The other departments that had interns were Finance, Housing Choice, Parks & Recreation and the Village Building Department. Three of those departments work hand in hand with both the Town and Village through IMAs so you can see the benefits the Town got out of this program.

Dog Licensing for 2023/2024 continues with over 300 renewals and over 100 new dogs being licensed. We are still accepting renewals and new applications but please understand that our licensing is from June 1 – May 31 of the next year. It is NYS law that all dogs be licensed with the municipality where you live. Please go on line

to the TownofOssining.com Town Clerk and Dog licensing to renew your dog or license your dog.

As many of you are aware a new law was passed allowing people to get a one-day officiant license to marry someone. You must go to the Clerk's Office that issued the marriage license for those individuals, complete the paperwork including ID and pay the \$25 fee.

Since the pandemic we have been sharing our office with both Town and Village depts. We will be sharing it with the Tax Receiver's office during the month of Sept when the first ½ of school taxes are due. Watch your mail towards the end of the month.

While we are not a department that does special projects, we work with every department who does and are an important part of every project. We work day in and day out to better this community for all.

III. SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS

Supervisor Liz Feldman said the following:

Join us at the Louis Engel Waterfront Park for the RiverJam concert series, an incredible lineup of talented artists, curated by Mike Risko Music. This Friday August 11 ,2023 will be a special "Blues night" with two performers. The 3BS will be taking the stage at 6PM, then The Saints will continue the evening starting at 7 PM.

A great variety of food trucks and local vendors organized by the Greater Ossining Chamber of Commerce will be available at Louis Engel Waterfront Park starting at 5 pm:

- Big Foot Creamery
- Brothers Fish n Chips
- DoughNation Pizza
- Paradise Taqueria
- Wanna Empanada
- Homestyle Desserts
- Wrappers Delight
- Jegoma Events
- Westchester Burger
- Mr. Softee

We also have Guest Brewer Captain Lawrence joining our own Sing Sing Kill Brewery who will be serving and is also responsible for curating our weekly beverage corral.

We thank our incredible sponsors, for the River Jam Concert Series this year they are Sing Sing Kill Brewery, Mike Risko Music, New York Presbyterian, The Greater Ossining Chamber of Commerce, The Village of Ossining Recreation and Parks, Gracelane Kennels, Briarcliff Pediatric Dentistry, Matero Fine Jewelry, and Schatz Realty Group. Thank you for partnering with us and for your commitment to our community.

Some events happening around the town this week include

- Tonight, August 8th the Squeaky Clean Band is playing at Market Square until 8:30
- The Jacobs will be playing at Market square on Wednesday August 9 from 7 to 8:30 PM
- On Wednesday, August 9th, from 5:45 to 8:45 PM, the Ossining Public Library will be hosting an event "Demystifying Medicare and Healthcare Coverage for

Seniors." This event aims to provide seniors with better information about healthcare coverage.

- On Saturday, August 12th, The Shattemuc Yacht Club will be hosting its Plein Air Paint Out and Auction. The event will take place at The Shattemuc Yacht Club, located at 47 Westerly Road, Ossining, and features both local and guest artists.
- The Golden Door Support Program is a free program for all New York state residents that aims to help achieve stability for you and your family, regardless of immigration status. The program will start on August 17, 2023, and will be held every Wednesday from 6 to 8 PM via the Microsoft Teams platform.
- The Sing Sing Kill Brewery will have an open mic night this Thursday, August 10th, from 7 to 9 PM.
- Next week, on August 15th, The Little Mermen will be performing at the Louis Engel Waterfront Park, with food trucks and Disney themed family activities starting at 5pm with the concert to follow at 7 PM.

IV. LIAISON REPORTS

V. PUBLIC COMMENT ON AGENDA ITEMS

No member of the public addressed the board.

VI. BOARD RESOLUTIONS

A. Approval of Minutes—Regular Meeting – July 25, 2023

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the July 25, 2023 minutes of the Regular Meeting as presented.

Motion: Carried

B. Approval of Voucher Detail Report

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated August 8, 2023 in the amount of \$570,881.71.

Motion: Carried

C. Personnel – Appointment – Court

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Council Member Fields- Tawil Abstained from following resolution.

Resolved, that the Town Board of the Town of Ossining appoints Stephen Meudt, Ossining, to the position of Court Attendant in the Town of Ossining Justice Court at an hourly rate of \$25, effective September 1, 2023.

Motion: Carried

D. Intermunicipal Agreement with the Village of Ossining – Water

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

RESOLVED, that the Town Supervisor is authorized to sign an agreement with the Village of Ossining for the continuation of water services for a 15-

year term commencing effective August 1, 2023, subject to approval by counsel to the Town as to form.

Motion: Carried

E. Call for Public Hearing in the matter of a Local Law to allow the Town to utilize contracts let by the United States or any agency thereof

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

RESOLVED, the Town Board hereby calls for a public hearing to be held on Tuesday, August 22, 2023 at 7:30 p.m. at the John-Paul Rodrigues Operations Center, 101 Route 9A, and via Zoom videoconferencing, to consider a local law to allow the Town to utilize contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein, provided the contract has been let in a manner that constitutes competitive bidding consistent with State law, for the purchase of apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items.

Motion: Carried

VII. CORRESPONDENCE TO BE RECEIVED AND FILED

Resolved, that the Town Board of the Town of Ossining hereby accepts the following correspondence:

VIII. MONTHLY REPORTS:

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following Monthly Reports be approved.

Resolved, that the Town Board of the Town of Ossining hereby accepts the following monthly reports for the month of July 2023:

- Supervisor's Office
- Town Building Department
- Highway Department
- Dale Cemetery
 - Tax Receiver

Motion: Carried

IX. VISITOR RECOGNITION

No member of the public addressed the board

X. ADJOURNMENT

At 7:45 P.M., Councilmember Meyer motioned to adjourn to Executive Session for pending litigation, personnel, contract and advice of counsel, and Councilmember Weiss seconded.

Motion Carried: Unanimously

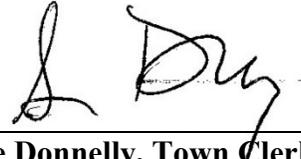
At 8:08 P.M., Councilmember Weiss motioned to leave Executive Session and Councilmember Manicchio seconded.

Motion Carried: Unanimously

At 8:08 P.M., Councilmember Weiss motioned to adjourn the Regular Meeting and Councilmember Manicchio seconded.

Motion Carried: Unanimously

Approved:

A handwritten signature in black ink, appearing to read "S. Donnelly", written over a horizontal line.

Susanne Donnelly, Town Clerk