

MINUTES
TOWN BOARD
TOWN OF OSSINING
IN PERSON AT THE
1ST FLOOR BOARDROOM
16 CROTON AVE – OSSINING, NEW YORK
AND VIA VIDEO CONFERENCING

May 7, 2024
SPECIAL MEETING
7:30 P.M.

SUPERVISOR
Elizabeth R. Feldman

COUNCILMEMBERS
Gregory G. Meyer Angelo A. Manicchio
Jennifer Fields-Tawil Matthew J. Weiss

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Special meeting of the Town Board of the Town of Ossining was held on May 7th, 2024 at the 1st Floor Boardroom, 16 Croton Ave – Ossining, New York And Via Video Conferencing. The meeting was called to order at 7:31 PM by Supervisor Elizabeth R. Feldman. Members of the Board present were: Councilmembers Gregory G. Meyer, Jennifer Fields-Tawil, Matthew J. Weiss and Angelo A. Manicchio. Also present were Town Counsel Christie Tomm-Addona, and Budget Officer Martha C. Quituisaca.

II. SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS

Supervisor Feldman said the following:

- Please remain standing as we commemorate National Holocaust Day and remember all those who lost their lives in conflicts around the world.
- I want to recognize that May is Jewish American Heritage Month. May is also Asian American & Pacific Islander Heritage Month. And finally, May is Mental Health Awareness Month.
- I'm very excited to announce that the Town of Ossining has achieved Bronze Status as a Climate Smart Community in New York State. Only 68 Towns out of 933 in the State have been recognized at this level of environmental awareness and achievement.
- We are having a second weekend of Compost Give Back Day for those who participate in the Food Scraps Program. Participants can pick up their 6-gallons of compost at Cedar Lane Park Friday 9:30am-12:30pm and Saturday 10:00am-noon.
- Teatown will have their PlantFest this weekend. Friday 3:00-7:00pm and Saturday 9:00am-2:00pm.
- Westchester County Executive George Latimer and the County Consumer Protection Department wants you to be aware of “renegade renovators.” They have a list of those companies you should avoid and tips for hiring home improvement contactors at the County Consumer Protection Department website.
- Ossining Padres Hispanos will have their First Annual Reward and Recognition Gala Fundraising Dinner this Friday at Travelers Rest. For details email info@ossiningpadreshispanos.org.
- Calling all musicians and venues. June 21st will be Make Music Day, presented by Mike Risko Music. If you are interested in performing or hosting, get in touch with them at 914.762.8757.
- The Town of Ossining is seeking volunteers. We need new members of the Environmental Advisory Committee. If interested, please submit a

resume and letter of interest to mquitisaca@townofossining.com.
Deadline is 4:30pm on Tuesday, May 21st.

- Westchester Collaborative Theatre presents “Living Music”, six original plays inspired by six iconic songs. The shows are this Friday-Sunday May 10-12, and next Friday-Sunday May 17-19. Check out their website for more information.
- Sing Sing Kill Brewery is hosting a Paint & Sip on Thursday at 7:00pm.
- A joint program between Hudson Valley Books for Humanity and Bethany Arts Community will be this Friday at 7:30pm. It’s an Open Mic program to celebrate Mother’s Day called “Who Cares: (S)mother Stories and Songs”. It will be held at HVBH.
- Ossining Padres Hispano will have their First Annual Reward and Recognition Gala Fundraising Dinner this Friday at Travelers Rest. For details email info@ossiningpadreshispanos.org.
- Hudson Valley Books for Humanity will host Alice Look and Jane Applegate, founders of the Remarkable Women Project on Saturday at 4:30pm.
- The New York State Department of State Office for New Americans has released a free English language learning tool called Cell-Ed that helps new Americans learn English at their own pace and on their own time. Simply Google “New York State Cell-Ed.”
- As always, our Ossining Public Library will be hosting a bevy of events including movies, craft events, meditation, tutoring and homework help, yoga, book clubs and more. Please see their website at ossininglibrary.org
- There are many fun and interesting events being held locally, and you can look at my weekly Supervisor’s Update on the Supervisor’s webpage to see them.

Councilmember Fields-Tawil wished former Assemblywoman Sandy Galef a happy birthday.

III. PUBLIC COMMENT ON AGENDA ITEMS

Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on any of the resolutions on the agenda.

IV. BOARD RESOLUTIONS

A. Personnel—Appointment—Seasonal Laborer

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining appoints Darien Blalock, Ossining, to the seasonal position of Laborer in the Town Highway Department at an hourly rate of \$17, effective retroactively to May 6, 2024.

Motion: Carried

B. Personnel – Appointment – Town Court – Assistant Court Clerk (Spanish Speaking)

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby appoints Fernanda Lilley, Ossining, to the position of Assistant Court Clerk (Spanish Speaking) in the Town Court effective May 7, 2024 at an annual salary of \$58,868.

Motion: Carried

C. Personnel – Appointment – Town Court – Intermediate Clerk (Spanish Speaking)

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby appoints Janeth Rivera, Ossining, to the probationary position of Intermediate Clerk (Spanish Speaking) in the Town Court effective September 30, 2024 at an annual salary of \$51,630.

Motion: Carried

D. Personnel – Appointment – Town Court – Assistant Court Clerk (Spanish Speaking)

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby appoints Katherine Quizhpi, Ossining, to the position of Assistant Court Clerk (Spanish Speaking) in the Town Court effective May 7, 2024 at an annual salary of \$58,868.

