

MINUTES
TOWN BOARD
TOWN OF OSSINING
IN PERSON AT THE
JOHN-PAUL RODRIGUES OSSINING OPERATIONS CENTER
101 ROUTE 9A – OSSINING, NEW YORK
AND VIA VIDEO CONFERENCING

August 22, 2023
REGULAR MEETING
7:30 P.M.

SUPERVISOR
Elizabeth R. Feldman

COUNCILMEMBERS
Gregory G. Meyer Angelo A. Manicchio
Jennifer Fields-Tawil Matthew J. Weiss

I. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL

The Regular meeting of the Town Board of the Town of Ossining was held on August 22, 2023 at the John-Paul Rodrigues Ossining Operations Center 101 Route 9A, Ossining, NY 10562 AND via video conference. The meeting was called to order at 7:45 PM by Supervisor Elizabeth R. Feldman. Members of the Board present were: Councilmembers Gregory G. Meyer, Angelo A. Manicchio, Jennifer Fields-Tawil, Matthew J. Weiss. Also present were Town Counsel Christie Tomm-Addona, Budget Officer Martha C. Quituisaca and Town Clerk Susanne Donnelly.

II. PUBLIC HEARINGS

Local Law allowing the Town to utilize contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein

At 7:48 PM, the Public Hearing opened,

At 7:50 PM, Councilmember Meyer moved and it was seconded by Councilmember Weiss to close the public hearing.

III. DEPARTMENTAL REPORT

- Senior Department – Lynn Muller talked and how everything is going well in the Senior Department, and the ribbon cutting for the grand opening of the Kitchen for senior citizens.

IV. SUPERVISOR AND TOWN BOARD ANNOUNCEMENTS

Supervisor Elizabeth R. Feldman said the following:

A reminder that our weekly meetings are scheduled to take place at the John Paul Rodrigues Center and are available on zoom as well.

Join us at the Louis Engel Waterfront Park for the River Jam concert series, an incredible lineup of talented artists, curated by Mike Risko Music. This Friday August 25 ,2023, the Force will be taking the stage at 7PM.

As usual a variety of food trucks and local vendors organized by the Greater Ossining Chamber of Commerce will be available at Louis Engel Waterfront Park starting at 5 pm:

There will also be the weekly beverage corral hosted by the Sing Sing Kill Brewery and sloop brewing company.

We thank our sponsors, for the River Jam Concert Series our gold sponsors are Sing Sing Kill Brewery, Mike Risko Music, New York Presbyterian Hospital, The Greater Ossining Chamber of Commerce, The Village of Ossining Recreation and Parks, our silver sponsor Gracelane Kennels, our bronze sponsors Briarcliff Pediatric Dentistry, Matero Fine Jewelry, and Schatz Realty Group. Thank you for partnering with us and for your commitment to our community.

Some events happening around the Town this week include

- Tonight, on August 22nd, the Mermen Band will be performing at Louis Engel Waterfront Park. Grab your kids and favorite Disney costume and head down for a fabulous time.
- Tomorrow, August 23rd, the MTA will be hosting a Recruitment Fair from 12:00 PM to 6:30 PM at Grand Central Terminal's Vanderbilt Hall.
- On August 26th, the Blind Tiger Improv Group will present "The Side Stage" at Hudson Valley Books for Humanity, from 7:30 PM to 9:00 PM.
- Tomorrow, Wednesday, August 23rd, Sing Sing Kill Brewery will host their karaoke night from 7 PM to 9 PM.
- On Wednesday, August 24th, there will be a Paint 'n' Sip event at Sing Sing Kill Brewery from 7 to 9 PM.
- On Thursday, August 26th, there will be a salsa night at Sing Sing Kill Brewery from 7 to 9 PM.
- On Saturday, September 2nd, there will be a Westchester Reggae Festival at the Westchester County Center, starting at 7 PM.
- The Mike Risko Band will be performing at Lucy's in Pleasantville on Thursday, August 31st, starting at 7 PM.
- The Golden Door Support Program is a free mental health support program for all New York state residents that aims to help achieve stability for you and your family, regardless of immigration status. The program will start on August 17, 2023, and will be held every Wednesday from 6 to 8 PM via the Microsoft Teams platform.

V. LIAISON REPORTS

VI. PUBLIC COMMENT ON AGENDA ITEMS

No member of the public addressed the board.

VII. BOARD RESOLUTIONS

A. Approval of Minutes—Regular Meeting – August 8, 2023

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the August 8, 2023 minutes of the Regular Meeting as presented.

Motion: Carried

B. Approval of Voucher Detail Report

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby approves the Voucher Detail Report dated August 22, 2023 in the amount of \$296,691.69.

Motion: Carried

C. Call for Public Hearing – The Briarcliff Manor Restaurant Cabaret License 2023 & 2024

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining hereby calls for a Public Hearing to be held on Tuesday, September 12, 2023 at 7:30 PM at the John-Paul Rodrigues Operations Center, 101 Route 9A, Ossining, NY 10562 and via Zoom videoconferencing (which information will be available at www.townofossining.com), in the matter of the 2023 & 2024 Cabaret License for the Briarcliff Manor Restaurant, 25 Studio Hill RD, Briarcliff Manor, NY 10510.

Motion: Carried

D. Resignation – Town Clerk’s Office - Temporary Intermediate Clerk (Full-Time)

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining accepts the resignation of Jennifer Criollo, Montrose, from the position of temporary Intermediate Clerk (Full-Time), effective September 15, 2023.

