

**MINUTES**  
**TOWN BOARD**  
**TOWN OF OSSINING**  
**IN PERSON AT**  
**MUNICIPAL BUILDING**  
**1<sup>st</sup> FLOOR CONFERENCE ROOM**  
**16 CROTON AVE – OSSINING, NEW YORK**  
**AND VIA VIDEO CONFERENCING**

**June 6, 2023**  
**SPECIAL MEETING**  
**7:30 P.M.**

**SUPERVISOR**  
**Elizabeth R. Feldman**

**COUNCILMEMBERS**  
**Gregory G. Meyer                      Angelo A. Manicchio**  
**Jennifer Fields-Tawil                Matthew J. Weiss**

**I.    CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**

The Special meeting of the Town Board of the Town of Ossining was held on June 6, 2023 at the Municipal Building, 16 Croton Ave, Ossining, NY 10562 AND via video conference. The meeting was called to order at 7:30 PM by Supervisor Elizabeth R. Feldman. Members of the Board present were: Councilmembers Gregory G. Meyer, Angelo A. Manicchio, Jennifer Fields-Tawil (came to meeting at 7:32 PM), and Matthew J. Weiss. Also present were Town Counsel Christie Tomm-Addona, and Budget Officer Martha C. Quituisaca.

**II.   SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS**

- **Save the Date for the 41st Annual Ossining Village Fair! Join us on Saturday June 10 from 10:00 AM to 5PM for a day filled with entertainment, exhibitors, artisans, culinary delights, and a featured Kids Zone. With over 5,000 attendees expected, this year's fair promises to be unforgettable. Admission is free, so gather your friends and family and come celebrate the vibrant spirit of our community at the 41st Annual Ossining Village Fair. See you there!**
- **Save the date for the Ossining Children's Center's first farm-to-table experience on June 10th at 6 PM. Enjoy a delightful evening with celebrity chef Dante Giannini at Fable Farm located at 1311 Kitchawan Road, Ossining. Honoring Irwin Kavy, Marilyn Pesetzky-Pinsker, and Andrew Ziegler.**
- **Tonight, at the Library the Ossining Public Library will be presenting an Ossining History Series led by our town historian Caroline Curvan. Please register beforehand via the Ossining Public Library website. This event will take place on Wednesday June 7 starting at 7 PM**
- **Tomorrow Join us for an inspiring conversation with Kenji Ima, a WWII camp survivor, on Wednesday, June 7, from 7-8pm. Hear his remarkable story of resilience and hope. Limited seating available. Free admission. Light refreshments provided.**

- **Join us for our monthly Poetry/Spoken Word Open Mic at Hudson Valley Books for Humanity on Friday, June 9. Share your poetry and spoken word projects in a supportive and inclusive environment. All ages welcome. Starting at 7:30 PM**
- **Join us for "A Juneteenth Story" as we dive into the struggles of a family grappling with the aftermath of emancipation and the lasting effects of slavery. Narrated by Ossining Village Historian, Joyce Sharrock-Cole, and performed by the Negro Ensemble of Westchester (N.E.W.) and Friends, this powerful reenactment, readings, and music will bring to life the Black experience and tell the history of Juneteenth. Don't miss this impactful event on Thursday, June 15th, at 7:00 P.M. in Budarz Theater. All are welcome to attend.**
- **Join the Ossining Micro Fund on the Summer Solstice on June 21st 6:30 to 9:30 pm at 300 Riverside Drive, Sleepy Hollow, NY Honoring Debra Jacoby and Barry Jaffess: Empowering Youth for Financial Stability. Join us on the enchanting occasion of the Summer Solstice as we pay tribute to two**

**III. PUBLIC COMMENT ON AGENDA ITEMS**

**IV. BOARD RESOLUTIONS**

**A. Temporary Appointment – Town Clerk’s Office – Intermediate Clerk (Full-Time)**

**Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.**

**Be it so resolved that upon the recommendation of the Town Supervisor, the Town Board hereby appoints Jennifer Criollo to a full-time temporary position in the title of Intermediate Clerk effective June 12, 2023 for a period of 90 calendar days or until the return of the Deputy Clerk, whichever shall occur first, at an hourly rate of \$16.00 per hour; and**

**Be it further resolved, that the Town Board hereby further approves the payment to Ms. Criollo of a weekly stipend of \$140 per week (less appropriate tax withholding and other applicable payroll taxes) in addition to her hourly pay for as long as she is assigned on a full-time temporary basis as an Intermediate Clerk.**

