

Kellard Sessions Consulting, P.C.
500 Main Street
Armonk, New York 10504

LETTER OF TRANSMITTAL

(914)273-2323
(914)273-2329 FAX

TO: Planning Board Town of Ossining John-Paul Rodrigues Operations Center 101 Route 9A P.O. Box 1166 Ossining, New York 10562 Attn: Sandy Anelli	JOB NAME/NO: SND100	DATE: April 11, 2016
	RE: 74 Hawkes Avenue Town of Ossining	

WE ARE SENDING YOU ☒ Attached via Hand-Delivered, the following items:

- ☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of letter ☐ Change order ☐ _____

COPIES	DATE	NO.	DESCRIPTION
1			Subdivision Application Fee
1			Check in the amount of \$5,000.00 (escrow fee)
10	4/8/16		Application for Planning Board
10	4/11/16		Short EAF
10	7/12/10		Zoning Board of Appeals Decision
10	9/10/10		Topographic Survey Prepared for Joanne A. Schneider
10	6/8/10	SP-1	Proposed Subdivision Plan

THESE ARE TRANSMITTED as checked below:

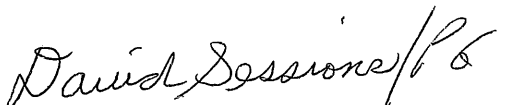
- | | | |
|--|---|---|
| <input type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> _____ | |
| <input type="checkbox"/> FOR BIDS DUE _____ 20 _____ | | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US |

REMARKS:

Enclosed, please find the above-mentioned documents. The applicant is seeking subdivision approval of an existing 0.989 acre property into two (2) lots. We are requesting that this item be placed on the April 20, 2016 meeting agenda.

Thank you.

COPY TO: Joanne Schneider w/Enc.


SIGNED: David Sessions, RLA, AICP