

Town of Ossining Schedule of Fees

The following schedule consists of a compilation and consolidation of provisions pertaining to fees for the various applications, licenses and permits required or provided for under the Town Code, rules and regulations. This schedule will be reviewed annually and approved by resolution of the Town Board. The provisions with respect to which each fee is required may be found in the pertinent chapter of this Code referenced below.

TOWN FEE SCHEDULE

Type of Application, License or Permit/Code Chapter Reference		Fee
Sale of Codebook	Chapter 1	Publisher's price
Access to Records	Chapter 45	
	Fees for copies of records not exceeding 8 ½ by 14 inches in size	\$0.25 per page
	Fee for reproducing records in excess of 8 ½ by 14 inches in size	Actual cost of reproduction
Accessory Dwelling	Chapter 50	
	Initial application	\$300
	Each renewal	\$50
Alarms	Chapter 51	
	Annual registration	\$25
	False alarms:	
	1 st and 2 nd offense	Warning
	3 rd offense	\$50
	4 th offense	\$100
	5 th offense	\$200
	6 th offense	\$500
Building Construction	Chapter 63	
	Certificate of occupancy, where the total value of the building is:	
	Less than \$10,000	\$20
	Greater than \$10,000 but less than \$20,000	\$30

Type of Application, License or Permit/Code Chapter Reference		Fee
	Greater than \$20,000 but less than \$50,000	\$40
	Greater than \$50,000 but less than \$100,000	\$50
	Greater than \$100,000 but less than \$150,000	\$60
	Greater than \$150,000	\$70
	Building permit issuance	
	Where the total value of the work is up to \$1,000	\$20
	For each additional \$1,000 or fraction thereof up to and including \$15,000	\$10
	For each additional \$1,000 or fraction thereof up to and including \$50,000	\$6
	For each additional \$1,000 or fraction thereof exceeding \$50,000	\$4
	Renewal of building permit	½ of B.P. Fee
	Electrical permits	
	Per dwelling	\$50
	Alteration to commercial building	\$100
	New commercial construction	\$250
	Plumbing permit	
	House sewer and tie-in	\$50
	Installation of 1 - 3 fixtures, appliances or standpipe connections	\$50
	Installation of 4 - 9 fixtures	\$75
	Installation of 10 or more fixtures	\$100
	Replacement of any hot-water heater or gas, electric or oil heating unit	\$25
	Gas certification	\$25
	New line for Plumbing permit if not listed	\$50
	New line for HVAC Permit	
	HVAC Residential	\$50
	HVAC Commercial	\$250

Type of Application, License or Permit/Code Chapter Reference	Fee
Erecting signs	\$25
Demolition permit	
For structure less than 1,000 square feet	\$50
For structure over 1,000 square feet	\$200
Title search (office assistance)	\$10 per property
Copies of certificates of occupancy and surveys	\$10 per copy
Inspection and letter in lieu of certificate of occupancy	\$50
Legalization of work performed without permits	All fees tripled
Failure to keep a scheduled appt. for an inspection	\$50
Same day inspection	\$50
Non-mandated inspection letter	\$50
Cabaret Chapter 68	
Annual license fee	\$50
After July 1	\$25
Renewal application 30-day extension	\$5 per month
Dog Fees Chapter 74	
License fees:	
Spayed/neutered:	\$10.00
Unspayed/unneutered	\$18.00
Seniors over age 60 are exempt from local fee.	
Redemption fees from impoundment of dogs	
First impoundment	\$20 first 24 hours; \$5 each additional 24 hours
Second impoundment	\$40 first 24 hours; \$10 each additional 24 hours
Third impoundment	\$60 first 24 hours; \$15 each additional 24 hours

Type of Application, License or Permit/Code Chapter Reference	Fee
SEQR	Chapter 85
	Environmental clearance form
	No fee
	Application for preliminary environmental review
	\$100
Street Opening	Chapter 87, Part 1
	Simple Curb Cut
	\$50
	Road opening less than 150 sq. ft
	\$150
	Road opening 150 sq ft and greater
	\$400
Deposit for all Street Openings	Deposit per sq ft
	\$300
Excavation of Topsoil or Gravel	Chapter 87, Part 2
	For each 10 acres of property, or any portion thereof, proposed to be excavated
	\$75
	Refund upon denial of application
	\$25
	Permit renewal, for each 10 acres of property, or any portion thereof, proposed to be excavated
	\$75
Filling and Grading	Chapter 92
	Application for a filling and grading permit
	For the first acre or part thereof
	\$100
	For each additional acre or part thereof
	\$30
	Application for a certificate of completion
	For the first acre
	\$50
	For each additional acre or part thereof
	\$10
Floodplain Development	Chapter 102
	Permit application
	\$200

Type of Application, License or Permit/Code Chapter Reference		Fee
Freshwater Wetlands	Chapter 105	
	Application review fee for permits issued by Building Inspector (see § 105-6)	\$50
	Application review fee for permits issued by the Planning Board (see §105-7)	Included in site plan review fees
Parks	Chapter 138	
	Rental fees for Saturday, Sunday, holidays	
	1 - 100 people	\$225
	101 - 250 people	\$275
	250 people or more	\$350
	Rental fees for Monday through Friday	
	1 - 100 people	\$150
	101 - 250 people	\$200
	250 people or more	\$300
	Boat ramp	
	Daily	
	Residents	\$30
	Nonresidents	\$50
	Seasonal	
	Residents	\$90
	Nonresidents	\$150
Peddlers	Chapter 144	
	Annual license fee	\$100
Police Fees	Vehicle Impound Release Fee	\$25.00
	Meeting Room-Non-Profit	\$25.00 per hour
	Meeting Room-Profit	\$50.00 per hour
Steep Slopes	Chapter 167	
	Application and inspection fee, residential only	\$50