**Motion: Carried**

**B. Personnel—Appointment—Seasonal Laborer**

**Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved as amended.**

**Resolved, that the Town Board of the Town of Ossining appoints Xavier Hernandez, Ossining, to the seasonal position of Laborer in the Town Parks Department at an hourly rate of \$15, effective June 6, 2023.**

**Motion: Carried**

**C. Resignation - Town Court - Court Attendant**

**Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved as amended.**

**Resolved, that the Town Board of the Town of Ossining accepts the resignation of Ricquel Tolliver, Millwood, from the position of Court Attendant in the Town of Ossining Justice Court, effective May 15, 2023.**

Motion: Carried

**D. Resignation - Assessor's Office - Temporary Assessment Clerk**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining accepts the resignation of Jackie MacMahon, Mahopac, from the position of temporary Assessment Clerk in the Assessor's Office, effective June 1, 2023.

Motion: Carried

**E. Appointment - Assessor's Office – Part Time Assessment Clerk (Non-Competitive)**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining appoints Jackie MacMahon, Mahopac, to the part-time position of Assessment Clerk (Non-Competitive) in the Assessor's Office, 17.5 hours per week, \$38.92 per hour, effective June 1, 2023.

Motion: Carried

**F. Personnel – Assessor's Office – Appointment**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby appoints Sierra Champagne, North White Plains, to the position of Assessment Clerk in the Assessor's Office effective June 26, 2023 at an annual salary of \$62,545.

Motion: Carried

**G. Resolution Modifying Town Board Schedule**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, at its annual reorganizational meeting, the Town Board established by resolution its meeting schedule for the year, with its work sessions generally held on the first and third Tuesdays of the month and its legislative sessions generally held on the second and fourth Tuesdays of the month, subject to certain modifications; and

WHEREAS, it has come to the Town Board's attention that there are certain conflicts with its meeting schedule that the Board wishes to address,

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby modifies its meeting schedule as follows:

- The Town Hall meeting scheduled for June 20, 2023 is cancelled. A special Work Session will be held on June 13, 2023 in its place.
- The legislative session scheduled for June 26, 2023 will be held on Tuesday, June 27, 2023 at 7:30 p.m.

BE IT FURTHER RESOLVED, the Town Clerk is hereby directed to notice said meetings as required by law.

Motion: Carried

**H. Contract – Planet Technologies**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes the Supervisor to sign an agreement with Planet Technologies, 9801 Washingtonian Blvd, Suite 360, Gaithersburg, MD 20878 for Microsoft Intune, a mobile device management software that extends security to Town owned mobile phones and iPads.

Motion: Carried

**I. Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

**BE IT RESOLVED**, that the Town of Ossining/30042 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Angelo Mannicchio	4994	R11173201	Councilmember	1/1/22 - 12/31/25	7	2.12	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
Elizabeth Feldman	6167	R12702847	Supervisor	1/1/22- 12/31/23	7	30.96	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>

Motion: Carried

**J. Resolution – Tax Certiorari Settlement – Briarcliff Racquet & Fitness Club Associates**

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

**BE IT RESOLVED**, at the recommendation of the Town Assessor and the Town Special Counsel and finding it to be in the best interest of the Town, the Town Board approves the settlement of the tax certiorari proceedings pending as Briarcliff Racquet & Fitness Club Associates v. Assessor of the Town of Ossining et al. (Westchester County Supreme Court Nos. 64741/16, 66128/17, 66064/18, 65585/19, 61491/20, 63587/21, and 65921/22) for the property located at 584 North State RD (Section 90.15, Block 2, Lot 1) as set forth in the proposed consent judgment with a refund issued by the Town in the amount of \$119,739.15; and

**BE IT FURTHER RESOLVED**, the Town Supervisor, Town Assessor, Town Receiver of Taxes, Town Comptroller, Town Tax Certiorari Attorney and other relevant staff are authorized to take the necessary and appropriate actions to execute, file, process and make payment of the aforementioned settlement.