Motion: Carried

E. Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

BE IT RESOLVED, that the Town of Ossining/30042 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Mark Reisman	6073	R11507573	Town Judge	1/1/24-12/31/27	7	5.07	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>

Motion: Carried

F. Finance- 2023 OBCC Parking Lot Capital Project #2023-5248 – Parks

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes adjusting 2023 Capital Project #2023-5248, entitled “2023 OBCC Parking Lot” for the Town Parks Department, with a project budget of \$63,200 to \$96,706.30. The capital project will be funded from Federal Emergency Disaster Assistance funds, and a transfer from General Fund Balance.

Increase Capital Projects Fund Appropriations:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 7110.200.5248	2023 OBCC Parking Lot	<u>\$96,706.30</u>

Total Increases to Capital Projects Fund Appropriations \$96,706.30

Increase Capital Projects Fund Estimated Revenues:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 0400.496000.5248	Federal Disaster Aid	<u>\$47,059.63</u>

370 0500.503100.5248 I/F Transfer from General 49,646.67

Total Increase to Capital Projects Fund Estimated Revenues \$96,706.30

Increase General Fund Appropriations:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 9550.905	I/F Transfer-Capital	<u>\$33,506.30</u>

Total Increases to General Fund Appropriations \$33,506.30

Increase General Fund Estimated Revenues:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 0600.4795	General Fund Balance	<u>\$33,506.30</u>

Total Increase to General Fund Estimated Revenues \$33,506.30

Motion: Carried

G. Awarding of Bid – Replacement of Cedar Lane Arts Center Roof

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Whereas, the Town of Ossining duly noticed a request for sealed bids pursuant to General Municipal Law § 103 for replacement of the Cedar Lane Arts Center roof; and

Whereas, the Town Clerk publicly opened the seven bids received on Wednesday, April 24, 2024 as per the notice; and

Whereas, the lowest bid was provided by MCAS Roofing & Contracting, Inc., which the Town worked with last year on the replacement of the Highway Department’s Mechanic Shop roof; and

Now therefore,

Be it Resolved, the Town Board hereby adopts a Negative Declaration pursuant to the State Environmental Quality Review Act determining that the proposed action does not have the potential for any significant adverse environmental impacts as replacing the existing roof will improve the safety and welfare of the Town employees and members of the public who utilize the Cedar Lane Arts Center; and

Be it further Resolved, the Town Board finds MCAS Roofing & Contracting, Inc. to be the lowest responsible bidder and hereby awards the contract for the replacement of the Cedar Lane Arts Center roof to MCAS Roofing & Contracting, Inc. at an amount not to exceed \$56,500; and

Be it further Resolved, the Town Supervisor is hereby authorized to enter into a contract with MCAS Roofing & Contracting, Inc. for this work and execute any other documents reasonably necessary to facilitate this work.

Motion: Carried

H. Finance- 2024 Cedar Lane Art Center Roof Capital Project #2024-5255 – Parks

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining authorizes 2024 Capital Project #2024-5255, entitled “2024 Cedar Lane Art Center Roof” for the Town Parks Department, with a project budget of \$60,000. The capital project will be funded from NY State DASNY grant funds, and a transfer from General Fund Balance.

Increase Capital Projects Fund Appropriations:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 7110.200.5255	2024 Cedar Lane Art Center Roof	<u>\$60,000.00</u>

Total Capital Projects Fund Appropriations \$60,000.00

Capital Projects Fund Estimated Revenues:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 0300.308900.5255	NYS DASNY Grant	\$50,000.00
370 0500.503100.5255	I/F Transfer from General	<u>10,000.00</u>

Total Increase to Capital Projects Fund Estimated Revenues \$60,000.00

Increase General Fund Appropriations:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 9550.905	I/F Transfer-Capital	<u>\$10,000.00</u>

Total Increases to General Fund Appropriations \$10,000.00

Increase General Fund Estimated Revenues:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 0600.4795	General Fund Balance	<u>\$10,000.00</u>

Total Increase to General Fund Estimated Revenues \$10,000.00

Motion: Carried

V. MONTHLY REPORTS:

Resolved, that the Town Board of the Town of Ossining hereby accepts the following monthly reports for the month of April 2024:

- Town Supervisor
- Town Clerk
- Tax Receiver

VI. VISITOR RECOGNITION

Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on issues not relating to the Agenda, but of relevance to the common good of the Town.

VII. ADJOURNMENT – WORK SESSION.

At 7:43 P.M., Councilmember Meyer motioned to adjourn the Special Meeting and enter into Work Session and Councilmember Weiss seconded.

Motion Carried: Unanimously

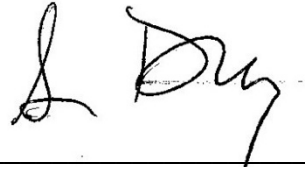
At 8:13 P.M., Councilmember Meyer motioned to adjourn to Executive Session for Advice of Counsel, Litigation, Contract, and Personnel, and Councilmember Weiss seconded.

Motion Carried: Unanimously

At 9:57 P.M., Councilmember Meyer motioned to leave Executive Session and Councilmember Fields-Tawil seconded.

Motion Carried: Unanimously

Approved:

A handwritten signature in black ink, appearing to read "S. Donnelly", written over a horizontal line.

Susanne Donnelly, Town Clerk