Type of Application, License or Permit/Code Chapter Reference		Fee
	Application and inspection fee, nonresidential	Included in site plan review fees
Streams and Watercourses	Chapter 169	
	Permit application	\$50
Subdivision of Land	Chapter 176	
	Application review fee	
	Major	
	Preliminary plat	\$100, plus \$125 per lot
	Final plat	\$100, plus \$125 per lot
	Minor	\$100, plus \$125 per lot
	Recreation fee. However, in the case of multifamily developments, the Planning Board may adjust the recreation fee in relation to the recreational facilities provided within the subject development.	\$7,500 per lot or dwelling unit.
	Recreation Fee-Affordable Housing	\$2,500 per lot or dwelling unit
	Inspection fee	3% of the Town Engineer's estimated cost for all utility and roadway improvements, plus \$100 for an engineering estimate
	Escrow account deposits	(See fees under "Zoning" below.)
Taxicabs and Limousines	Chapter 182	
	For each taxicab or limousine owner's license, on initial application	\$100
	For each taxicab or limousine owner's license, for each annual renewal thereof	\$50
	For each taxicab or limousine owner's supplementary license	\$25
	For each vehicle licensed as a taxicab or limousine	\$25
	For each taxicab or limousine driver's license	\$10
	For each taxicab or limousine substituted	\$25

Type of Application, License or Permit/Code Chapter Reference		Fee	
	For replacement of a lost or destroyed taxicab or limousine license or sticker	\$20	
	For replacement of each driver's license or badge	\$5	
Call-a-Cab Coupons			
	Cost to qualifying senior citizen	\$3.00 per coupon	
	Redemption by Town to participating taxi company	\$4.75 per coupon	
Senior Services	Contribution from Qualifying Senior Citizen		
	Congregate Meals	\$2.00	
	Home Delivered Meals	\$2.50	
Tax Foreclosure	Title Search	\$250.00	
	Legal & Publication Fees	\$550.00	
Tax Receiver	Administrative Re-Levy Fee for Unpaid Village water rents	\$100	
	Administrative Re-Levy Fee for Unpaid Town Charges/Alarm Fine Liens	\$100	
	Memo Bill Fee-Per Bill	\$5.00	
	Bounced Check Fee-Per Item Returned	\$20.00	
	Annual Tax File Subscription Charge for Tax Service Agencies	\$500.00	
Telecommunication	Chapter 182A		
	New telecommunications tower	\$5,000	
	Co-location of an existing telecommunications tower or high structure where no increase in height of the tower or structure is required	\$2,000	
Towing Services Agreement	Chapter 182B		
	Fees and services	Normal business hours Mon-Fri 8:00 a.m. to 5:00 p.m.	Sat/Sun/holidays and after 5:00 p.m. weekdays
	Light-duty straight Town (3 tons DVW)	\$94.50	\$120.75
	Light-duty service call	\$78.75	\$105

Type of Application, License or Permit/Code Chapter Reference		Fee	
	Gate/yard	----	\$47.25
	Mileage, per mile	\$4.20	\$4.20
	2 nd truck	\$94.50	\$120.75
	Light-duty winching	\$94.50	\$120.75
	Storage, per day	\$50	\$50
Tree Removal	Chapter 183		
	Tree removal permit, residential only	\$50	
	Tree removal permit, nonresidential	Included in site plan review fees	
Zoning	Chapter 200		
	All appeals and applications made to the Board of Appeals	\$150	
	Special permit application	\$250	
	Site plan or conditional use permit		
	Application review fee	\$250, plus \$25 per parking space	
	Inspection fee	Same as application review fee	
	Request for rezoning or zoning amendment review fee	\$1,000 plus \$50 per acre of property owned or controlled by the applicant to which the rezoning or zoning amendment pertains	
	Environmental quality review. A full environmental assessment form review fee is required in all cases when this form is part of the application.	\$100	
	Performance and maintenance bonds	The amount of all performance and maintenance bonds shall be established by the Planning Board, based upon a recommended amount as specified by the Town Engineer	
	Each bond reduction request	\$100	
	Escrow accounts		
	For subdivisions, based on number of lots		
	0 to 2	\$3,750	
	3 to 10	\$7,500	
	11 to 35	\$22,500	
	More than 35	\$52,500	

Type of Application, License or Permit/Code Chapter Reference		Fee
	For site plan, conditional use permits and special permits, based on square footage	
	0 to 3,000	\$3,750
	3,001 to 20,000	\$7,500
	20,001 to 50,000	\$22,500
	Greater than 50,000	\$52,500
	For minor applications (includes accessory apartments, wetland permits, filling and grading permits, etc.)	\$500
	Variances	As determined by the Zoning Board of Appeals
	Pre-application meetings to discuss conceptual proposals, per meeting	\$350
	After the fact application (Planning & Zoning)	Application Fee Tripled
Filming		
	Per day	\$100