



April 13, 2020

Town of Ossining Planning Board
John-Paul Rodrigues Operations Center
101 NY-9A
P.O. Box 1166
Ossining, NY 10562

RE: Sunrise Solar Solutions/Club Fit Briarcliff – Site Plan
584 North State Road
Tax Map No. 90.15-2-1

Dear Chairman Beldotti and Members of the Board:

Please find enclosed ten (10) copies of the following drawings and documents in support of an application for Site Plan Approval for the above referenced project:

- Site Plan Drawing Set (3 sheets), dated April 13, 2020.
- Sunrise Solar-Club Fit Plan Set (7 sheets), dated April 13, 2020.
- Sunrise Solar-Club Fit Structural Certification, dated April 17, 2020.
- Final Approval Application.
- A \$350.00 check for the Pre-planning Review Fee.
- A \$5,000 Escrow deposit for the Site Plan Application.
- A short Environmental Assessment Form (EAF).
- Property owner authorization.

The applicant seeks Site Plan Approval to install ground mounted solar equipment on the north end of the existing racquet club building, for a proposed as-of-right Tier 1 Solar Installation on the roof of the existing Club Fit building. The proposal includes the construction of concrete pads for the solar equipment, trenching for utility lines, a chain link fence with privacy slats to match existing fencing on site, earthwork and a retaining wall, and removal of sixteen (16) trees.

Please place the project on the agenda for the Planning Board's May 6th, 2020 meeting for discussion with the Board.

Should you have any questions or comments regarding this information, please feel free to contact our office.

Very truly yours,

INSITE ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.

By:

A handwritten signature in black ink, appearing to read "Jeffrey J. Contelmo", is written over a horizontal line.

Jeffrey J. Contelmo, PE
Senior Principal Engineer

JJC/dlm/jfr

Enclosures

cc: Doug Hertz, Sunrise Solar
Insite File No. 20136.100