



**AGENDA**  
**TOWN BOARD**  
**TOWN OF OSSINING**  
**IN PERSON AT THE**  
**1ST FLOOR BOARDROOM**  
**16 CROTON AVE – OSSINING, NEW YORK**  
**AND VIA VIDEO CONFERENCING**

Members of the public can view the meeting via computer or mobile app:  
<https://us02web.zoom.us/j/88919479600>

Members of the public can listen to the meeting by dialing in via phone: +1 929 205 6099

Meeting ID: 889 1947 9600

**\*\*Please note that by dialing in, your phone number will be visible to the host, participants, and attendees of the meeting.\*\***

May 7, 2024  
**SPECIAL MEETING**  
**7:30 P.M.**

**SUPERVISOR**  
**Elizabeth R. Feldman**

**COUNCILMEMBERS**  
**Gregory G. Meyer                      Angelo A. Manicchio**  
**Jennifer Fields-Tawil                Matthew J. Weiss**

- I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**
- II. SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS**
- III. PUBLIC COMMENT ON AGENDA ITEMS**

*Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on any of the resolutions on the agenda.*

**IV. BOARD RESOLUTIONS**

**A. Personnel—Appointment—Seasonal Laborer**

Resolved, that the Town Board of the Town of Ossining appoints Darien Blalock, Ossining, to the seasonal position of Laborer in the Town Highway Department at an hourly rate of \$17, effective retroactively to May 6, 2024.

**B. Personnel – Appointment – Town Court – Assistant Court Clerk (Spanish Speaking)**

Resolved, that the Town Board of the Town of Ossining hereby appoints Fernanda Lilley, Ossining, to the position of Assistant Court Clerk (Spanish Speaking) in the Town Court effective May 7, 2024 at an annual salary of \$58,868.

**C. Personnel – Appointment – Town Court – Intermediate Clerk (Spanish Speaking)**

Resolved, that the Town Board of the Town of Ossining hereby appoints Janeth Rivera, Ossining, to the probationary position of Intermediate Clerk (Spanish Speaking) in the Town Court effective September 30, 2024 at an annual salary of \$51,630.

**D. Personnel – Appointment – Town Court – Assistant Court Clerk (Spanish Speaking)**

Resolved, that the Town Board of the Town of Ossining hereby appoints Katherine Quizhpi, Ossining, to the position of Assistant Court Clerk (Spanish Speaking) in the Town Court effective May 7, 2024 at an annual salary of \$58,868.

**E. Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

BE IT RESOLVED, that the Town of Ossining/30042 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Mark Reisman	6073	R11507573	Town Judge	1/1/24-12/31/27	7	5.07	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>

**F. Finance- 2023 OBCC Parking Lot Capital Project #2023-5248 – Parks**

Resolved, that the Town Board of the Town of Ossining authorizes adjusting 2023 Capital Project #2023-5248, entitled “2023 OBCC Parking Lot” for the Town Parks Department, with a project budget of \$63,200 to \$96,706.30. The capital project will be funded from Federal Emergency Disaster Assistance funds, and a transfer from General Fund Balance.

**Increase Capital Projects Fund Appropriations:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 7110.200.5248	2023 OBCC Parking Lot	<u>\$96,706.30</u>

**Total Increases to Capital Projects Fund Appropriations** **\$96,706.30**

**Increase Capital Projects Fund Estimated Revenues:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 0400.496000.5248	Federal Disaster Aid	\$47,059.63
370 0500.503100.5248	I/F Transfer from General	<u>49,646.67</u>

**Total Increase to Capital Projects Fund Estimated Revenues** **\$96,706.30**

**Increase General Fund Appropriations:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 9550.905	I/F Transfer-Capital	<u>\$33,506.30</u>

**Total Increases to General Fund Appropriations** **\$33,506.30**

**Increase General Fund Estimated Revenues:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 0600.4795	General Fund Balance	<u>\$33,506.30</u>

**Total Increase to General Fund Estimated Revenues** **\$33,506.30**

**G. Awarding of Bid – Replacement of Cedar Lane Arts Center Roof**

Whereas, the Town of Ossining duly noticed a request for sealed bids pursuant to General Municipal Law § 103 for replacement of the Cedar Lane Arts Center roof; and

Whereas, the Town Clerk publicly opened the seven bids received on Wednesday, April 24, 2024 as per the notice; and

Whereas, the lowest bid was provided by MCAS Roofing & Contracting, Inc., which the Town worked with last year on the replacement of the Highway Department’s Mechanic Shop roof; and

Now therefore,

Be it Resolved, the Town Board hereby adopts a Negative Declaration pursuant to the State Environmental Quality Review Act determining that the proposed action does not have the potential for any significant adverse environmental impacts as replacing the existing roof will improve the safety and welfare of the Town employees and members of the public who utilize the Cedar Lane Arts Center; and

Be it further Resolved, the Town Board finds MCAS Roofing & Contracting, Inc. to be the lowest responsible bidder and hereby awards the contract for the replacement of the Cedar Lane Arts Center roof to MCAS Roofing & Contracting, Inc. at an amount not to exceed \$56,500; and

Be it further Resolved, the Town Supervisor is hereby authorized to enter into a contract with MCAS Roofing & Contracting, Inc. for this work and execute any other documents reasonably necessary to facilitate this work.

**H. Finance- 2024 Cedar Lane Art Center Roof Capital Project #2024-5255 – Parks**

Resolved, that the Town Board of the Town of Ossining authorizes 2024 Capital Project #2024-5255, entitled “2024 Cedar Lane Art Center Roof” for the Town Parks Department, with a project budget of \$60,000. The capital project will be funded from NY State DASNY grant funds, and a transfer from General Fund Balance.

**Increase Capital Projects Fund Appropriations:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 7110.200.5255	2024 Cedar Lane Art Center Roof	<u>\$60,000.00</u>

**Total Capital Projects Fund Appropriations** **\$60,000.00**

**Capital Projects Fund Estimated Revenues:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
370 0300.308900.5255	NYS DASNY Grant	\$50,000.00
370 0500.503100.5255	I/F Transfer from General	<u>10,000.00</u>

**Total Increase to Capital Projects Fund Estimated Revenues** **\$60,000.00**

**Increase General Fund Appropriations:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 9550.905	I/F Transfer-Capital	<u>\$10,000.00</u>

**Total Increases to General Fund Appropriations** **\$10,000.00**

**Increase General Fund Estimated Revenues:**

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100 0600.4795	General Fund Balance	<u>\$10,000.00</u>

**Total Increase to General Fund Estimated Revenues** **\$10,000.00**

**V. MONTHLY REPORTS:**

**Resolved, that the Town Board of the Town of Ossining hereby accepts the following monthly reports for the month of April 2024:**

- **Town Supervisor**
- **Town Clerk**
- **Tax Receiver**

**VI. VISITOR RECOGNITION**

*Visitors shall be accorded one (1) four (4) minute opportunity to address the Board on issues not relating to the Agenda, but of relevance to the common good of the Town.*

**VII. ADJOURNMENT – WORK SESSION.**

- 1. Discussion – Crotonville Conference Center**
- 2. Departmental Report – Tax Receiver Holly Perlowitz**