Motion: Carried

E. Reappointment - Town Clerk's Office - Intermediate Clerk

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

Resolved, that the Town Board of the Town of Ossining reappoints Jennifer Criollo, Montrose, to the part-time position of Intermediate Clerk in the Town Clerk's Office, 17.5 hours per week, \$16 per hour, effective September 15, 2023.

Motion: Carried

F. Resolution – Local Law # 3 of 2023 – Adding a New Chapter to the Town Code regarding Procurement

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, General Municipal Law § 103(1) requires that purchase and service contracts exceeding a certain amount are subject to competitive bidding requirements and the general rule is that the contract must be awarded to the lowest responsible bidder; and

WHEREAS, General Municipal Law § 103(1) also allows municipalities to adopt a local law to provide for an alternative to awarding the contract to the lowest responsible bidder and instead to award the contract on the basis of “best value”; and

WHEREAS, the Town Board believes it would be beneficial for the Town to, when deemed in the best interest of the Town and its taxpayers, be able to utilize the “best value” method of awarding contracts because it affords the Town the opportunity to consider criteria, such as quality, options,

incentives, maintenance and type of business, that are not related to the cost in the strictest sense; and

WHEREAS, General Municipal Law § 103(16) allows municipalities to “piggyback” off of existing service and purchase contracts subject to competitive bidding that have already been awarded by another municipality where the contract contemplated other municipalities entities being able to utilize the existing contract and was awarded to the lowest responsible bidder or on the basis of best value; and

WHEREAS, the Town believes piggybacking is an efficient operation as it eliminates the administrative time and cost of engaging in separate competitive bidding process and it would allow the Town to utilize contracts awarded by the Village of Ossining, with which the Town has several intermunicipal agreements for municipal services; and

WHEREAS, the Town Board held a duly noticed public hearing on a proposed local law to incorporate the best value method of award contracts and “piggybacking” at its legislative session on Tuesday, August 22, 2023, and members of the public having the opportunity to attend and be heard, the public hearing was closed on August 22, 2023; and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby determines this action is not subject to the State Environmental Quality Review Act as it will not affect the environment; and

BE IT FURTHER RESOLVED, the Town Board, after due deliberation, finds that in the furtherance of the safety, health and well-being of the persons and property in the Town, it is in the best interest of the Town to adopt said local law, and the Town Board hereby adopts Local Law # 3 of 2023; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to enter said local law in the minutes of this meeting into the local law book for the Town of Ossining; to publish said minutes in a newspaper published in the town, if any, or in such newspaper published in the county in which such town may be located having a circulation in such town, and affidavits of said publication shall be filed with the Town Clerk; and to file a copy of said local law with the Secretary of State of New York.

Motion: Carried

G. Resolution – Allowing Piggybacking on Village of Ossining Biennial Bid Awards

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following resolution be approved.

WHEREAS, the Village of Ossining engaged in the competitive bidding process to award contracts for certain materials, supplies and services using the biennial bid process, which allows for the purchase of such items at a fixed cost to the municipality; and

WHEREAS, the Village’s bid package included General Municipal Law § 103(16), which contemplates other municipalities being able to utilize the contract awarded by the soliciting municipality; and

WHEREAS, the Village awarded the various contracts on the basis of the lowest responsible bidder; and

WHEREAS, the Town has several intermunicipal agreements with the Village for municipal services; and

WHEREAS, the Town Board believes it is in the best interest of the Town and its taxpayers for the Town to utilize the Village’s selected contractors as it would eliminate the administrative cost of the Town separately bidding for the materials and services, it would allow the Town to obtain the materials and services it needs more quickly, and it would be more efficient given the shared personnel among the Town and Village; and

NOW THEREFORE,

BE IT RESOLVED, the Town Board hereby determines this action is not subject to the State Environmental Quality Review Act (“SEQRA”) as it will not affect the environment, but if it is subject to SEQRA, it is a Type II action under 6 NYCRR 617.5(c)(26) and (31); and

BE IT FURTHER RESOLVED, the Town Board hereby authorizes the Town Supervisor and the Town Department Heads to, when needed, obtain the supplies and services included in the Village’s biennial bid awards from those entities identified on the attached chart (with circling) as being awarded the respective bid at the cost stated on the chart; and

BE IT FURTHER RESOLVED, this resolution shall expire on July 2, 2025 with the expiration of the Village’s biennial bid awards.

Motion: Carried

VIII. CORRESPONDENCE TO BE RECEIVED AND FILED

Resolved, that the Town Board of the Town of Ossining hereby accepts the following correspondence:

IX. MONTHLY REPORTS:

Councilmember Meyer moved and it was seconded by Councilmember Weiss that the following Monthly Reports be approved.

Resolved, that the Town Board of the Town of Ossining hereby accepts the following monthly reports for the month of July 2023:

- **GE Helicopter**

Motion: Carried

X. VISITOR RECOGNITION

No member of the public addressed the board.

XI. ADJOURNMENT

At 8:20 P.M., Councilmember Meyer motioned to adjourn to Work Session for pending litigation, personnel, contract and advice of counsel, and Councilmember Weiss seconded.

Motion Carried: Unanimously

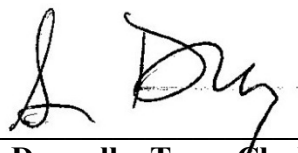
At 10:13 P.M., Councilmember Meyer motioned to leave Work Session and Councilmember Weiss seconded.

Motion Carried: Unanimously

At 10:13 P.M., Councilmember Meyer motioned to adjourn the Regular Meeting and Councilmember Weiss seconded.

Motion Carried: Unanimously

Approved:



Susanne Donnelly, Town Clerk