

# TOWN OF OSSINING BOARD OF ETHICS

## REQUEST FOR AN ADVISORY OPINION

*Definition: An Advisory Opinion is generally requested by a current or prospective town employee, official, or contractor regarding one's own contemplated action in which the person making the request needs an interpretation of the Town Ethics Law or Article 18 of the General Municipal Law (Conflict of Interest). It shall not be sought regarding the actions or behavior of others.*

The following information is needed for the Town of Ossining Board of Ethics to address your concern(s):

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ (will not be shared)

Preferred Phone Number: \_\_\_\_\_ (Please note the best time of day to call and whether leaving a voice-mail message is permissible.)

NATURE OF CONCERN: (Please be very specific):

DESCRIPTION: (Please be very specific):

Signature: \_\_\_\_\_

Print your name: \_\_\_\_\_

Relationship to the Town of Ossining: \_\_\_\_\_

Completed form with any supporting documentation shall be submitted to the Town Clerk's office for transmittal to the Chairperson of the Board of Ethics.