BRIARCLIFF RACQUET & FITNESS CLUB ASSOCIATES									
584 NORTH STATE RD									
554289 90.15-2-1									
Index numbers: 64741/16;66128/17;66064/18;65585/19;61491/20;63587/21;65921/22									
Town General Tax/Unincorporated Tax									
Assessment Year	Tax Year	Original Assessment	Reduced Assessment	Reduction	Town General		Unincorporated		
					Rate	Refund	Rate	Refund	
2016	2017	14,519,000	13,067,100	1,451,900	0.743100	1,078.91	5.441840	7,901.01	
2017	2018	15,213,400	13,692,060	1,521,340	0.753710	1,146.65	5.419660	8,245.15	
2018	2019	15,456,800	13,513,060	1,943,740	0.754050	1,465.68	5.442520	10,578.84	
2019	2020	15,456,800	13,440,560	2,016,240	0.759920	1,532.18	5.442916	10,974.22	
2020	2021	15,464,300	12,750,000	2,714,300	0.756408	2,053.12	5.396952	14,648.95	
2021	2022	15,606,100	12,750,000	2,856,100	0.781235	2,231.29	5.520863	15,768.14	
2022	2023	16,595,800	14,728,110	1,867,690	0.729879	1,363.19	5.169509	9,655.04	
					<b>Total</b>	<b>10,871.01</b>		<b>77,771.35</b>	
Special Districts									
Assessment Year	Tax Year	Townwide Water			Refuse Fire Lighting		Ossining Ambulance		
		Reduction	Rate	Refund	Rate	Refund	Rate	Refund	
2016	2017	1,451,900	0.052180	75.76	1.44087	2,092.00	0.210850	306.13	
2017	2018	1,521,340	0.054860	83.46	1.49977	2,281.66	0.209800	319.18	
2018	2019	1,943,740	0.031150	60.55	1.50328	2,921.99	0.020806	40.44	
2019	2020	2,016,240	0.031100	62.71	1.51817	3,061.00	0.210429	424.28	
2020	2021	2,714,300	0.030316	82.29	1.51778	4,119.70	0.205132	556.79	
2021	2022	2,856,100	0.029663	84.72	1.49976	4,283.46	0.204433	583.88	
2022	2023	1,867,690	0.026791	50.04	1.41555	2,643.81	0.189666	354.24	
				<b>Total</b>	<b>499.52</b>	<b>Total</b>	<b>21,403.61</b>	<b>Total</b>	<b>2,584.94</b>
Assessment Year	Tax Year	North State Sewer			Townwide Sewer				
		Reduction	Rate	Refund	Rate	Refund			
2016	2017	1,451,900	0.397232	576.74	0.311781	452.67			
2017	2018	1,521,340	0.358843	545.92	0.305362	464.56			
2018	2019	1,943,740	0.316186	614.58	0.297591	578.44			
2019	2020	2,016,240	0.275467	555.41	0.304104	613.15			
2020	2021	2,714,300	0.000000	-	0.304390	826.21			
2021	2022	2,856,100	0.000000	-	0.302098	862.82			
2022	2023	1,867,690	0.000000	-	0.277472	518.23			
				<b>Total</b>	<b>2,292.65</b>	<b>Total</b>	<b>4,316.08</b>		
					Town General Fund Refund	\$	10,871.01		
					Unincorporated Town Tax Refund		77,771.35		
					Townwide Water Refund		499.52		
					Refuse Fire Lighting District Refunds		21,403.61		
					Ossining Ambulance District Refund		2,584.94		
					North State Sewer		2,292.65		
					Townwide Sewer		4,316.08		
					<b>Total Town Refund</b>	<b>\$</b>	<b>119,739.15</b>		

Motion: Carried

V. CORRESPONDENCE TO BE RECEIVED AND FILED

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following Correspondence be received and filed.

- Town Planning Board Minutes – April 19, 2023

Motion: Carried

VI. MONTHLY REPORTS:

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following monthly reports be received.

- GE Helicopter

Motion: Carried

VII. VISITOR RECOGNITION

Visitors shall be accorded one (1) four (4) minute opportunity to speak

**VIII. ADJOURNMENT**

**At 7:11 P.M., Councilmember Meyer motioned to Adjourn Work Session and Councilmember Weiss seconded.**

**Motion Carried: Unanimously**

**Councilmember Weiss left work session at 8:48 PM.**

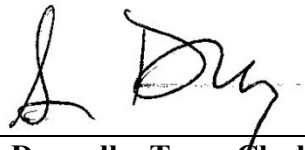
**At 9:11 P.M., Councilmember Meyer motioned to adjourn to Executive Session for personnel, contract and advice of counsel, and Councilmember Manicchio seconded.**

**Motion Carried: Unanimously**

**At 10:05 P.M., Councilmember Meyer motioned to adjourn Executive Session, and Councilmember Manicchio seconded.**

**Motion Carried: Unanimously**

**Approved:**

  
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**Susanne Donnelly, Town Clerk**